

District 12 Winter Meeting Agenda

6:30pm – Light Dinner (Provide assistance to anyone having issues accessing their MI-01 forms)

7:00pm – Prayer, Pledge of Allegiance & Introductions

7:10pm – Programs

- Review MI-01 Status
- Forms – Review State Forms tracker & District Forms spreadsheet
- Discuss Service Program Awards
- Discuss State Raffle

7:30pm – Membership

- Review Status to date & Forecast for remainder of Fraternal year
- Finalize date for Spring District Membership meeting
- Review District 1st degree schedule
- Idea sheet for recruiting

7:40pm – Insurance

7:45pm – Retention

- Review Dues status by council and retention plans
- Review Retention Process

8:00pm – SWAT Analysis

- Each council takes 3-5 minutes giving a summary of their SWAT analysis

8:15pm – Roundtable & discuss date, place & host for the Summer District Meeting

8:25pm – Closing prayer & adjournment

Everyone is welcome to stay (if they'd like) for fellowship, refreshments and just plain fun.

Appendix

- Forms quick reference guide
- Instructions on how to fill out the MI-01 form
- District Contact List

District Meeting Attendee List

DISTRICT MEETING ATTENANCE											
DATE	DISTRICT #	COUNCIL #	ATTENDANCE	Officers in attendance							
1/18/2016	12		#	GK	FS	PD	MD	ADV	TRES	TRUSTEE	OTHER
		4401									
		9154									
		11811									
		13362									
		13673									
		14427									
		16311									
		Total									
RECRUITMENT TOTAL INCLUDES MEAL & HALL RENTALL FEE IF ANY											

DD NAME: Jim Escott

Complete report for each District Meeting

DIRECTIONS

1. Enter date of meeting
2. District Number
3. Council numbers in attendance
4. Total attendance from each council
5. Place X for specific officers attending
6. Enter expense, if any, of meeting to be added to DD expense report which should not exceed \$5 per attendee
7. Enter DD name
8. Send the report to State Program Director

Program Tab

Programs – MI-01 Status

MI-01 Status Area	4401	9154	11811	13362	13673	14427	16311
Church Activities	0/4	1/4	8/4	5/4	3/4	6/4	0/4
Community Activities	1/4	1/4	11/4	5/4	5/4	5/4	0/4
Council Activities	3/4	0/4	6/4	5/4	7/4	9/4	0/4
Family Activities	2/4	0/4	7/4	4/4	4/4	3/4	0/4
Youth Activities	1/4	0/4	6/4	6/4	7/4	5/4	0/4
Culture of Life Activities	1/4	0/4	5/4	5/4	3/4	4/4	0/4
185 – Report of Officers Chosen	6/30	7/3	6/2	8/8	5/21	6/25	TBD
365 – Service Program Personnel Report	7/22	7/29	7/30	8/21	7/25	7/31	TBD
1295-1 – Semi-Annual Audit		8/5	8/7	8/3	8/5	8/7	TBD
2629 – Roundtable Coordinator	N/A	7/15	N/A	N/A	N/A	N/A	TBD
1728 – Annual Survey of Fraternal Benefits							
4585 – Partnership Profile – Special Olympics							
1295-2 – Semi-Annual Audit							
2630 _ Annual Report of Roundtable							
SP-7 – Columbian Award Application							

Overall DD Comments:

- 4401 – Only filled out one quarter – need to forecast all 4 quarters
- 9154 – Council is no longer active – No officers to do reports
- 11811 – Up to date
- 13362 – Up to date
- 13673 – Up to date
- 14427 – Check Family activities – Need one more to earn Columbian Award
- 16311 – Brand new council – We just need to document what you are doing this year.

State Forms Tracker – As of 10/16/2015

<http://www.councilnet.us/Jurisdiction/State/Resources.aspx?State=Michigan&Category=3>

DD	Council	185	365	1728	1295-a
12	4401	X	X	Due 1/31	Submitted
12	9154	X	X	Due 1/31	X
12	11811	X	X	Due 1/31	X
12	13362	X	X	Due 1/31	X
12	13673	X	X	Due 1/31	X
12	14427	X	X	Due 1/31	X
12	16311	TBD	TBD	Due 1/31	TBD

INSERT
ALL ~~DISTRICT~~
COUNCIL
MI-01
FORMS
HERE

Programs – Service Programs

Each year every State Council recognizes the best program in each area of the Service Program areas: Church, Community, Council, Family, C u l t u r e o f Life and Youth at their State Council Convention.

A team of judges chosen by the State Deputy awards the top prize in each category to the winning Council at their state convention. The form used to tally scores is here: [MI03](#). The winning entries are then endorsed by the State Deputy and submitted to the Supreme Council office by June 10 for judging to determine the International Service Program Award Winners.

Winning entries from the State are sent to the Supreme Council where a panel of judges named by the Supreme Knight reviews each jurisdiction's winners and chooses the single best Church, Community, Council, Family, Culture of Life, and Youth activity Order-wide for the fraternal year. Winning Councils and their programs are recognized at the Supreme Council meeting each year. The Grand Knights of the winning Councils, along with their wives, are invited to the convention as guests of the Supreme Council. Any Council that is not currently under suspension is eligible and encouraged to compete for this distinguished honor. To participate, the Council must complete the State Council Service Program Awards Entry [Form #STSP](#). The form, along with any supporting materials, must be sent directly to the Diocesan Program Director for review and will be forwarded to the appropriate State Director for judging. Check with Diocesan Program Directors for deadline dates to submit.

DO NOT SEND MATERIALS DIRECTLY TO THE SUPREME COUNCIL.

Compile the application in a three ring binder, see here for explanation: [SERVICE AWARD EXPLAINED](#), and submit to your Diocesan Program Director before **April 15**. Examples of past winning entries can be viewed here: [Rock](#) and here: [Living Rosary](#).

Overall DD Comments: Three example programs I think could win. But, others are out there!!!

- 4401 – Monastery of the Blessed Sacrament
- 11811 – Church Alpha Program – Knights leadership and involvement
- 14427 – Building a home for a disabled vet

The Service Program Awards

Each year every State Council recognizes the best program in each area of the Service Program areas: Church, Community, Council, Family, Culture of Life and Youth at their State Council convention.

Winning entries from the State are sent to the Supreme Council where a panel of judges named by the Supreme Knight reviews each jurisdiction's winners and chooses the single best Church, Community, Council, Family, Culture of Life, and Youth activity Order-wide for the fraternal year. Winning Councils and their programs are recognized at the Supreme Council meeting each year. The Grand Knights of the winning Councils, along with their wives, are invited to the convention as guests of the Supreme Council. Any Council that is not currently under suspension is eligible and encouraged to compete for this distinguished honor. To participate, the Council must complete the State Council Service Program Awards Entry Form #STSP. The form, along with any supporting materials, must be sent directly to the Diocesan Program Director for review and will be forwarded to the appropriate State Director for judging. Check with Diocesan Program Directors for deadline dates to submit.. **DO NOT SEND MATERIALS DIRECTLY TO THE SUPREME COUNCIL.**

A team of judges chosen by the State Deputy awards the top prize in each category to the winning Council at their state convention. The winning entries are then endorsed by the State Deputy and submitted to the Supreme Council office by June 10 for judging to determine the International Service Program Award Winners.

Submitting a Service Program Award Project Presentation

Please see the Michigan Knights of Columbus website at www.mikofc.org for examples of submissions and suggestions about content.

Planning – Planning for a Service Program Award Project is the most important part that will lead to a successful Council presentation. While members of the project activity are encouraged to participate on the Service Program Award team (or committee if the Grand Knight has decided on a more formal structure within the Council), the team should consist of individuals who are responsible for "planning, documenting, publishing, and forwarding" the project for submission as a successfully completed "program" for award consideration.

Initial planning should be done in concert with the "project activity team" so that important details of the early stages of the project are captured and recorded.

Activity – The activity behind the successful documentation and tracking of the project will become the backbone of the successful Service Program Award entry. The activity involved with "preparing the entry" must keep pace with the project activity; otherwise there will be a very convoluted effort, once the project is completed, to find the data and documents needed to complete the entry. Some suggestions for the Service Program Award Team "owning" the activity for the entry are as follows:

- Attend the initial project meetings and clearly state the requirements for a successful entry.
- Designate a Service Program Award team leader who will be responsible for coordinating all of the team's activity.
- Schedule an initial meeting with the Council's District Deputy. Invite the Grand Knight and other Council officers, and review the intention of and plan for submitting a successful Service Program Award entry.
- Contact the Diocesan Program Director and notify him that the Council is intending to submit an entry for consideration. Request a meeting with the DPD at the beginning, halfway point and just prior to submitting the final entry and solicit any support for presenting a first rate entry.
- Designate a team member to be the "recorder" and who will be responsible for building the 3- ring binder and obtaining all of the necessary contents from other team members and from actual participants on the "project" team.

- Set a separate Service Program Award Team calendar which maps closely to the “project calendar.” Include periodic meetings to review and make certain that all of the relevant data is being compiled.
- You cannot take too many photographs or prepare too many documents during this process.
- Stay the course. Whether the entry wins or not, the Council wins, and the Council members win, and the Order wins with every entry submitted. The completed binder will serve as a great recruitment tool.

Preparation – While every activity requires preparation, and certainly all of the previous dialogue speaks to preparation, the preparation here specifically addresses preparing the entry for submission. At this stage the project should be near completion (or may be completed) and the process of culling through all of the collected data and materials begins. This is an activity that should include:

- The Service Award Project Team
- Representatives from the Project Team
- The Council's Program Director

At this stage, the formal organization of all the materials being reviewed for inclusion into the entry binder occurs. The information on the label should include: Project title, date of photograph, project phase, a brief description of the photograph, and the names of individuals who are in the photograph.

The Delivery – The entry should be submitted in an appropriately sized 3-ring binder. The binders with the clear plastic covers for the front and rear are best for inserting a creatively designed project cover page. The cover page should have the K of C logo, the project name, Council name and number, the Grand Knight's name, and the Project Director's name. The tab dividers should be labeled in an organized manner and should be either numbered or named to coincide with the Table of Contents. Here is a list of a sample set of tab dividers:

1. Index (INDEX)
2. Introduction Letter from GK & PD (INTRO)
3. Detailed overview of the Project (OVERVIEW)
 - o Selection Process
 - o Recruiting
 - o Naming Project
 - o Planning
 - o Impact to the Community
 - o Completing
 - o Setting up the team
 - o Correspondence by reference
 - o Recording Information
 - o Finances and Donations
 - o Fund Raising
 - o Media & Press Releases
4. Project Chronology (CHRONOLOGY)
5. Roster of project participants and the roles they fulfilled (photo desired) (ROSTER)
6. Photographs in chronological order. (PHOTOS)
7. Copies of all press releases sent out and all published media (bulletin, newsletter, MI Columbian, Columbia Magazine, diocesan newspapers, local newspapers) (MEDIA)
8. Summary of all hours recorded with detailed sheets included chronologically (HOURS)
9. Summary of all finances to include “Budget”, “Actual” & “Fund Raising” data for the entire project (FINANCES)
10. Correspondence – Actual letters sent & received to initiate the project, for requesting material donations and letters of acknowledgments received (CORRESPONDENCE)
11. Acknowledgements – all volunteers, suppliers, donors, media and other parties that had a hand in the success of the project (THANK YOU)

** Make at least two (2) complete and identical copies of your entry. In the unlikely event that an entry was ever lost, stolen or misplaced, having a second copy will be invaluable. Also, projects selected as State winners are not returned to a Council once submitted to Supreme. Additional copies can be used as gifts for presentation to a pastor (if a church project), a facilities director, and so on. This is a powerful tool.

Take pictures of the book and publish with a brief article in the parish bulletin and the Council newsletter.

Summary – The preparation of and submission of a Service Project for consideration for award is a lot of work, but it is something that should be done. Councils may duplicate entries only every 8 to 10 years. Make the preparation and the submission of the project for consideration as a Service Program Award Project just as important as the project itself. When you do, your Council will have a documented legacy of one of the many ways we please our Lord. Never lose sight of the fact that as Knights of Columbus, we are Catholic men in service to Mary's Divine Son, Jesus. Let your Council's pride in its work for Him shine through. Make your project award entry the best it can be.

Submit to Diocesan Program Director April 1.

**"Let your light shine before men in such a way that they may see your good works,
and glorify your Father who is in heaven."** Matthew 5:16

Membership Tab

Membership – Current Status

Awards Progress - Start of November									Awards Progress - Plans through June 2016									Forecast notes
Oct. Activity				YTD Thru Oct				%	Thru 6/2016				Year-end Target					
District	Quota	Gain	Loss	Net	Gain	Loss	Net		%	District	Quota	Gain	Loss	Net	Gain	Loss	Net	%
MBR	42	0	0	0	30	4	26	61.9%	MBR	42	47	113	-66	77	117	-40	-95.2%	
INS	15	0	0	0	5	1	4	26.7%	INS	15	11	3	8	16	4	12	80.0%	
4401	Quota	Gain	Loss	Net	Gain	Loss	Net	%	4401	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	17	0	0	0	6	0	6	35.3%	MBR	17	14	20	-6	20	20	0	0.0%	14 adds but 20 suspensions
INS	6	0	0	0	3	0	3	50.0%	INS	6	6	3	3	9	3	6	100.0%	Target to reach quota
9154	Quota	Gain	Loss	Net	Gain	Loss	Net	%	9154	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	11	0	0	0	1	0	1	9.1%	MBR	11	0	80	-80	1	80	-79	-718.2%	90 suspensions in process
INS	4	0	0	0	0	0	0	0.0%	INS	4	0	0	0	0	0	0	0.0%	Dead council
11811	Quota	Gain	Loss	Net	Gain	Loss	Net	%	11811	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	10	0	0	0	2	0	2	20.0%	MBR	10	2	4	-2	4	4	0	0.0%	2 adds but 4 suspensions
INS	3	0	0	0	0	1	-1	-33.3%	INS	3	1	0	1	1	1	0	0.0%	FA forecast
13362	Quota	Gain	Loss	Net	Gain	Loss	Net	%	13362	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	8	0	0	0	0	0	0	0.0%	MBR	8	6	6	0	6	6	0	0.0%	Target to break even
INS	3	0	0	0	0	0	0	0.0%	INS	3	3	0	3	3	0	3	100.0%	Target to reach quota
13673	Quota	Gain	Loss	Net	Gain	Loss	Net	%	13673	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	6	0	0	0	5	3	2	33.3%	MBR	6	5	1	4	10	4	6	100.0%	Target to reach quota
INS	3	0	0	0	2	0	2	66.7%	INS	3	1	0	1	3	0	3	100.0%	Target to reach quota
14427	Quota	Gain	Loss	Net	Gain	Loss	Net	%	14427	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	8	0	0	0	3	1	2	25.0%	MBR	8	10	2	8	13	3	10	125.0%	Target to exceed quota
INS	3	0	0	0	0	0	0	0.0%	INS	3	0	0	0	0	0	0	0.0%	FA Forecast
16311	Quota	Gain	Loss	Net	Gain	Loss	Net	%	16311	Quota	Gain	Loss	Net	Gain	Loss	Net	%	
MBR	0	0	0	0	13	0	13	N/A	MBR	0	10	0	10	23	0	23	N/A	10 more new members
INS	0	0	0	0	0	0	0	N/A	INS	0	0	0	0	0	0	0	N/A	FA Forecast

Membership – Spring District Membership Meeting

Monday, March 21st, 2016

Farmington Hills American Legion Hall

31775 Grand River Ave, Farmington, MI 48336

Membership – Degree Schedule

PLANNING FOR SUCCESS

The Second Half of the 2015-2016 Fraternal Year

MAJOR DEGREE DATE(S) (Include basic information here and submit the MI-15 form later or submit Form MI-15 Request for the Major Degree at registration)

<u>Date</u>	<u>Host Council</u>	<u>Location</u>
May 1st, 2016	4401	24040 Raphael Rd, Farmington Hills, MI 48336

SCHEDULE OF 1ST DEGREE DATES

<u>Date</u>	<u>Council #</u>	<u>Location</u>
July 15 th , 2015	4401	24040 Raphael Rd, Farmington Hills, MI 48336
August 10 th , 2015	11811	24505 Meadowbrook Rd, Novi, MI 48375
September 2 nd , 2015	4401	24040 Raphael Rd, Farmington Hills, MI 48336
October 12 th , 2015	11811	24505 Meadowbrook Rd, Novi, MI 48375
November 4 th , 2015	4401	24040 Raphael Rd, Farmington Hills, MI 48336
December 7 th , 2015	11811	24505 Meadowbrook Rd, Novi, MI 48375
January 6 th , 2016	4401	24040 Raphael Rd, Farmington Hills, MI 48336
February 15 th , 2016	11811	24505 Meadowbrook Rd, Novi, MI 48375
March 2 nd , 2016	4401	24040 Raphael Rd, Farmington Hills, MI 48336
April 11 th , 2016	11811	24505 Meadowbrook Rd, Novi, MI 48375
May 1st, 2016	4401	24040 Raphael Rd, Farmington Hills, MI 48336
June 13 th , 2016	11811	24505 Meadowbrook Rd, Novi, MI 48375

Sources for new members

Each Council is different. Each Parish is different. It's often helpful to target a particular sub-group of the Parish and develop a recruiting activity to attract that sub-group.

1. New members of the Parish
 - a. RCIA
 - b. Transfers – new members of the Parish
2. Existing members of the Parish – Viewed by weekend Mass attendance
 - a. Those that attend Mass regularly (Focus of Church Membership Drives)
 - b. Those that don't attend Mass regularly
3. Existing members of the Parish – Viewed by Parish involvement
 - a. Parents who send their children to CCD
 - b. Men's club
 - c. Choir
 - d. Ushers
 - e. Eucharistic Ministers
 - f. Parish Council
 - g. Youth Group (future members)
 - h. Other – varies depending on the Parish
4. Existing members of the Parish – Viewed by age group
 - a. High School young men – Those who will be 18 within 1-2 years
 - b. High School Graduates – Those 18+
 - i. Go away to college
 - ii. Live at home – go to college
 - iii. Don't attend college – live at home (or in the area)
 - c. Young Adults (25-35) – Starting out on their own – single or newly married
 - d. Adults (33-55)
 - i. Husbands, fathers, and working 40+ hours a week
 - ii. Single men – May need/want a fraternal organization to belong to
 - e. Older Adults (50-65)
 - i. As Children grow up – Fathers have more free time
 - ii. Early retirement
 - f. Senior Citizens (65+) Independent children & retired – Lots of time
 - i. Early Senior Citizens – Can actively do lots of things
 - ii. Late Senior Citizens – Needs to belong – Can do low-impact things
5. Relationship with existing Knights – It's easier to join if you have someone you know
 - a. Relatives (Sons, brothers, fathers, etc...)
 - b. Neighbors
 - c. Social Acquaintances
 - d. Men who are no longer Knights (potentially re-engage)
 - e. Recruit at any/all Knights activities within your parish

Get your whole Council engaged in recruiting

Membership Director:

- Should develop and maintain the overall Council strategy and action plan

- Should recruit other Knights to assist in various recruiting efforts
- Should be trained
- Should network with other MDs for ideas

Grand Knight:

- Should select the right MD with the right skills to be a good MD
- Should ensure the MD gets the right training, mentoring, coaching for success
- Should help encourage other council members to participate in membership activities
- Should ensure the MD is properly recognized for his accomplishments / efforts

Deputy Grand Knight:

- Should be the MDs right-hand-man when not required to assist the GK

Insurance Agent:

- Should assist the MD in many recruiting activities

Council Members:

- General – All members should be asked to assist in various recruiting activities
- Parish organizations – Tap council members of various Parish organizations to assist with specific recruiting efforts (Men's club, choir, parish council, ushers, etc...)

General Meeting Updates:

- Review progress over the past month – Recognize those who have helped
- Review up-coming activities & solicit council help
- Make this fun – recruitment can't be seen as a necessary evil

Star Council Membership (McGivney Award) Requirements:

- Achieve "net" membership quota

Michigan Achievement Requirements:

- 3 Membership drives per year (Does not need to be a Church Drive) or
- Achieve "net" membership quota

Insurance Tab

A Portfolio of Protection

Over the course of the last 132 years, the products and protection offered by the Knights of Columbus to members and their families have grown to meet changing needs.

As we begin our 133rd year of operation, we are proud to say that we offer a complete portfolio of protection to our members—a portfolio that we think is our best yet, with high quality, customizable products designed to fit your family's needs and budget.

Permanent Life Insurance—Insure Your Life for Life

Permanent Life Insurance is our signature product. Why? It provides guaranteed protection for your loved ones. And while you're still alive, it builds cash value. It's a great solution for many basic needs, such as final expenses, income replacement and debt protection. It can also serve specialized purposes such as estate planning and charitable giving.

Whatever way you plan to use it, permanent life insurance is reliable. It will be there when you won't be, regardless of when that happens. Put simply: As long as you pay your premiums, when you die, whenever that may be, your beneficiaries will receive the guaranteed death benefit (if not more) that you established for them.

There is one exception, though. Should you be fortunate enough to live to the ripe old age of 120, your Knights of Columbus permanent life insurance policy will pay you your death benefit. It wouldn't be the worst 120th birthday present you receive.

Term Life Insurance—Affordable Protection for Temporary Needs

Sometimes, financial obligations are temporary, and that's where term insurance brings the most value. Like permanent insurance, term insurance provides a death benefit to beneficiaries, but only within the specific term period.

Maybe we have a 30-year mortgage. Maybe we have 10 years left until retirement. Maybe we have two children who are about to go through college. In time, the mortgage will be paid off, retirement will arrive at last and the kids will finish college. Once those days come, your insurance needs will change. Term insurance can provide extra protection at affordable rates that—if structured properly—will go away once the needs themselves go away.

The Knights of Columbus offers two basic types of term insurance: level term (which is offered in 10, 15 and 20 year periods) and annual renewable term.

Retirement Annuities—Retirement income you can count on. Guaranteed.

During our working lives, there are probably few financial matters we give more thought and attention to than our retirement. We want to make sure that once we finally stop working, we don't have to stop living the way we want to.

Retirement income can be a tricky thing to calculate, especially with a changing landscape of federal and employee-provided benefits. But with a properly structured retirement annuity from the Knights of Columbus, you can have retirement income that you cannot outlive, guaranteed.

It's peace of mind that most of us hope to achieve.

The Knights offers a variety of annuities to members and their families, including traditional IRAs, Roth IRAs and non-qualified, which are available as both single premium and flexible premium annuities. To our brothers in Canada, we offer RRSPs and TFSAs.

Long-Term Care Insurance —Protect your assets. Get quality care. Prepare for the future.

While life expectancies have been improving steadily, living longer may very well mean needing more care. Statistics show that nearly 70 percent of individuals over the age of 65 will require at least some type of long-term care services during their lifetime.* Those services are becoming more and more expensive, with nursing home care costing upward of \$83,000 per year and at-home care more than \$60,000 per year.*

Yet most regular health insurance plans or government assistance programs do not provide sufficient coverage for long-term care needs. Long-term care insurance from the Knights of Columbus helps mitigate that risk by helping you cover your costs.

Knights of Columbus Long-Term Care policies are customizable to fit your needs and come in two basic forms: comprehensive coverage, which covers you in a nursing home or at home, and facility-only coverage, which covers you in a nursing home only.

Disability Income Insurance —Receive an income even when you can't work.

Many people receive disability coverage from their employer, yet they don't know too much about the particulars. Is it short-term disability? Is it long-term disability? Is it both? Does it cover your entire salary? Or only part? How much?

Despite the confusion, disability income insurance provides critical protection to families, especially those who rely on their paychecks to pay the bills.

That's why the Knights of Columbus introduced Disability Income Insurance in 2010. Now, Knights and their families have a trusted provider who can help protect their paychecks from the unexpected.

If you're among the more than 100 million workers without private disability income insurance**, or among the 38 million families who live paycheck to paycheck***, a tailored Knights of Columbus Disability Income Insurance plan may be just the right solution for you —even if it's a supplement to what you already have.

Insurance by Brother Knights for Brother Knights

Remember that you have a dedicated, professional Knights of Columbus agent whose job is to help you consider your current situation, evaluate the options, and put a plan in place to help protect you and your family according to your terms and budget.

Whenever you do business with the Knights of Columbus, you get the added benefit of knowing that you're not doing business with any old insurance company, you're doing business with your insurance company —a Catholic insurance company that is one of the most highly-rated life insurers in North America.****

Reach out to your agent today and take advantage of this exclusive portfolio of protection.

Find your agent at kofc.org or by calling 1-800-345-5632.

* U.S. Department of Health & Human Services National Clearinghouse for LTC Information, 3/3/2014

** Data for March 2013 was obtained from online beneficiary database maintained by the U.S. Social Security Administration's Office of the Chief Actuary, available at www.ssa.gov/oact/ProgData/icp.html (last accessed April 2013)

*** CNN Money, "Middle Class & Living Paycheck to Paycheck," April 25, 2014.

**** As of 7/1/2014, rated A++, Superior for financial strength by AM Best.

Retention Tab

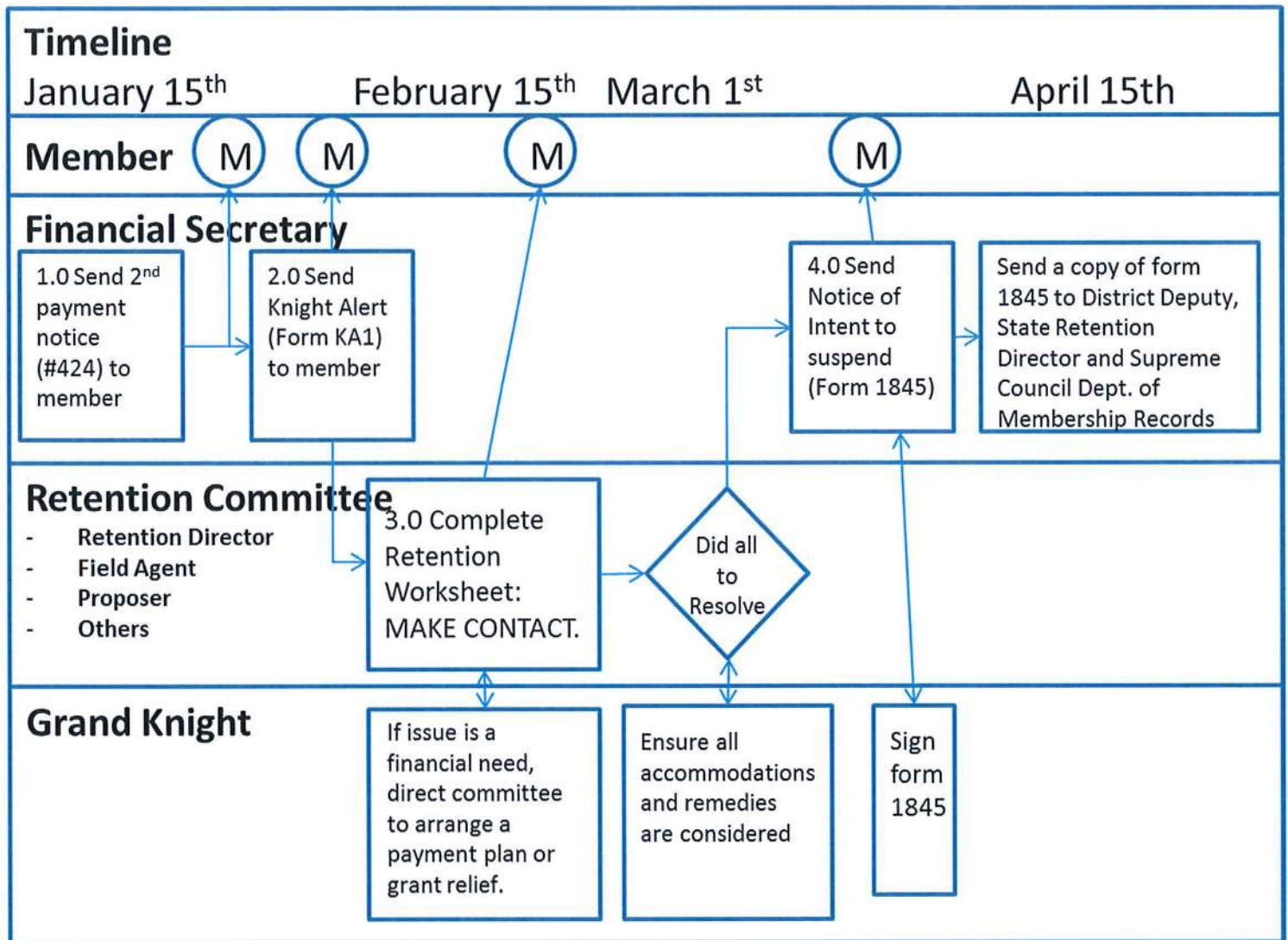
Retention – Dues Status by Council

Council	2015 Delinquent	Forecasted Suspensions	Plans to address delinquent members
4401			
9154			
11811			
13362			
13673			
14427			
16311			

2015 Delinquent – How many Knights did not pay dues in 2015 and have not been suspended?

Forecasted suspensions – Based on previous experience, make an rough guess as to how many Knights will be suspended by June 30th, 2016.

Retention – Process for Retention or Suspension



Process for Retention or Suspension

Suspension for non-payment

As provided by Section 168, Paragraph 3, of the Charter Constitution and Laws, a member must be at least three months in arrears before he can be suspended for non-payment. This category of suspensions represents the largest group of losses to our Order. Thus, it is of vital importance that the Financial Secretary, Grand Knight, retention committee, District Deputy and State Retention Director follow proper billing and/or retention procedures. The process only works if each step is completed honestly with respect for the brother who is delinquent in paying his dues.

Retention Steps

1. **Send second Payment Notice (Form #424) to member.** After sending the first payment notice to the general membership, the Financial Secretary sends a second payment notice to those members who have not paid their dues.
2. **Send Knight Alert (Form #KA1) to member.** The Financial Secretary begins the retention process when he initiates the Knight Alert (Form #KA1). He sends the Knight Alert to the brother who has not responded to the first or second

payment notice. He provides the council retention committee with the information necessary for it to complete the Retention Worksheet (MI Form #MI-12).

3. **Decide who is to make the contact and complete Retention Worksheet (MI Form #MI-12).** The retention committee should invite the proposer, if available, and meet to discuss the Knight Alert. They complete the Retention Worksheet (MI Form #MI-12) and decide on who is the best person to make the initial contact with the member. Contact may be made by phone, but a home visit is often more successful. The committee should consider that each brother deserves our personal attention and that some members may be embarrassed to find themselves in this situation.

If the committee is unable to make contact by phone, two committee members will visit the member at home to investigate and resolve the problem. If the member has moved, the payment notice should have been returned with a forwarding address. However, if an address is unavailable from returned correspondence, contact other members or the parish priest to try to discover the new address. The following websites may be of value in tracing lost members: www.anywho.com, www.whitepages.com, www.411.com, www.zabasearch.com

If the brother is out of state, or has been out of contact with the council, and no other source of information is available, there may be reason to believe that the brother has passed away. You may find records of his death by going to the following site: www.ssdi.rootsweb.ancestry.com/cgi-bin/ssdi.cgi

If you discover that he is deceased, print the screen, attach it to a Form #100 Membership Document, and submit to Supreme. This will be accepted by Supreme and not be charged as a suspension.

If the committee determines that the member is experiencing financial difficulty, the Grand Knight will direct two committee members to arrange a payment plan or arrange for work at the council or church to solve this difficulty. Unless the brother is no longer a practical Catholic, every attempt should be made to re-recruit this brother.

The Grand Knight shall ensure that all accommodations and remedies are considered.

4. **Prepare and send Notice of Intent to Suspend (Form #1845) to member.** If all attempts to solve the problem fail, the Financial Secretary prepares a Notice of Intent to Suspend (Form #1845) and obtains a countersignature from the Grand Knight. Send the original to the delinquent member, the Supreme Office Copy to the Supreme Council Department of Membership Records, the State Council Copy to the State Retention Director and the District Deputy Copy to the District Deputy. The Council will retain the Council Copy for their records. The District Deputy shall be sent the Retention Worksheet (MI Form #MI-12). Note: In addition to the Retention Worksheets (MI Form #MI-12) on members not successfully retained, also send your District Deputy all Retention Worksheets on members who were contacted and successfully retained. The State Retention Director will track both successful and unsuccessful retention efforts. The council may want to keep copies of the Retention Worksheet (MI Form #MI-12) as well as other documents for council records.
5. **Verify that member was contacted and all remedies were considered.** The District Deputy will verify that:
 - All members that are recommended for suspension have been contacted.
 - All accommodations to resolve the problem have been investigated
 - All remedies short of suspension have been considered.Only then will the District Deputy forward the Retention Worksheet (MI Form #MI-12) to the State Retention Director. The District Deputy shall include the Diocesan Membership Director in the retention process.
6. **Review the Notice of Intent to Suspend (Form #1845) and the Retention Worksheet (MI Form #MI-12)** The State Retention Director will review the Notice of Intent to Suspend (Form #1845) and the Retention Worksheet (MI Form #MI-12) and make appropriate contacts.
7. **Suspend Member** – The Supreme Council will not process a suspension until after the Notice of Intent to Suspend has been on file 60 days. The Financial Secretary will send the Membership Document Form #100 to the Supreme Council between 60 and 90 days after Supreme receives the Intent to Suspend (Form #1845). The Supreme Office will then suspend the member(s). The Notice of Intent to Suspend becomes null and void 90 days following the date it is recorded at the Supreme Council office. Note: Supreme will not process suspensions if a Retention Committee Chairman has not been reported to Supreme on Service Program Personnel Report #365
8. **Report to Council** – The Chairman of the Retention Committee shall report at a council meeting the number of members saved and the number suspended. While it is not necessary to include names in the report, it is important to give the reasons why a brother chose to leave the Order. This is to allow the council to reflect on possible changes needed to prevent a reoccurrence.

Disability - Relief from Payment

Those brother knights who are unable to engage in any occupation for a period of at least six months may apply for a waiver of dues under Section 118(e) of the Charter Constitution and Laws. Furnish evidence of total disability to the Supreme Council, along with Application for Relief from Payment of Council Dues and Supreme and State Council Per Capita Charges (Form #1831).

All disability waivers expire each year on December 31, and must be renewed during the 90-day period prior to expiration. Supreme Council will send a request for confirmation of continued disability during October. Failure to complete and file the annual renewal form will terminate the council's relief from payment.

Withdrawals

According to Supreme Council, the withdrawal transaction cannot be reported by using the Membership Document Form #100. Rather, a personal signed communication stating conflicts with being a practical catholic from the member requesting withdrawal (resignation) is required to be sent to the council and assembly and forwarded to the Supreme Council office. Financial standing is not a consideration. A member can resign whether he is current in dues or in arrears. The only stipulation is that he must be eligible for re-entry as of the date he files his letter of withdrawal with the council and assembly. Withdrawal is not an option for a felon, non-practical Catholic, or someone who has been suspended or expelled under Section 162 of the Order's Laws. Those members who apply for and are granted a withdrawal do not maintain continuous membership. The membership record will reflect a break in membership. If the applicant for withdrawal is an insurance member, he will be recorded as an inactive member and will remain in that status on the council roster as long as his insurance is in force. The council continues to be responsible for Supreme and state council assessments on inactive members. However, a \$9 credit is applied to the council's account the month following the anniversary date of the member's insurance policy to offset such assessments.

Honor Those Members who are Always There Every council has a group of members whose outstanding qualities aren't flashy or very noticeable. These are the men who always pay their dues on time, never miss a meeting, or have maintained their membership for many years. Like those men whose outstanding abilities show in their volunteer or membership recruitment activities, these members are deserving of recognition. There are many ways your council can recognize these faithful Knights.

In recognition of long-term dedication to the Order, after 25 years of continuous service (at the age of 70), or 50 years of continuous membership regardless of age, a member merits the distinction of Honorary Life membership and is exempt from further payment of dues, per capita charges, and assessments. All priests and clergy members automatically receive Honorary Life Membership. These dedicated Knights are an asset to their councils and should be treasured and respected. Materials are available to councils from Supreme to recognize and award their contributions.

Help Members Facing Hardship

Council may consider paying dues for members who are unable to pay them due to real need or hardship. These Knights may have been unemployed for an extended amount of time or be unable to work because of medical reasons. A man should never have to give up his membership in the K of C because he is unable (not unwilling) to pay dues.

Knights can also aid a member in finding new employment by helping him write his resume, practicing job interview techniques with him, or just letting him know about job openings. Councils can also help Knights facing difficult times by aiding with chores around their homes or simply driving them to medical appointments.

Remember, charity begins at home, so make an effort to assist needy Knights and their families.

Remember the Sick and the Departed

Make it a policy to include prayers during meetings for Knights and family members who are ill. Arrange for council members to visit a brother Knight or family member who may be hospitalized, living in an extended care facility, or homebound. Pray a decade of the rosary with the person to lift up his spirits or her spirits. Offer to assist family members of a hospitalized Knight by driving them to the hospital for a visit. Offer to stay with the homebound Knight or family member while caregivers go out for shopping, a movie or some other activity. When a Knight or a member of his family becomes seriously ill or is hospitalized, send out post-cards or put a listing in the council's newsletter asking that this individual be remembered in the prayers of his fellow Knights. Encourage members to telephone, e-mail, write, or visit the bedridden or homebound Knight or family member.

The death of a loved one can be devastating for a family. At such times, Knights can help ease the suffering of the family of deceased in many ways. By attending the wake service for a deceased Knight or a Knight's family member, council members show the fraternity that is an integral part of the Order. Once the funeral is over, Knights should continue to

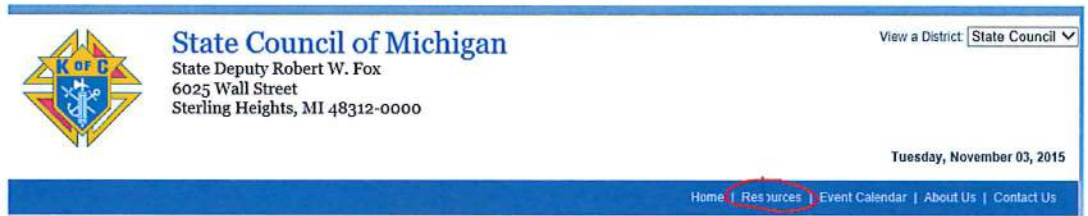
be of service to a deceased member's widow and family. Invite them to council activities, especially memorial Masses for departed members. Stay in touch with the widow to see if there is any work that needs to be done around her home such as roof repairs or repainting. Be sure that she remains on the mailing list for the council newsletter if she wishes. Without its fraternal and Catholic nature, there would not be much left to the Knights of Columbus. This fraternity is more than just a typical men's organization or club- its true sense of brotherhood is the "unwritten" benefit of membership. This is also something that can easily be taken for granted, but like anything else, it needs the effort of each and every member to keep this fraternal bond alive.

Appendix Tab

Month	Due Date	Form #	Form Name	Link	Format	Supreme	State	District
Jul-15	7/1/15	185	Report of Officers Chosen for Term	http://www.kofc.org/un/en/officers/forms/council.html	Member Management	Membership Records E-mail = Not Required Info is in Member Management	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Aug-15	8/1/15	365	Service Program Personnel Report	http://www.kofc.org/un/en/officers/forms/council.html	Member Management	Membership Records E-mail = Not Required Info is in Member Management	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
	8/15/15	1295-1	Semiannual Council Audit (due August)	http://www.kofc.org/un/en/officers/forms/council.html	Document	Council Audits E-mail = council.accounts@kofc.org E-mail required	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Sep-15	9/15/15	MI-01	Council Activities Report Form	http://www.councilnet.us/Jurisdiction/State/Resources.aspx?State=Michigan&Category=1	On-line	Not Required	Not Required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Oct-15	10/30/15	MI-13	MI Drive Worksheet	http://www.councilnet.us/Assets/2021.pdf	Document	Michigan State Council (Check) 6025 Wall Street Sterling Heights, MI 48312 Check with MI Drive in memo line	T. A. Marcetti, IPSD (Form) 222 Fraser Street Yale, MI 48097	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Nov-15								
Dec-15	12/15/15	MI-01	Council Activities Report Form	http://www.councilnet.us/Jurisdiction/State/Resources.aspx?State=Michigan&Category=1	On-line	Not Required	Not Required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Jan-16	1/31/15	1728	Annual Survey of Fraternal Activity	http://www.kofc.org/un/en/officers/forms/council.html	On-line	Department of Fraternal Services E-mail = fraternalservices@kofc.org Not Required if done on-line	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
	1/31/15	4584	Partnership Profile Report with Special Olympics	http://www.kofc.org/un/en/officers/forms/council.html	On-line	Department of Fraternal Services E-mail = fraternalservices@kofc.org Not Required if done on-line	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Feb-16	2/15/16	1295-2	Semiannual Council Audit (due February)	http://www.kofc.org/un/en/officers/forms/council.html	Document	Council Audits E-mail = council.accounts@kofc.org E-mail required	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Mar-16	3/15/16	MI-01	Council Activities Report Form	http://www.councilnet.us/Jurisdiction/State/Resources.aspx?State=Michigan&Category=1	On-line	Not Required	Not Required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
Apr-16	4/30/16	MI-13	MI Drive Worksheet	http://www.councilnet.us/Assets/2021.pdf	Document	Michigan State Council (Check) 6025 Wall Street Sterling Heights, MI 48312 Check with MI Drive in memo line	T. A. Marcetti, IPSD (Form) 222 Fraser Street Yale, MI 48097	Jim Scott E-mail = j.escott@mikofc.org E-mail required
May-16								
Jun-16	6/15/16	MI-01	Council Activities Report Form	http://www.councilnet.us/Jurisdiction/State/Resources.aspx?State=Michigan&Category=1	On-line	Not Required	Not Required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
	6/30/16	2863	Refund Support Vocations Program (RSVP)	http://www.kofc.org/un/en/forms/council/svp_refund2863_p.pdf	Document	Department of Fraternal Services E-mail = fraternalservices@kofc.org Not Required if done on-line	State Vocations Chairman E-mail = c.wasmund@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required
	6/30/16	SP-7	Columbian Award Application	http://www.kofc.org/un/en/officers/forms/council.html	On-line	Department of Fraternal Services E-mail = fraternalservices@kofc.org Not Required if done on-line	State Deputy E-mail = forms@mikofc.org E-mail required	Jim Scott E-mail = j.escott@mikofc.org E-mail required

Instructions for completion of MI 01 form

1. Go to www.mikofc.org
2. Click on **Resources**



3. Click on **Council Forms**



4. Click on **Council Activities Report Form MI-01 (Ver. 2015a)**



5. This will take you to a blank form.

Michigan State Council Council Activities Report Form



Diocese: District: Council: Year:

6. Select Diocese by clicking arrow & then click on proper Diocese.

Michigan State Council Council Activities Report Form



Diocese: District: Council: Year:

Detroit
Gaylord
Grand Rapids
Kalamazoo
Lansing
Marquette
Saginaw

7. After selecting Diocese from drop down menu enter District Number & Council number in appropriate cells.

Michigan State Council Council Activities Report Form



Diocese: District: Council: Year:

8. Select Year by clicking on arrow & then click on proper year.

Michigan State Council Council Activities Report Form



Diocese: District: Council: Year:

2015-2016
2016-2017
2017-2018

9. After selecting year click on

10. Now you will have a blank copy of your councils MI 01 form. Review to insure you have entered the correct Diocese, District Number, Council Number and selected the correct year before proceeding. If not click on to begin anew.

11. Enter credits in the boxes in the cells under the appropriate Quarter 1st 2nd 3rd or 4th.

Michigan State Council

Council Activities Report Form



Diocese: District: Council: Year:

Data last saved: 10/21/2015 8:56:00 PM

SP7	Church Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Corporate Communion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support McGivney Chair in Life Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	RCIA Sponsor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Icon / Silver Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Mass of Explanation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	R.S.V.P. (2863)**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	5th Sunday Rosary 8-30-15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Community Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	MI Drive w/check & MI-13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Food Drive MI-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Blood Drive MI-18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Fundraisers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Take 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	GLOBAL WHEEL CHAIR MISSION**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	HABITAT FOR HUMANITY**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Council Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Knight of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Knight of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Publish Council Newsletter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Promote State Raffle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Officer Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Open House / Benefit / Info Night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Visit Sick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	SPECIAL OLYMPICS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					

SP7	Family Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Family of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Widows/Orphans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Social Event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Movie Nights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FOOD FOR FAMILIES**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Youth Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Pay 100% HCCS Quota	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Columbian Squires/Knight Daughters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Soccer Challenge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Spelling Bee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Free Throw Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Substance Abuse Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Keep Christ in Christmas Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Supreme Essay Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge Confirmation Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge First Communion Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Catholic Boys/Girls Camp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Youth Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	COATS FOR KIDS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Culture of Life Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Baby Bottle Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Participate in Ultrasound project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	40 Days for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Thank You Mom for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ULTRASOUND INITIATIVE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MARCH FOR LIFE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					

Michigan State Council

Council Activities Report Form



Diocese:

District:

Council:

Year:

Data last saved: 10/21/2015 8:56:00 PM <input type="button" value="Save Now"/> <input type="button" value="Submit To State"/> <input type="button" value="Generate SP7"/>																		
SP7	Church Activities	1st	2nd	3rd	4th							SP7	Family Activities	1st	2nd	3rd	4th	
<input type="checkbox"/>	Corporate Communion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Family of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Support McGivney Chair in Life Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Family of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	RCIA Sponsor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Support Widows/Orphans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Family Social Event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Icon / Silver Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Family Movie Nights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Mass of Explanation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	FOOD FOR FAMILIES**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	R.S.V.P. (2863)**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	5th Sunday Rosary 8-30-15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	<input type="text" value=""/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="button" value="Add Item"/>																		
SP7	Community Activities	1st	2nd	3rd	4th							SP7	Youth Activities	1st	2nd	3rd	4th	
<input type="checkbox"/>	MI Drive w/check & MI-13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Pay 100% HCCS Quota	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Food Drive MI-20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Columbian Squires/Knight Daughters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Support Blood Drive MI-18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Soccer Challenge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Council Fundraisers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Spelling Bee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Take 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Free Throw Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	GLOBAL WHEEL CHAIR MISSION**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Substance Abuse Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	HABITAT FOR HUMANITY**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Keep Christ in Christmas Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="button" value="Add Item"/>																		
SP7	Council Activities	1st	2nd	3rd	4th							SP7	Culture of Life Activities	1st	2nd	3rd	4th	
<input type="checkbox"/>	Knight of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Baby Bottle Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Knight of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Participate in Ultrasound project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Publish Council Newsletter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	40 Days for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Promote State Raffle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	Thank You Mom for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Council Officer Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	ULTRASOUND INITIATIVE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Open House / Benefit / Info Night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="checkbox"/>	MARCH FOR LIFE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	Visit Sick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="button" value="Add Item"/>						
<input type="checkbox"/>	SPECIAL OLYMPICS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							<input type="button" value="Add Item"/>						

12. You may add a line to enable you to enter a program not listed on the form by clicking on;

13. After entering credits, you may work ahead and enter credits for programs scheduled in future quarters on your calendar, click on; [Save Now](#)

Michigan State Council

Council Activities Report Form



Diocese: [Grand Rapids](#) District: [77](#) Council: [7341](#) Year: [2015-2016](#) [Unload](#)

Data last saved: 10/21/2015 8:56:00 PM					Save Now	Submit To State	Generate SP7
--	--	--	--	--	--------------------------	---------------------------------	------------------------------

SP7	Church Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Corporate Communion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support McGivney Chair in Life Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	RCIA Sponsor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Icon / Silver Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Mass of Explanation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	R.S.V.P. (2863)**	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	5th Sunday Rosary 8-30-15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Community Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	MI Drive w/check & MI-13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Food Drive MI-20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Blood Drive MI-18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Fundraisers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Take 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	GLOBAL WHEEL CHAIR MISSION**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	HABITAT FOR HUMANITY**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Council Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Knight of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Knight of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Publish Council Newsletter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Promote State Raffle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Officer Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Open House / Benefit / Info Night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Visit Sick	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	SPECIAL OLYMPICS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					

SP7	Family Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Family of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Widows/Orphans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Social Event	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Movie Nights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FOOD FOR FAMILIES**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Youth Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Pay 100% HCCS Quota	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Columbian Squires/Knight Daughters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Soccer Challenge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Spelling Bee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Free Throw Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Substance Abuse Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Keep Christ in Christmas Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Supreme Essay Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge Confirmation Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge First Communion Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Catholic Boys/Girls Camp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Youth Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	COATS FOR KIDS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Halloween party	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Culture of Life Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Baby Bottle Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Participate in Ultrasound project	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	40 Days for Life	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Thank You Mom for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ULTRASOUND INITIATIVE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MARCH FOR LIFE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					

14. Now scroll down to page 2 of the form.

15. Page 2 will describe the **Featured Programs** which if requirements are met will fulfill all requirements in the category the program is listed for the Michigan Achievement and Columbian Awards. Also on page 2 is the Forms Track. Enter the dates the forms have been submitted.

Michigan State Council Council Activities Report Form



** Featured Programs will fulfill category commitment for year for Columbian Award

MINIMUM REQUIREMENTS FOR FEATURED PROGRAMS

Church: RSVP- Qualifying councils and assemblies receive a \$100 refund for every \$500 donated, up to a limit of \$2,000 donated to an individual

Community: HABITAT FOR HUMANITY- If your council or assembly donates both \$1,000 and 200 man hours it will fulfill all four requirements for the community activities category of the COLUMBIAN AWARD

Community: WHEELCHAIR FOUNDATION- A council must purchase a minimum of one case of 100 wheelchairs by raising the funds through council, parish or community activities.

Family: FOOD FOR FAMILIES- A council must sponsor events to collect a minimum of 1000 pounds of food for a parish or community food pantry. In addition, councils must contribute a minimum of 100 man-hours in the preparation/distribution/service of meals to needy people.

Council: SPECIAL OLYMPICS- Council members must contribute a minimum of 200 man-hours in support of state/local Special Olympics activities, and must raise –through council or parish activities- a minimum of \$2000 for Special Olympics.

Culture of Life: MARCH FOR LIFE- As part of an organized program of the council, with community and parish participation, a minimum of 100 marchers must participate in a national, state or local March for Life.

Culture of Life: ULTRASOUND INITIATIVE- After identifying a Pregnancy Care Center that is medically certified to utilize & maintain an ultrasound machine, as well as receiving all needed approvals to place a machine at the facility, a council must raise half the purchase price of the ultrasound machine through council, parish or community activities. The council must then follow the published guidelines for obtaining the remaining half of the purchase price from Supreme.

Youth: COATS FOR KIDS- A council must purchase and donate to needy children a minimum of 8 cases of coats. A case contains 12 coats and must be purchased through the Department of Fraternal Services.

Due Date	Form Name	Form #	Date Filed
7/1	Report of Officers Chosen for Term	185	06/11/2015
8/1	Service Program Personnel Report	365	06/30/2015
8/15	Semi-Annual Council Audit	1295-1	08/6/2015
9/1 or as Req'd	Appointment of Roundtable Coordinator	2629	
1/31	Annual Survey of Fraternal Activity	1728	
1/31	Partnership Profile – Special Olympics	4584	
2/15	Semi-Annual Council Audit	1295-2	
6/30 or as Req'd	Annual Report of Round Table	2630	
6/30	Columbian Award Application	SP-7	

16. Now scroll back to page 1

17. Click on; again, this will save the info that has been entered allowing you to return and edit. Click on;

Michigan State Council

Council Activities Report Form



Diocese: District: Council: Year:

Data last saved: 10/21/2015 8:56:00 PM

SP7	Church Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Corporate Communion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support McGivney Chair in Life Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	RCIA Sponsor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Icon / Silver Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Mass of Explanation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	R.S.V.P. (2863)**	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	5th Sunday Rosary 8-30-15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Community Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	MI Drive w/check & MI-13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Food Drive MI-20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Blood Drive MI-18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Fundraisers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Take 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	GLOBAL WHEEL CHAIR MISSION**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	HABITAT FOR HUMANITY**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Council Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Knight of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Knight of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Publish Council Newsletter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Promote State Raffle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Officer Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Open House / Benefit / Info Night	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Visit Sick	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	SPECIAL OLYMPICS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					

SP7	Family Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Family of the Month	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Widows/Orphans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Social Event	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Movie Nights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	FOOD FOR FAMILIES**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Youth Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Pay 100% HCCS Quota	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Columbian Squires/Knight Daughters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Soccer Challenge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Spelling Bee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Free Throw Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Substance Abuse Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Keep Christ in Christmas Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Supreme Essay Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge Confirmation Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Acknowledge First Communion Class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Catholic Boys/Girls Camp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Youth Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	COATS FOR KIDS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Halloween party	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					
SP7	Culture of Life Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Baby Bottle Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Participate in Ultrasound project	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	40 Days for Life	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Thank You Mom for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ULTRASOUND INITIATIVE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MARCH FOR LIFE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add Item"/>					

18. In the 3rd quarter credits should be entered for all 4 quarters allowing the State to determine if your council will be awarded the Michigan Achievement and Columbian Awards prior to the Convention.
19. Also the credits for the SP-7 should be entered in the 3rd quarter. Enter credits you would like entered on the SP-7 application for the Columbian Award in the left columns under Categories. Then click on; [Save Now](#) then [Generate SP7](#) A form will be created you may print or save to submit to Supreme.

Michigan State Council

Council Activities Report Form



Diocese: [Grand Rapids](#) District: [77](#) Council: [7341](#) Year: [2015-2016](#) [Unload](#)

Data last saved: 10/21/2015 8:56:00 PM [Save Now](#) [Submit To State](#) [Generate SP7](#)

SP7	Church Activities	1st	2nd	3rd	4th
<input checked="" type="checkbox"/>	Corporate Communion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support McGivney Chair in Life Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	RCIA Sponsor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Icon / Silver Rose	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Mass of Explanation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	R.S.V.P. (2863)**	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	5th Sunday Rosary 8-30-15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Keep Christ in Christmas billboard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Community Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	MI Drive w/check & MI-13	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Food Drive MI-20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Support Blood Drive MI-18	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Fundraisers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Take 5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	GLOBAL WHEEL CHAIR MISSION**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	HABITAT FOR HUMANITY**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Helping Hands	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Council Activities	1st	2nd	3rd	4th
<input checked="" type="checkbox"/>	Knight of the Month	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Knight of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Publish Council Newsletter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Promote State Raffle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Council Officer Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Open House / Benefit / Info Night	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Visit Sick	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	SPECIAL OLYMPICS**	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Family Activities	1st	2nd	3rd	4th
<input checked="" type="checkbox"/>	Family of the Month	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Family of the Year	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Support Widows/Orphans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Family Social Event	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Family Movie Nights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	FOOD FOR FAMILIES**	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Youth Activities	1st	2nd	3rd	4th
<input type="checkbox"/>	Pay 100% HCCS Quota	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Columbian Squires/Knight Daughters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Soccer Challenge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Spelling Bee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Free Throw Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Substance Abuse Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Keep Christ in Christmas Poster Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Supreme Essay Contest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Acknowledge Confirmation Class	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Acknowledge First Communion Class	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Support Catholic Boys/Girls Camp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Youth Retreat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	COATS FOR KIDS**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Halloween party	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					
SP7	Culture of Life Activities	1st	2nd	3rd	4th
<input checked="" type="checkbox"/>	Baby Bottle Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Participate in Ultrasound project	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	40 Days for Life	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Thank You Mom for Life	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	ULTRASOUND INITIATIVE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MARCH FOR LIFE**	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add Item					

Remember to hit after any changes before unloading or leaving page. Also the button needs to be selected to notify the State Forms Chairman the Form has been submitted. You may return to the form as many times as necessary to edit. Just follow the described steps.

Any questions please contact your District Deputy, your Diocesan Program Director or myself. We are here to assist you.

State Program Director Gary L. Merritt; g.merritt@mikofc.org - 616-821-3861.

Council	Position	Name	Home Phone	Cell Phone	E-mail address	Church
4401	Grand Knight	Joe Hejka		248-789-2957	joehejka@msn.com	Our Lady of Sorrows
4401	Deputy Grand Knight	Fred Arganoza		248-306-0741	arconfamily5@gmail.com	
4401	Program Director	Marc Wilkins		248-798-6285	wilkinsmarc@gmail.com	
4401	Membership Director	George Curran		248-477-7940	gcurran@kotszangster.com	
9154	Grand Knight	Mike Sako		586-219-9091	mikesako@yahoo.com	St. George / St. Joseph
9154	Deputy Grand Knight	Jadwat (Joe) Mukhtar			joehandida@yahoo.com	
9154	Program Director	Mike Sako		586-219-9091	mikesako@yahoo.com	
9154	Membership Director	Ben Jijika		586-604-3031	bjijika@yahoo.com	
11811	Grand Knight	Mike Meyer		248-477-2159	m7meyer@yahoo.com	Church of the Holy Family
11811	Deputy Grand Knight	Dave Walton		248-506-0905	davewalton2000@hotmail.com	
11811	Program Director	Mark Amaya		248-767-5601	mark.amaya@fcagroup.com	
11811	Membership Director	Dave Walton		248-506-0905	davewalton2000@yahoo.com	
13362	Grand Knight	Adrian VanBourgondien	248-661-4084	248-421-8012	avanbourgo@hotmail.com	St. Fabian
13362	Deputy Grand Knight	Vacant				
13362	Program Director	Doug Czinder		248-504-9949	czinderd@trinity-health.org	
13362	Membership Director	Tom Oullette		248-224-1835	ouletteetom@aol.com	
13673	Grand Knight	Darren Losey		248-921-3763	losey.darren@gmail.com	St. Gerald
13673	Deputy Grand Knight	Fred Gerometta	248-471-2642	248-763-3196	fgerometta@aol.com	
13673	Program Director	Tom McPhail		248-875-1185	tandamcphail@att.net	
13673	Membership Director	Shatomi Kerbawy		248-434-7561	kerbs47@gmail.com	
14427	Grand Knight	Rick Bennett	248-348-9214	248-912-8338	rickbennett@peoplepc.com	Our Lady of Victory
14427	Deputy Grand Knight	David Compo	248-380-8588	248-640-1488	builder@compoinc.com	
14427	Program Director	Mark Tochman	248-348-4504	313-300-5317	marktochman01@comcast.net	
14427	Membership Director	Rick Bennett	248-348-9214	248-912-8338	rickbennett@peoplepc.com	