



COUNCIL NUMBER		COUNCIL LOCATION (CITY, ST/PROV)		MEMBERSHIP NUMBER	
ACTION		<input type="checkbox"/> READMISSION (up to 7 years) <input type="checkbox"/> REAPPLICATION (over 7 years)		<input type="checkbox"/> DEATH _____ MO _____	
MEMBER		<input type="checkbox"/> TRANSFER IN <input type="checkbox"/> DATA CHANGE		RELATIONSHIP _____	
FILE TO ADULT		<input type="checkbox"/> SUSPENSION _____ reason _____		STREET _____	
STATEMENT (up to 3 months)				CITY _____	
SUSPENSION (inactive Insurance)		FIRST NAME _____		MIDDLE INITIAL _____	
		CITY _____		STATE _____	
DATE OF BIRTH		MARITAL STATUS		BUSINESS PHONE	
DAY	YR				
SS		HOME PHONE		OCCUPATION/EMPLOYER	
PRACTICAL OR PRACTICING UNION WITH THE HOLY SEE?		YES	NO	PARISH NAME, LOCATION (CITY, ST)	
MEMBERSHIP		INITIATION DATES		1. FIRST	
YES	NO			2. SECOND	
REASON				NUMBER OF LAST COUNCIL	
I HEREBY DECLARE THAT THE ABOVE APPLICANT FOR MEMBERSHIP				I HEREBY DECLARE THAT THE CONSTITUTION AND LAWS OF MEMBERSHIP AND AGREE THAT I AGREE THAT THE KNIGHTS OF	
				X	
SIGNATURE OF APPLICANT				X	



Tips for Financial Secretaries that will speed up the processing of your Council's Form 100's!

I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I WILL UPHOLD THE CONSTITUTION AND LAWS OF THE KNIGHTS OF COLUMBUS AND ANY OF ITS COUNCILS IN MY MEMBERSHIP AND AGREE THAT THE DECISION OF THE BOARD OF DIRECTORS SHALL CONTROL IN ALL AGREE THAT THE KNIGHTS OF COLUMBUS MAY VERIFY THE INFORMATION PROVIDED.

X _____
SIGNATURE OF APPLICANT

X _____
SIGNATURE OF GRAND KNIGHT

Tips for Financial Secretaries

To assist in expediting the processing of all Membership Documents, the Supreme Council accepts electronic submission of the paper Form 100 as an alternative to submitting the form via mail. Note, that due to variations in fax machines, fax copies are not acceptable, since most are illegible.

When sending Form 100's please keep in mind the following:

- Submit the forms right after the member has received his degree
- Ensure the Form 100 is completed fully and legibly by the member, including member's name, address, birth date and his signature
- Both grand knight and financial secretary signatures **are required**
- If a Form 100 has been emailed to the Supreme Council, you DO NOT need to mail in the original form
- Form 100's must be signed by the member, if the form is not signed it can not be processed
- Failure to complete the Membership Document properly causes delays in processing and possible returning of the form to the council for needed information.
- Documents submitted electronically should be sent to either of following email addresses:

membership@kofc.org
membershiprecords@kofc.org

