

Grand Knight Training

Training 2025-2026



FAITH



COMMUNITY



FAMILY



LIFE

WE ARE FAITH IN ACTION



Click for
Supreme
Training



State Council
Knights of Columbus



Please send any modification or corrections

Program / Membership Director Training 2025-2026



WE ARE FAITH IN ACTION



Revision 2, April 13th, 2025

Council Membership & Program Training

Michigan State Council
Knights of Columbus



No presentation is perfect



If you see an issue, please
send the information to:

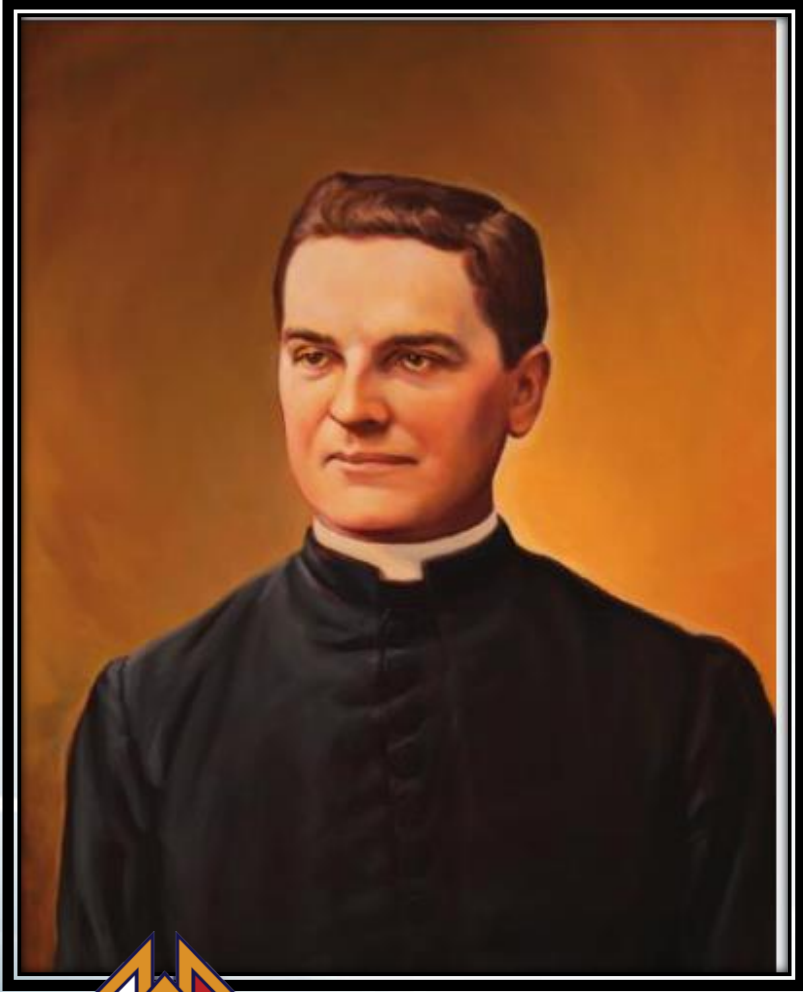
Joe Langhauser at

j.langhauser@mikofc.org



Note the page (lower right)
and revision level on title
page lower left

Let Us Start In Prayer



*God, our Father, protector of the poor and defender of the widow and **orphan**, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body, which is the Church.*

Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly ask that you glorify Blessed Michael McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present to make this meeting meaningful to the men present. Through Christ our Lord. Amen."

Blessed Michael McGivney, **pray for us!**

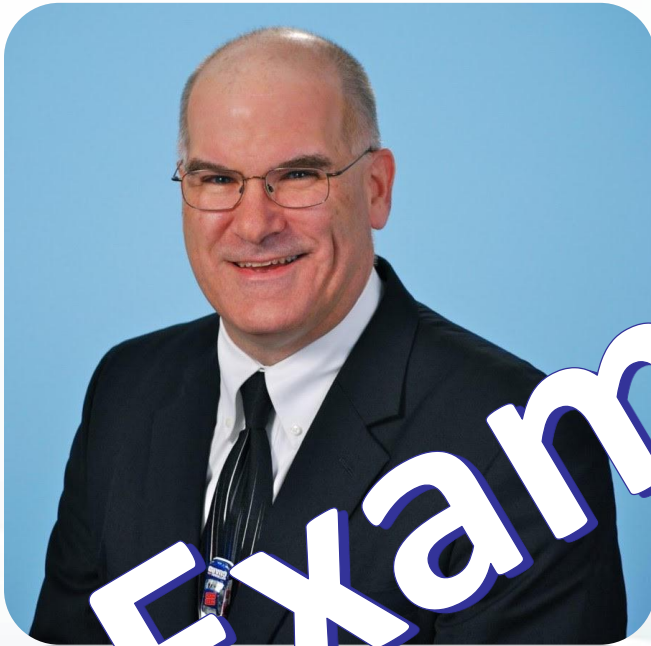


Pledge of Allegiance



Presenters

 Joe Langhauser
Training Director



 Dean Hawthorth
Training Director North



William "Bill" LeVeque – Special Assistant (our Couch)

Presenter(s)



Name

Title

Background PGK, MD,PD, Etc



Name

Title

Background PGK, MD,PD, Etc.

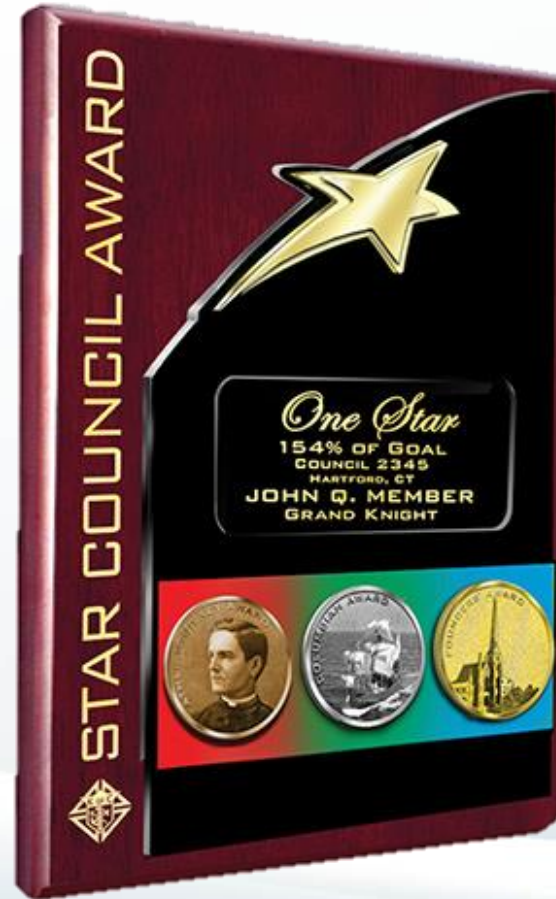
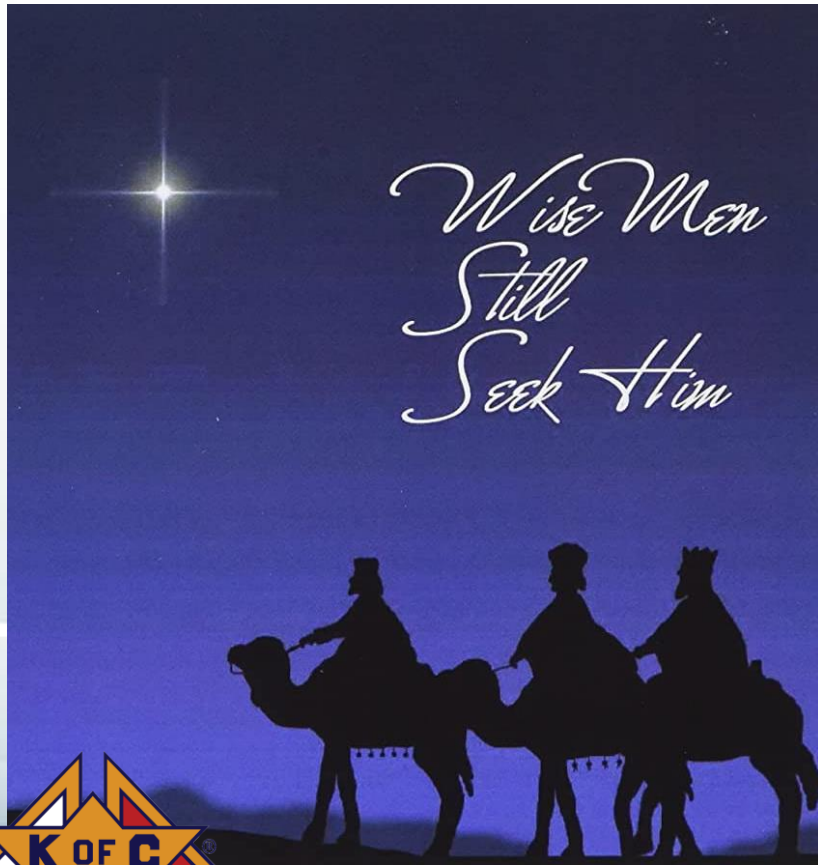


Congratulations on Being Elected Grand Knight!



Pre Test of Knowledge

What is your Councils goal for the year?



Star Council

Star Council Checklist



Fraternal Year 2023-2024

- ☐ Service Program Personnel Report — Form #365 — Due June 30
- ☐ Annual Survey of Fraternal Activity — Form #1728 — Due January 31
- ☐ McGivney Award
Membership Quota of _____ — By June 30
- ☐ Founders' Award — Form #11077 — Due Within 7 Days of Seminar
Host two Fraternal Benefit Seminars (virtual or in-person), minimum of seven eligible attendees per event — By June 30

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Gains:												
Losses:												

- ☐ Columbian Award — Form #SP7 — Due June 30

Faith	Family	Community	Life
1.	1.	1.	1.
2.	2.	2.	2.
3.	3.	3.	3.
4.	4.	4.	4.

A council must submit a Columbian Award Application (SP7) listing a total of 16 program credits to earn the Columbian Award. Faith in Action Featured Programs count for two credits. All other council programs count for one credit.

- ☐ Council In Good Standing
Including being fully compliant with applicable Safe Environment Program requirements (U.S.A. and Canada only).



Knights of
Columbus®

004 3/22

Council Program Training

Michigan State Council
Knights of Columbus



Pre Test of Knowledge

What is your favorite number?
(If it was not before it will be now!)

10784



Knights of Columbus - 10784 - C x

kojc.org/en/forms/spa/10784C.01/index.html?lang=en&auth=eyJhb... Update

New Tab FollowMyHealth®... Commercial Van Sal... Official Global Web... Dashboard Anywhere Other bookmarks

Knights of Columbus

Fraternal Programs Report Form

Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Pilgrim Icon Program	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input checked="" type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other

Pre Test of Knowledge

How do you know if you are successful Program Director?

When you
complete
SP7 for
2024-2025
Year

Columbian Award Application

Due by June 30th

Council Number: _____ Jurisdiction: _____ 20____-20____

FAITH PROGRAMS: RSVP, Into the Breach, Spiritual Reflection, Holy Hour, Pilgrim Icon Program, Building the Domestic Church Kiosk, Rosary Program, Sacramental Gifts

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

FAMILY PROGRAMS: Food for Families, Family of the Month/Year, Family Fully Alive, Family Prayer Night, Keep Christ in Christmas, Family Week, Consecration to the Holy Family, Good Friday Family Promotion

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	



Page 1 of 2

COMMUNITY PROGRAMS: Coats for Kids, Global Wheelchair Mission, Habitat for Humanity, Disaster Preparedness, Free Throw Championship, Catholic Citizenship Essay Contest, Soccer Challenge, Hockey Challenge, Helping Hands

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, ASAP, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

Signed: _____ Signed: _____ Date: _____
Grand Knight Program Director

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

SP-7 7/22

Page 2 of 2



https://www.kofc.org/un/en/forms/council/columbian_awardap_p.pdf

Michigan State Council
Knights of Columbus



Pre Test of Knowledge

What is your newest Email Address?



GKXXX@mikofc.org (Program)
(XXX is Council Number)

Program Director, Grand Knight,
Membership, and Financial Secretary all
have email accounts that transition with
the position. Ask the past program
director for the current password



**Note: State Leaders are assigned permanent
Emails:(first initial).(last name)@mikofc.org**

How to Break Into The Email?

What is your newest Email Address?

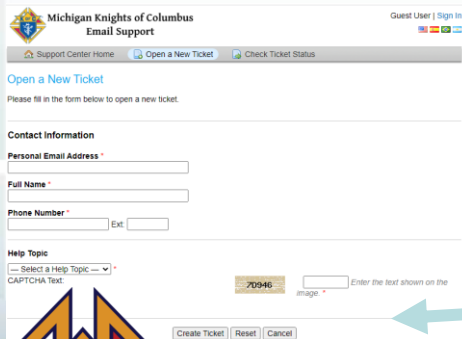


PDXXX@mikofc.org

XXX is Council Number

Program Director, Grand Knight,
Membership, and Financial
Secretary all have email accounts
that transition with the position.

**Ask the past program director
for the current password**



Michigan Knights of Columbus
Email Support

Support Center Home Open a New Ticket Check Ticket Status

Open a New Ticket

Please fill in the form below to open a new ticket.

Contact Information

Personal Email Address *

Full Name *

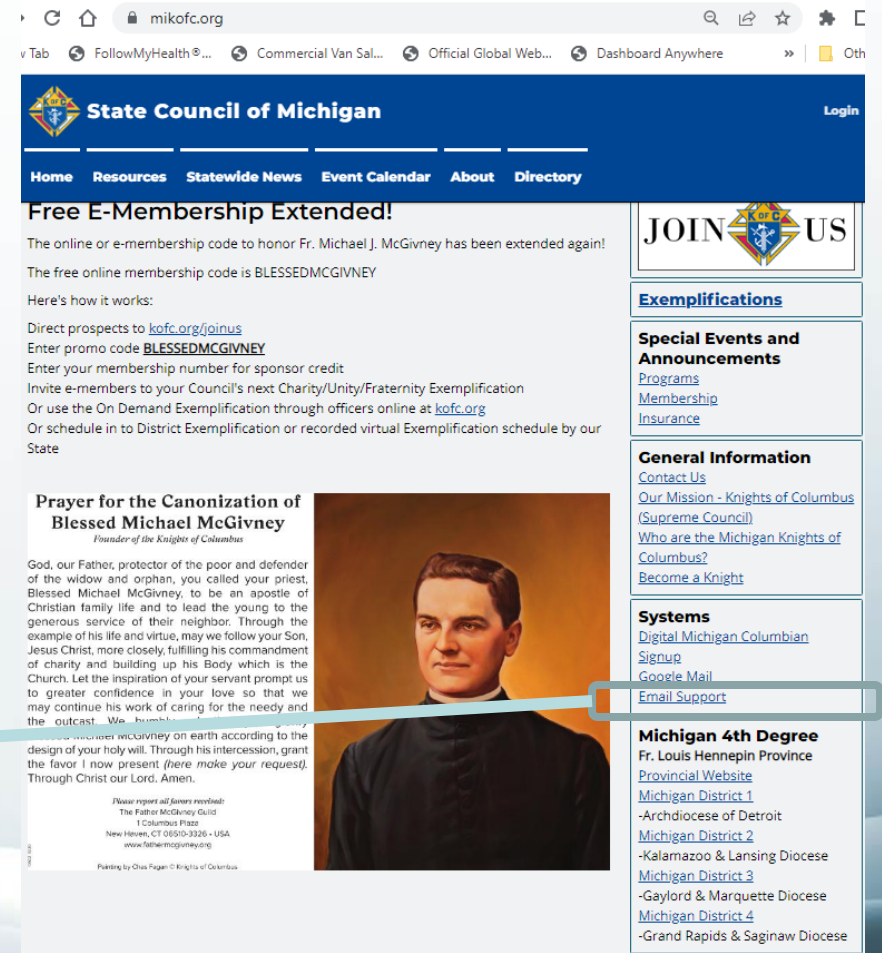
Phone Number * Ext *

Help Topic

Select a Help Topic

CAPTCHA Text: 7D946

Create Ticket Reset Cancel



mikofc.org

FollowMyHealth... Commercial Van Sal... Official Global Web... Dashboard Anywhere

State Council of Michigan

Home Resources Statewide News Event Calendar About Directory

Free E-Membership Extended!

The online or e-membership code to honor Fr. Michael J. McGivney has been extended again!

The free online membership code is BLESSEDMCGIVNEY

Here's how it works:

Direct prospects to kofc.org/joinus

Enter promo code **BLESSEDMCGIVNEY**

Enter your membership number for sponsor credit

Invite e-members to your Council's next Charity/Unity/Fraternity Exemption

Or use the On Demand Exemption through officers online at kofc.org

Or schedule in to District Exemption or recorded virtual Exemption schedule by our State

Prayer for the Canonization of Blessed Michael McGivney

God, our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly beseech you, O God, to grant that Blessed Michael McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present (here make your request). Through Christ our Lord. Amen.

Michigan 4th Degree

Fr. Louis Hennepin Province

Provincial Website

Michigan District 1

-Archdiocese of Detroit

Michigan District 2

-Kalamazoo & Lansing Diocese

Michigan District 3

-Gaylord & Marquette Diocese

Michigan District 4

-Grand Rapids & Saginaw Diocese



Example of Email Report



	Council	District	Active Cou	GK + F	GK Email	GK Last Date	FS Email	FS Last Date	PD Email	PD Last Date	MD Email	MD Last Date
343	13318	119	1	1	gk13318@mikofc.org	2025-02-01T12:39:31	fs13318@mikofc.org		pd13318@mikofc.org		md13318@mikofc.org	
344	13319	107	3	1	gk13319@mikofc.org	2025-01-29T19:21:36	fs13319@mikofc.org		pd13319@mikofc.org	2025-01-21T09:04:21	md13319@mikofc.org	2025-01-18T15:21:41
345	13333	607	0	0	gk13333@mikofc.org		fs13333@mikofc.org		pd13333@mikofc.org		md13333@mikofc.org	
346	13340	104	2	2	gk13340@mikofc.org	2025-01-06T14:38:47	fs13340@mikofc.org	2025-01-26T18:33:34	pd13340@mikofc.org		md13340@mikofc.org	
347	13360	511	2	1	gk13360@mikofc.org	2025-01-27T11:51:00	fs13360@mikofc.org		pd13360@mikofc.org	2024-08-23T13:56:50	md13360@mikofc.org	
348	13362	112	1	1	gk13362@mikofc.org		fs13362@mikofc.org	2024-11-09T14:23:53	pd13362@mikofc.org		md13362@mikofc.org	
349	13391	315	2	2	gk13391@mikofc.org	2025-01-22T11:45:11	fs13391@mikofc.org	2024-12-29T09:00:36	pd13391@mikofc.org		md13391@mikofc.org	
350	13393	604	1	1	gk13393@mikofc.org		fs13393@mikofc.org	2025-01-21T09:58:52	pd13393@mikofc.org		md13393@mikofc.org	
351	13418	Unassigned	0	0	gk13418@mikofc.org		fs13418@mikofc.org		pd13418@mikofc.org		md13418@mikofc.org	
352	13419	119	3	2	gk13419@mikofc.org	2025-01-16T15:18:43	fs13419@mikofc.org	2025-01-21T07:47:11	pd13419@mikofc.org	2025-01-29T21:13:15	md13419@mikofc.org	
353	13432	206	1	1	gk13432@mikofc.org		fs13432@mikofc.org	2025-01-28T11:00:01	pd13432@mikofc.org		md13432@mikofc.org	
354	13449	702	2	2	gk13449@mikofc.org	2025-01-03T15:30:41	fs13449@mikofc.org	2025-01-09T09:31:20	pd13449@mikofc.org		md13449@mikofc.org	
355	13450	506	3	2	gk13450@mikofc.org	2024-10-16T15:36:42	fs13450@mikofc.org	2025-01-28T17:04:54	pd13450@mikofc.org	2024-08-08T14:10:44	md13450@mikofc.org	
356	13452	701	1	1	gk13452@mikofc.org	2025-01-08T09:41:38	fs13452@mikofc.org		pd13452@mikofc.org		md13452@mikofc.org	
357	13453	111	3	1	gk13453@mikofc.org		fs13453@mikofc.org	2024-12-30T15:03:38	pd13453@mikofc.org	2024-09-13T22:31:02	md13453@mikofc.org	2025-02-02T17:19:13
358	13475	105	0	0	gk13475@mikofc.org		fs13475@mikofc.org		pd13475@mikofc.org		md13475@mikofc.org	
359	13485	107	1	0	gk13485@mikofc.org		fs13485@mikofc.org		pd13485@mikofc.org	2025-01-19T07:52:06	md13485@mikofc.org	
360	13499	310	3	2	gk13499@mikofc.org	2025-02-01T13:43:09	fs13499@mikofc.org	2025-01-25T18:36:49	pd13499@mikofc.org	2025-01-20T18:12:24	md13499@mikofc.org	
361	13501	Unassigned	0	0	gk13501@mikofc.org		fs13501@mikofc.org		pd13501@mikofc.org		md13501@mikofc.org	
362	13516	515	1	1	gk13516@mikofc.org	2025-01-10T10:23:38	fs13516@mikofc.org		pd13516@mikofc.org		md13516@mikofc.org	
363	13526	311	3	2	gk13526@mikofc.org	2025-01-28T11:34:34	fs13526@mikofc.org	2025-01-10T13:07:55	pd13526@mikofc.org	2024-12-19T09:48:03	md13526@mikofc.org	
364	13579	307	2	2	gk13579@mikofc.org	2025-01-28T22:07:58	fs13579@mikofc.org	2025-01-31T20:53:13	pd13579@mikofc.org		md13579@mikofc.org	
365	13600	107	4	2	gk13600@mikofc.org	2025-01-29T11:58:05	fs13600@mikofc.org	2025-01-17T12:02:48	pd13600@mikofc.org	2024-11-13T18:02:00	md13600@mikofc.org	2025-01-08T10:22:38
366	13607	Unassigned	0	0	gk13607@mikofc.org		fs13607@mikofc.org		pd13607@mikofc.org		md13607@mikofc.org	
367	13633	407	0	0	gk13633@mikofc.org		fs13633@mikofc.org		pd13633@mikofc.org		md13633@mikofc.org	
368	13634	606	0	0	gk13634@mikofc.org		fs13634@mikofc.org		pd13634@mikofc.org		md13634@mikofc.org	
369	13641	313	3	2	gk13641@mikofc.org	2025-01-24T10:15:22	fs13641@mikofc.org	2025-01-20T06:05:54	pd13641@mikofc.org		md13641@mikofc.org	2025-01-13T06:24:32
370	13645	129	2	2	gk13645@mikofc.org	2025-01-29T18:29:09	fs13645@mikofc.org	2025-01-25T10:02:10	pd13645@mikofc.org		md13645@mikofc.org	
371	13653	308	2	1	gk13653@mikofc.org	2025-01-22T17:34:55	fs13653@mikofc.org		pd13653@mikofc.org	2025-02-02T18:28:27	md13653@mikofc.org	
372	13673	112	3	2	gk13673@mikofc.org	2025-01-09T14:19:59	fs13673@mikofc.org	2025-02-01T17:46:26	pd13673@mikofc.org	2025-02-02T17:43:19	md13673@mikofc.org	
373	13703	502	0	0	gk13703@mikofc.org		fs13703@mikofc.org		pd13703@mikofc.org		md13703@mikofc.org	
374	13731	129	1	1	gk13731@mikofc.org	2024-09-17T11:06:13	fs13731@mikofc.org		pd13731@mikofc.org		md13731@mikofc.org	
375	13749	403	2	2	gk13749@mikofc.org	2025-01-23T00:51:20	fs13749@mikofc.org	2024-09-15T08:34:15	pd13749@mikofc.org		md13749@mikofc.org	
376	13760	316	0	0	gk13760@mikofc.org		fs13760@mikofc.org		pd13760@mikofc.org		md13760@mikofc.org	
377	13780	800	0	0	gk13780@mikofc.org		fs13780@mikofc.org		pd13780@mikofc.org		md13780@mikofc.org	
378	13782	Unassigned	0	0	gk13782@mikofc.org		fs13782@mikofc.org		pd13782@mikofc.org		md13782@mikofc.org	
379	13793	116	1	1	gk13793@mikofc.org		fs13793@mikofc.org	2024-08-14T09:56:23	pd13793@mikofc.org		md13793@mikofc.org	
380	13799	117	3	2	gk13799@mikofc.org	2025-02-01T18:46:49	fs13799@mikofc.org	2025-01-23T14:43:50	pd13799@mikofc.org	2024-10-05T17:08:41	md13799@mikofc.org	
381	13810	120	2	2	gk13810@mikofc.org	2025-01-29T12:07:42	fs13810@mikofc.org	2024-11-07T21:13:23	pd13810@mikofc.org		md13810@mikofc.org	
382	13822	Unassigned	0	0	gk13822@mikofc.org		fs13822@mikofc.org		pd13822@mikofc.org		md13822@mikofc.org	
383	13863	06	1	1	gk13863@mikofc.org	2025-01-30T10:06:59	fs13863@mikofc.org		pd13863@mikofc.org		md13863@mikofc.org	
384	13865		1	1	gk13865@mikofc.org	2025-01-20T19:06:20	fs13865@mikofc.org		pd13865@mikofc.org		md13865@mikofc.org	
385	13930		1	1	gk13930@mikofc.org	2025-01-21T13:27:05	fs13930@mikofc.org		pd13930@mikofc.org		md13930@mikofc.org	
386	13939		1	1	gk13939@mikofc.org	2024-12-17T07:13:21	fs13939@mikofc.org		pd13939@mikofc.org	2025-01-30T11:32:35	md13939@mikofc.org	
387	13942		0	0	gk13942@mikofc.org		fs13942@mikofc.org		pd13942@mikofc.org		md13942@mikofc.org	

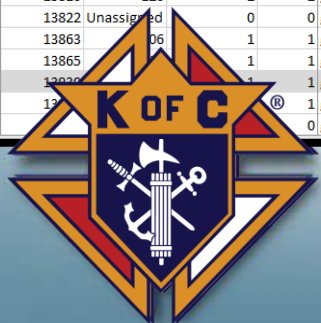
- Computer usage is no longer a nice to have it is a requirement for the Grand Knight and Financial Secretary
- The State Leadership monitors system usage
- Your District Deputy are there to help if you need it

		% Active		% Cumulative			
Councils with 0 email usage	97	0	17.37%	21.56%	Includes 24	Unassigned	
Councils with 1 email usage	139	1	32.63%	30.89%			
Councils with 2 email usage	119	2	27.70%	57.33%			
Councils with 3 email usage	66	3	15.49%	72.00%			
Councils with 4 email usage	29	4	6.81%	78.44%			
Total	450		100.00%	100.00%			

		Unknown	Not in Log	In Use	Sent	Tot Active	Percent
GK Emails in use	450	153	0	297	0	297	GK 69.72%
FS Emails in use	450	222	0	228	0	228	FS 53.52%
PD Emails in use	450	360	0	90	0	90	PD 21.13%
MD Emails in use	450	374	0	76	0	76	MD 17.84%

GK and FS Emails in use	179	42.02%
GK or FS Emails in use	167	39.20%
Total	346	81.22%

* Data based on Feb 1st report 2025



Agenda Duties of a Grand Knight in the Knights of Columbus



[Columbian Award Application SP-7](#)



[Annual Survey of Fraternal Activity #1728](#)



[Refund Support Vocations Program #2863](#)

1. Overall Responsibilities

- Oversee the planning, organization, and execution of council programs.
- Ensure programs align with the mission and goals of the Knights of Columbus.
- Collaborate with other council officers to ensure seamless integration of programs.

2. Planning and Coordination

- Coordinate with council members to assign responsibilities for each event.
- Ensure all programs meet the requirements for the Columbian Award.
- Forms:
 - Annual Survey of Fraternal Activity ([Form #1728](#))
 - Columbian Award Application ([Form #SP-7](#))

3. Communication

- Communicate program details to council members and the parish community.
- Utilize various channels (bulletins, social media, email) to promote events.
- Liaise with the parish to ensure programs are well-publicized and supported.
- Forms:
 - Program Report Form ([Form #10784](#))

4. Program Execution

- Oversee the logistics and implementation of each program.
- Ensure all necessary materials and resources are available.
- Monitor the progress of events and address any issues that arise.
- Forms:
 - Fraternal Planner ([Form #5033](#))
 - Refund Support Vocations Program (RSVP) Application ([Form #2863](#))

5. Evaluation and Reporting

- Evaluation and Reporting
- Collect feedback from participants to assess program success.
- Prepare reports on program outcomes for council meetings.
- Suggest improvements for future programs based on feedback and observations.
- Key Forms:
 - Survey of Fraternal Activity ([Form #1728](#))

6. Collaboration and Networking

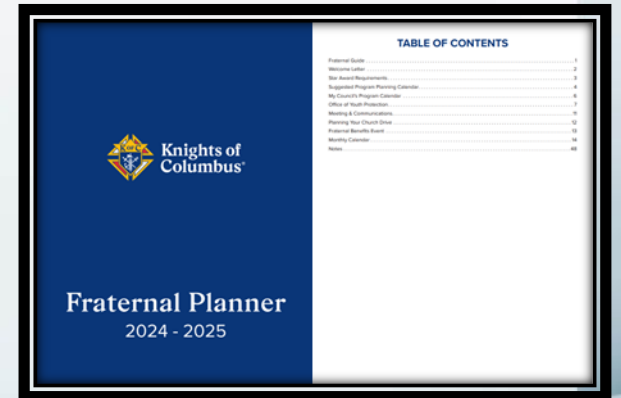
- Work with other councils and community organizations to co-sponsor events.
- Attend district and state meetings to share successful programs and gather new ideas.
- Foster relationships with local businesses and organizations for support and sponsorships.
- Forms:
 - Fraternal Programs Report Form ([Form #10784](#))



[Program Report #10784](#)



[Fraternal Planner #5033](#)



Basics for Success

- ❖ Surround yourself with great leaders
- ❖ Insist your predecessor brings you up-to-speed
- ❖ Get basic training
- ❖ Establish a working relationship with your Pastor
- ❖ Run effective council & officer meetings
- ❖ Establish goals for the council and its members
- ❖ Understand, embrace and implement Faith in Action model
- ❖ Focus on addressing your council's biggest issues
- ❖ Use the State Council's e-mail system (See Pre-Test) for:
 - ❖ Grand Knight
 - ❖ Financial Secretary
 - ❖ Program Director
 - ❖ Membership Director



Organizational Chart

2025 - 2026

*Build one for
your council*



[Service Program
Personnel Report
#365](#)
[Best done in Member
Management](#)



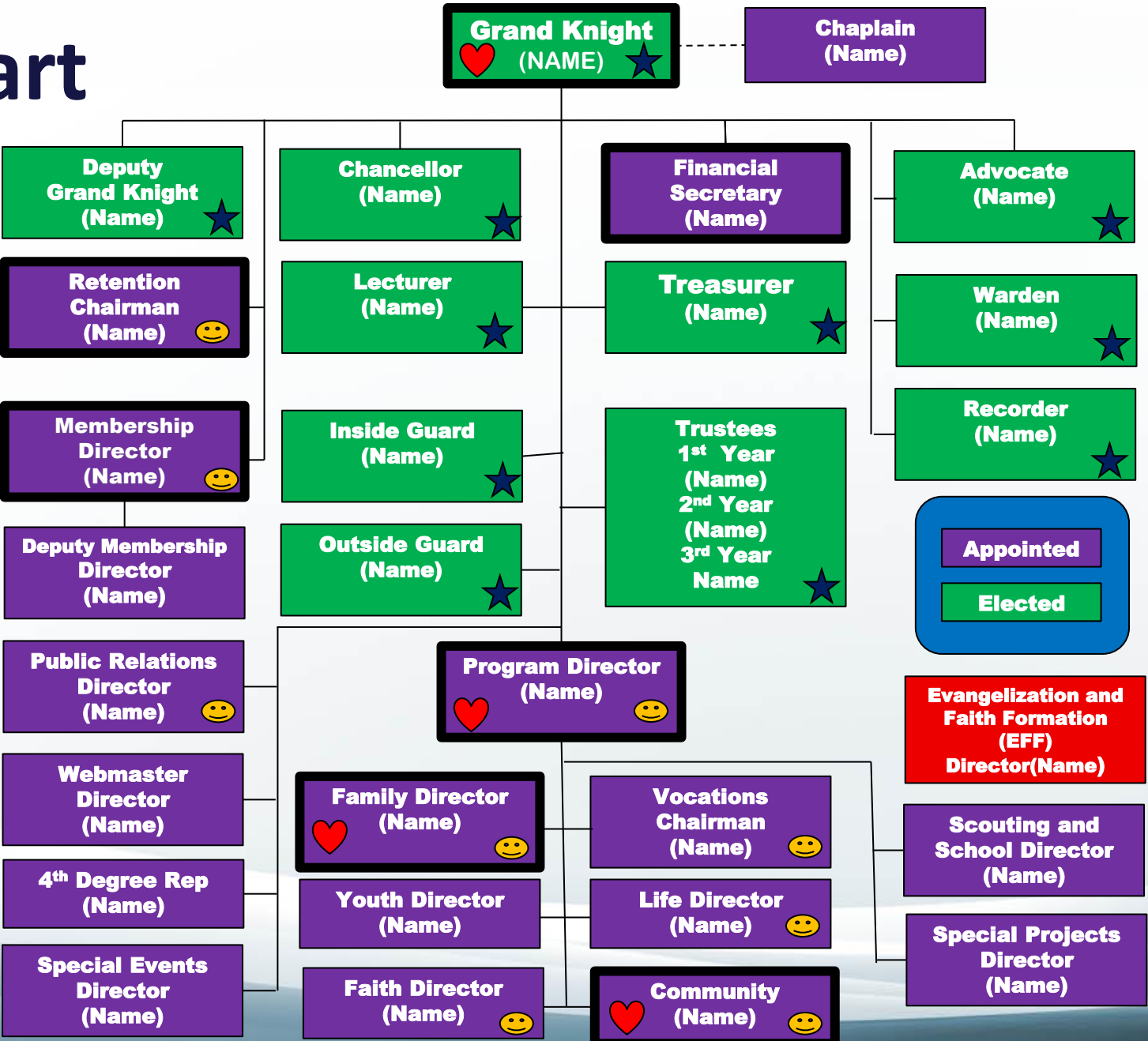
Pro Tip:



Some Councils Publish
the organizational chart
in the parish bulletin

Required Positions

★ Elected Position (report 185) 😊 Appointed (report on 365) ❤️ Requires Youth Protection



Pro Tip – Search Resources



ON DEMAND TRAINING

View the online training schedule.

COUNCIL OFFICER TRAINING

COUNCIL OPERATIONS

DISTRICT & STATE TRAINING

COR TRAINING

COUNCIL OFFICER TRAINING

Council Officer Basic Training

In this introductory session we unpack the basics of Council Officer Roles and Responsibilities. Every Officer role from Grand Knight to Outside Guard will be discussed, while also touching on the roles of the Program and Membership Directors. In addition, review the main print and digital resources available to council officers.

VIEW ON DEMAND

Financial Officer Training

This training covers the relationship between those officers entrusted with the financial management of the council. Grand Financial Secretaries, Treasurers & Council Trustees should take this training. We will cover their roles & responsibilities, management of council finances, checks & balances, and the proper flow of money & bills. We will share some practical advice on money management and reporting responsibilities.

VIEW ON DEMAND

Grand Knight Training: Part One

In this training, you will learn duties and responsibilities, how to engage your fellow officers and form your council into a team. In this introductory session we unpack the basics of Council Officer Roles and Responsibilities. Every Officer role from Grand Knight to Outside Guard will be discussed, while also touching on the roles of the Program and Membership Directors. In addition, review the main print and digital resources available to council officers.

VIEW ON DEMAND

Web - Images

About 632 results (0.14 seconds)

Sort by: Relevance

Michigan K of C on Facebook

Free E-Membership Extended!

The online or e-membership code to honor Fr. Michael J. McGivney has been extended again!

The free online membership code is BLESSEDMCGIVNEY

Here's how it works:

Direct prospects to kofc.org/joinus

Enter promo code **BLESSEDMCGIVNEY**

Enter your membership number for sponsor credit

Invite e-members to your Council's next Charity/Unity/Fraternity Exemplanation

Or schedule in District Exemplanation through officers online at kofc.org

Or schedule in District Exemplanation or recorded virtual Exemplanation schedule by our State

Prayer for the Canonization of Blessed Michael McGivney

Founder of the Knights of Columbus

God, our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue, may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly ask that you glorify Blessed Michael McGivney on earth according to the

Fraternity Training | Knights of Columbus

www.kofc.org - for-members - Fraternity Training

Learn how to structure and implement training that builds retention & on the job transfer. Experience the excitement that will transform the way you train and amplify your results. Manage Offical Leaders. Robert Trainers. Professional Workshops. Team Training Options.

On Demand Training | Knights of Columbus

www.kofc.org - resources - Fraternity Training - official training archives

Grand Knight Training is designed to help you become a successful leader. You will learn duties and responsibilities, how to engage your fellow officers, the

State Council of Michigan

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Knights of Columbus Michigan State Council

We are Catholic men striving to be the best husbands, fathers and leaders we can serving our community. Service and charity are a core belief of the Knights. We aim to live every day doing the good and necessary work that needs to be done in this world.

Founded to meet the needs of immigrants, refugees and families we serve our communities and Christ. Through our programs our Knights grow closer to their families, parishes and Christ. We are Catholic men building a bridge back to faith.

Michigan K of C on Facebook

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Grand Knight Training

STAY INFORMED

Join the **State Council of Michigan** mailing list to get updates of the latest news and events right to your inbox.

State Council of Michigan

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Site Search

Search the Websites Content

All Grand Knight Training

Search Results

Posts

[Catch Up Training for Grand Knights, Program Directors, and Membership Directors](#) - Published: 1 day ago

[Council Officer Training Schedule - June 2021](#) - Published: 3 years ago

[Online Form 100 Webinar](#) - Published: 4 years ago

[Delta Church Drive Review Schedule](#) - Published: 4 years ago

Resources

[Grand Knights Training 2023-2024 PDF](#)

[Grand Knights Training 2023-2024 ppt](#)

There are 6 results.

Knights of Columbus - State Council of Michigan

State Deputy Barry M. Borsenik

Michigan Knights of Columbus

6025 Wall Street

Sterling Heights, Michigan 48312

United States

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Supreme uses global search (Ok)



Michigan Webs site searches only what is internally linked (Better)

Best Practices Checklist

-  Check off what you do
-  Check off “at least” one new thing to do this year
-  Then, do it



Click here for form
This includes
additional material



Council Membership Best Practices

Council: _____ District: _____ Diocese: _____

Does your council have an on-line presence?

Council Website ☐ Council website linked to Parish website ☐
Facebook ☐ Other social media platforms ☐

How well does your council communicate with your community?

Ad in your Parish Bulletin? ☐ Ads in Round Tabled Parishes? ☐
Articles in Parish Bulletin? ☐ Articles at Round Tabled Parishes? ☐
Council Newsletter? ☐ Quarterly meeting with your Pastor(s) ☐

Do your council members advertise their participation in the Knights?

of Members with KofC shirts _____ # of members wearing their pins _____

How well is your council seen in your Parish(es)?

Building the Domestic Church Kiosk at main Parish <input type="checkbox"/>	Kiosk at Round Tabled Parishes? <input type="checkbox"/>
KofC display of awards at main Parish <input type="checkbox"/>	Awards at Round Tabled Parishes? <input type="checkbox"/>
KofC Rosaries for 1 st communions at main Parish <input type="checkbox"/>	Rosaries for Round Tabled Parishes? <input type="checkbox"/>
KC the Teddy Bear at main Parish <input type="checkbox"/>	KC at Round Tabled Parishes? <input type="checkbox"/>
Donated item with KofC emblem at main Parish <input type="checkbox"/>	Donations at Round Tabled Parishes? <input type="checkbox"/>

Does your council have appropriate recruiting material on-hand?

Delta Church Drive Kits <input type="checkbox"/>	Twenty-Four Hours Can Change Your Life <input type="checkbox"/>	Prospect Cards <input type="checkbox"/>
Faith in Action Booklets <input type="checkbox"/>	Elevator Speech Card & Best Practices Guide <input type="checkbox"/>	Form 100s <input type="checkbox"/>
Parish Prayer Cards <input type="checkbox"/>	Council Growth & Retention Guide <input type="checkbox"/>	Recruitment Manual <input type="checkbox"/>
Why You Should Be a Knights <input type="checkbox"/>	10 Keys to Membership Success <input type="checkbox"/>	Council Tri-fold <input type="checkbox"/>
Charity that Evangelizes <input type="checkbox"/>	Service Program Award <input type="checkbox"/>	SP-7 with Pictures <input type="checkbox"/>

Does your council have trained Membership personnel?

Membership Director ☐ Attended Membership Director Training this year ☐
Ambassador Team ☐ Pulpit speaker for recruiting drives ☐
Exemplification Team ☐ Admission Committee ☐ Does your MD Access his mikofc email? ☐

Does your council recruit at all council programs?

Does each program have a recruiter assigned to attend for the sole purpose to invite men to join? ☐
Do you invite parishioners and other non-members to all of your council programs? ☐
Do you invite former members and current prospects to your council programs? ☐
Are your council members encouraged to invite their friends, family and neighbors to programs? ☐

Author: JRE




Michigan Document

Date: 02/24/2022

Knights of Columbus

#10318 - Method of Conducting Council Meetings



- ➡  **#10318 New Guidelines for Council Meetings**
- ➡  **#11620 Protocol Meetings and Ceremonials**
- ➡  **Use Roberts Rules of Order**



Protocol, Meetings, and Ceremonials

Grand Knight Script for Council Meeting

1. Call to Order

Brothers, we are about to open this council meeting. All persons who are not Knights or honored guests shall please retire from the chamber. The doors shall now be closed, and the guards assume their positions.

2. Opening Prayer

Brothers and guests, let us invoke the Divine blessing as our Chaplain leads us in the Lord's Prayer.

3. Pledge of Allegiance (USA)

Brothers and guests, please join me in reciting the Pledge of Allegiance.

4. Approve Minutes of Prior Meeting

The minutes of the previous meeting were transmitted to all members.

Are any corrections or additions required?

I seek a motion to approve the minutes.

The minutes are approved.

5. Chaplain's Message

Worthy Chaplain, please enlighten us with your message.

6. Grand Knight's Report

7. Financial Report

Worthy Treasurer, please report the council's financial status.

8. Membership Report

Worthy Membership Director, please give us your report and present applications for new members and transfers.

(Call for a motion, discussion, and vote on admissions and transfers.)

The applications are approved.

9. Other Reports

(The following reports are made as needed.)

- Worthy () Program Director, please report on upcoming events.
- Worthy () Program Director, please report on upcoming events.
- Worthy () Committee Chairman, please give us your report.
- Worthy () Committee Chairman, please give us your report.
- Worthy Fourth Degree Representative, please give us your report.
- (), please give us your report.

33



Pro Tip:

When inviting a state board member please send the invitation to State Deputy at least 8 weeks in advance of attendance. He will determine "if" and "who" from the state board will attend.



Running Great Council Meetings








- ❖ Facilitate – Don't dominate
- ❖ Fun – Meetings should be enjoyable
- ❖ Informative – Communicate valuable information
- ❖ Interesting – Not boring
- ❖ Moving – Don't let things get off track

Goal: Have your members leave the meeting saying...
“Wow! That was a great meeting!!!”


(Target a one hour meeting)



Critical Forms to Track

- ➡  185 – Report of Officers Chosen (After Elections)
- ➡  365 – Service Program Personnel Report (by July 1st)
- ➡  Form 10784 – Fraternal Programs Report (All the time)
- ➡  Form SP7 – Columbian Award Application (**before** July 1st)
- ➡  1728 – Annual Survey of Fraternal Activity (January)
- ➡  1295 – Semi-Annual Audit (Aug 15 & Feb15th)
- ➡  MI Drive Worksheet

a Form 10784 – Special Olympics

 Checks to Robbie Waclawski
1050 Queensway Dr.
Weidman, MI 48893

Pro Tip:



All councils that hold a Fall MI drive (Columbus Day) or Spring MI drive (Palm Sunday) need to report each drive on the Supreme online 10784 form. Report under Life / Special Olympics As the State Council donates a portion of the funds you give to the State, every council is eligible to claim credit for a donation to Special Olympics



Establish Goals

Star Council should be your guide

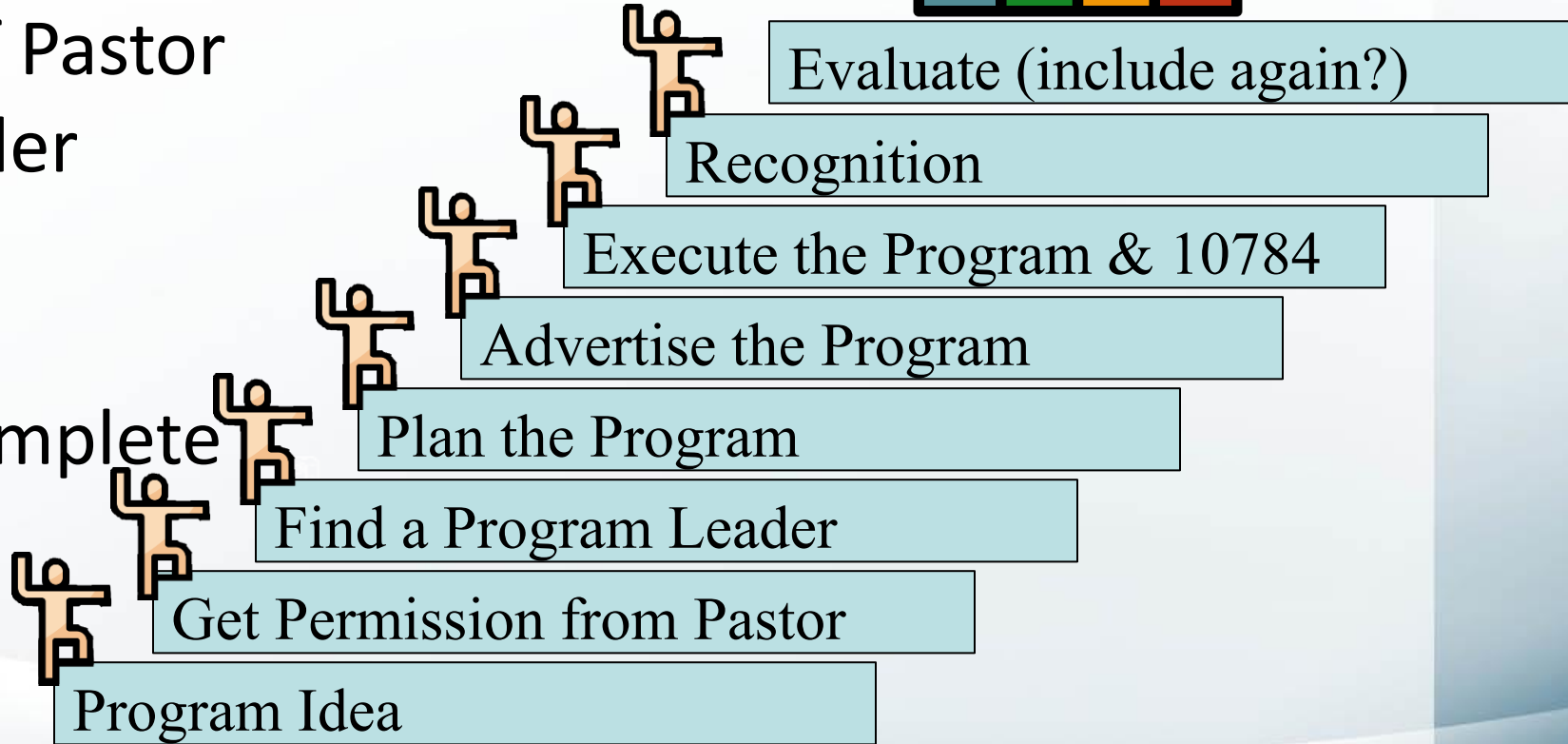
What do you want to accomplish?



Basic steps

For a successful program

1. Idea
2. Permission of Pastor
3. Program Leader
4. Plan
5. Advertise
6. Execute & Complete
10784
7. Recognize
8. Evaluate



Volunteers

How to obtain



1. Interest – Pick programs that interest your council
2. Awareness – Make people aware of the program (All men of the parish*)
3. Sign-up – At meetings, e-mails, internet, QR Codes, Signup Genius, etc...
4. Bring a friend – Family, neighbor, others
5. Ask inactive – Ask 1 inactive member to every event
6. Train – What to do & how to do it
7. Enthusiasm – Show excitement and joy




* Remember every event is an opportunity to invite a man to become a Knight!

Fraternal Program Report Form (#10784)

Google or click the link for the [10784](#) from kofc.org
You need your Membership Number
and your last name

If you do not get
email link, check
with Grand Knight or
Financial Secretary
to make sure your
email address is
correct



 **ONLINE FORM SUBMISSION**

KOFC HOME [ENGLISH](#) | [ESPAÑOL](#) | [FRANÇAIS](#) | [POLSKI](#)


Please enter your Membership Number and Last Name and click PROCEED to validate you are authorized to submit this form. Fields marked with an asterisk (*) are required.

*Membership Number

*Last Name

PROCEED

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 **Knights of Columbus**

[CONTACT US](#) [SAFE ENVIRONMENT PROGRAM](#) [CAREERS](#) [LANGUAGE](#) [SIGN IN](#)

[JOIN](#) [DONATE](#) [FOR MEMBERS](#)

[WHO WE ARE](#) [WHAT WE DO](#) [GET INVOLVED](#) [NEWS HUB](#)

FAITH IN ACTION - RESOURCES

[FAITH IN ACTION OVERVIEW](#) [FAITH](#) [FAMILY](#) [COMMUNITY](#) [LIFE](#) [FAITH IN ACTION FORMS](#)

FORM TRAINING

[#11172 Program Reference Guide](#) [#10784 Fraternal Programs Report Form Training Video](#)

COUNCIL FORMS

[#11337 ASAP Grant Application](#) [#10057 Food for Families Refund Application](#)
[#11648 ASAP College Incentive](#) [#10715 Ultrasound - Diocesan Evaluation Form](#)
[#10784 Fraternal Programs Report Form](#) [#10716 Ultrasound - Application](#)
[#2863 RSVP Refund Application](#) [#SP-7 Columbian Award Application](#)

STATE FORMS

[#11476 ASAP Pass the Hat Incentive](#) [#10680 Family of the Year Form](#)
[#STSP State Council Service Program Awards Entry Form](#)

10784 Continued

- One for each Program
- **Submit forms Monthly**
- Save for reference
 - Needed for SP-7
 - Needed for 1728
 - Copy & edit for future programs

Pro Tip:

Get a person at your meeting to fill this out while the meeting is happening. Any Knight can submit.



Knights of
Columbus®

Fraternal Programs Report Form

Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Pilgrim Icon Program	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other



Note: A copy of the completed form will be sent to the Grand Knight Automatically

Michigan State Council
Knights of Columbus



Fraternal Survey of Activities (#1728)

Left side of form:

- Faith, Family, Community & Life
- Consolidates information from forms #10784.

Right side of form:

- Fraternal Commitment
 - Non-program activities
 - Council expense section

Submit form annually (January)



Council Program Training

Annual Survey of Fraternal Activity

January 1, 20__ through December 31, 20__

Council Number _____ Jurisdiction _____

Section I. Fraternal Program Activities

Faith Activities (where applicable)

	Charitable Disbursements	Hours of Service
a. Refund Support Vocations Program		
b. Church Facilities		
c. Catholic Schools/Seminaries		
d. Religious/Vocations Education		
e. Prayer & Study Programs		
f. Sacramental Gifts		
g. Miscellaneous Faith Activities		
TOTAL FAITH CONTRIBUTIONS	0	0

Family Activities (where applicable)

	Charitable Disbursements	Hours of Service
a. Food for Families		
b. Family Formation Programs		
c. Keep Christ in Christmas		
d. Family Week		
e. Family Prayer Night		
f. Miscellaneous Family Programs		
TOTAL FAMILY CONTRIBUTIONS	0	0

Community Activities (where applicable)

	Charitable Disbursements	Hours of Service
a. Coats For Kids		
b. Global Wheelchair Mission		
c. Habitat for Humanity		
d. Disaster Preparedness/Relief		
e. Physically Disabled/Intellectual Disabilities		
f. Elderly/Widow(er) Care		
g. Hospitals/Health Organizations		
h. Columbian Squires		
i. Scouting/Youth Groups		
j. Athletics		
k. Youth Welfare/Service		
l. Scholarships/Education		
m. Veteran Military/VAWS		
n. Miscellaneous Community/Youth Activities		
TOTAL COMMUNITY CONTRIBUTIONS	0	0

Life Activities (where applicable)

	Charitable Disbursements	Hours of Service
a. Special Olympics		
b. Marches for Life		
c. Ultrasound Initiative		
d. Pregnancy Center Support		
e. Christian Refugee Relief		
f. Memorials to Unborn Children		
g. Miscellaneous Life Activities		
TOTAL LIFE CONTRIBUTIONS	0	0

Section II. Fraternal Commitment Activities

Meetings

1. Regular	
2. Social	
3. Special/Committee	
TOTAL MEETINGS	0

Other Fraternal Commitments (where applicable)

Visits to the Sick	
Visits to the Bereaved	
Number of Blood Donations	
Masses Held for Members	
Hours of Fraternal Service to Sick/Disabled Members and their Families	

All information provided on this report is to be from Programs & Activities conducted January 1st through December 31st annually.

Due January 31st

Submit form to:
fraternalmission@kofc.org

Grand Knight _____ **Date** _____

Member # _____

Financial Secretary _____ **Date** _____

Member # _____

Due January 31st

Page 1 of 2

1728 2/21

Page 2 of 2

10784 Vs The 1728 Form Differences



Fraternal Programs Report Form

Faith

- ☐ Into the Breach
- ☐ Pilgrim Icon Program
- ☐ Build the Domestic Church Kiosk
- ☐ Rosary
- ☐ Spiritual Reflection
- ☐ Holy Hour
- ☐ Sacramental Gifts
- ☐ RSVP
- ☐ Other

Family

- ☐ Family of the Month
- ☐ Keep Christ in Christmas
- ☐ Family Fully Alive
- ☐ Family Week
- ☐ Consecration to the Holy Family
- ☐ Family Prayer Night
- ☐ Good Friday Family Promotion
- ☐ Food for Families
- ☐ Other

Community

- ☐ Disaster Preparedness
- ☐ Free Throw Championship
- ☐ Soccer Challenge
- ☐ Helping Hands
- ☐ Catholic Citizenship Essay Contest
- ☐ Coats for Kids
- ☐ Global Wheelchair Mission
- ☐ Habitat for Humanity
- ☐ Other

Life

- ☐ Christian Refugee Relief
- ☐ Silver Rose
- ☐ Pregnancy Center Support
- ☐ Novena for Life
- ☐ Mass for People with Special Needs
- ☐ March for Life
- ☐ Special Olympics
- ☐ Ultrasound
- ☐ Other



Annual Survey of Fraternal Activity

January 1, 20__ through December 31, 20__

Council Number _____ Jurisdiction _____

Section I. Fraternal Program Activities

Faith Activities (where applicable)

- a. Refund Support/Vocations Program
- b. Church Facilities
- c. Catholic Schools/Seminaries
- d. Religious/Vocations Education
- e. Prayer & Study Programs
- f. Sacramental Gifts
- g. Miscellaneous Faith Activities

Charitable
Disbursements

Hours
of Service

TOTAL FAITH CONTRIBUTIONS

0

0

Family Activities (where applicable)

- a. Food for Families
- b. Family Formation Programs
- c. Keep Christ in Christmas
- d. Family Week
- e. Family Prayer Night
- f. Miscellaneous Family Programs

TOTAL FAMILY CONTRIBUTIONS

0

0

Community Activities (where applicable)

- a. Costs For Kids
- b. Global Wheelchair Mission
- c. Habitat for Humanity
- d. Disaster Preparedness/Relief
- e. Physically Disabled/Intellectual Disabilities
- f. Elderly/Widow(er) Care
- g. Hospitals/Health Organizations
- h. Columbian Squires
- i. Scouting/Youth Groups
- j. Athletics
- k. Youth Welfare/Service
- l. Scholarships/Education
- m. Veteran Military/VAWS
- n. Miscellaneous Community/Youth Activities

TOTAL COMMUNITY CONTRIBUTIONS

0

0

Life Activities (where applicable)

- a. Special Olympics
- b. Marches for Life
- c. Ultrasound Initiative
- d. Pregnancy Center Support
- e. Christian Refugee Relief
- f. Memorials to Unborn Children
- g. Miscellaneous Life Activities

TOTAL LIFE CONTRIBUTIONS

0

0

TOTAL

0

0

Section II. Fraternal Commitment Activities

Meetings

- 1. Regular
- 2. Social
- 3. Special/Committee

TOTAL MEETINGS

0

Other Fraternal Commitments (where applicable)

Visits to the Sick
Visits to the Bereaved
Number of Blood Donations
Masses Held for Members

Hours of Fraternal Service to
Sick/Disabled Members and their Families

All information provided on this
report is to be from Programs
& Activities conducted
January 1st through
December 31st annually.

Due January 31st

Submit form to:
fraternalmission@kofc.org

Grand Knight _____ Date _____

Member # _____

Financial Secretary _____ Date _____

Member # _____

Due January 31st



Page 1 of 2

How do you know if you are successful Grand Knight?



Columbian Award Application

Due by June 30th

Council Number: _____ Jurisdiction: _____ 20____-20____

FAITH PROGRAMS: RSVP, Into the Breach, Spiritual Reflection, Holy Hour, Pilgrim Icon Program, Building the Domestic Church Kiosk, Rosary Program, Sacramental Gifts

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

FAMILY PROGRAMS: Food for Families, Family of the Month/Year, Family Fully Alive, Family Prayer Night, Keep Christ in Christmas, Family Week, Consecration to the Holy Family, Good Friday Family Promotion

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	



Page 1 of 2

COMMUNITY PROGRAMS: Coats for Kids, Global Wheelchair Mission, Habitat for Humanity, Disaster Preparedness, Free Throw Championship, Catholic Citizenship Essay Contest, Soccer Challenge, Hockey Challenge, Helping Hands

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, ASAP, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
2. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
3. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	
4. Program Name: _____	Featured Program? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>(Selecting yes indicates you have fulfilled all featured program minimum requirements.)</small>
Program Description: _____	

Signed: _____ Signed: _____ Date: _____
Grand Knight Program Director

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

SP-7 7/22

Page 2 of 2

When you
complete
SP7 for
2024-2025
Year
(as soon as
you have
competed
your
activities)



https://www.kofc.org/un/en/forms/council/columbian_awardap_p.pdf

Build a calendar of events for 2025-2026



St. Patrick's Knights of Columbus Council 13319
Calendar of Events



Date	Time	Event	Notes
Monday, July 1, 2019	all day	New fraternal year begins	July 1, 2019 to June 30, 2020
Sunday, July 7, 2019	morning	Coffee and Donuts	Hosted by our Council - Need Volunteers after the 8:00am and 10:00am Masses
Thursday, July 11, 2019	7:30pm	General Membership Meeting	Adult Meeting Room - Rosary at 7:00pm
<div>Focus on what you can do this year... Be Flexible and Adaptable.</div>			
Friday, September 20, 2019	all day	Start of three day Summer's End Fair	Fair Parking and American Grill Chairpeople needed. One chair for Fair Parking and three co-chairs for the American Grill. Contact Chris Pawloski.
Thursday, October 3, 2019	7:30pm	General Membership Meeting	Adult Meeting Room - Rosary at 7:00pm
Sunday, October 6, 2019	morning	Coffee and Donuts	Hosted by our Council - Need Volunteers after the 8:00am and 10:00am Masses
Saturday, October 12, 2019	12:00pm	Oktoberfest	Dan Keller - Chair
Thursday, October 17, 2019	7:30pm	Council Planning Meeting	Adult Meeting Room
Friday, November 1, 2019	all day	All Saints Day	Holy Day of Obligation
Sunday, November 3, 2019	morning	Coffee and Donuts	Hosted by our Council - Need Volunteers after the 8:00am and 10:00am Masses
Thursday, November 7, 2019	7:30pm	General Membership Meeting	Adult Meeting Room - Rosary at 7:00pm
Thursday, November 21, 2019	7:30pm	Council Planning Meeting	Adult Meeting Room
Sunday, December 1, 2019	morning	Coffee and Donuts	Hosted by our Council - Need Volunteers after the 8:00am and 10:00am Masses
Thursday, December 5, 2019	7:30pm	General Membership Meeting	Adult Meeting Room - Rosary at 7:00pm
Monday, December 9, 2019	all day	Immaculate Conception	
Thursday, December 19, 2019	7:30pm	Council Planning Meeting	Adult Meeting Room
Wednesday, December 25, 2019	all day	Christmas Day	Holy Day of Obligation



Knights of Columbus Council 13485 Activities Calendar FY 2025-2026

July 2019		January	
15	Combined Meeting	6	Officers Meeting
21	Corporate Communion	10	Movie Knight
21	Installation of Officers	19	Pancake Breakfast
27	district mtg @ St Perpetua	20	General Meeting
		24	K of C Free Throw
August		February	
19	Combined Meeting w/ 1st degree	3	2nd - Super Bowl
		7	Officers Meeting
		15	Movie Knight
14th	appreciation dinner at Doug's ??	16	Corporate Communion
		17	Pancake Breakfast
		26	Gen'l meeting w/ 1st degree
			Ash Wednesday
September		March	
9	7th - golf outing	1 - 2 - 3	Lenten Mission
15	Officers Meeting	3	Knights Host
16	Pancake Breakfast	16	Combined Meeting
30	Shark Club K of C		
October		April	
1 & 2	Shark Club K of C	3 - 4 - 5	MI drive @ church
7	Officers Meeting	5	Palm Sunday
11 12 13	MI Drive	6	Officers Meeting
18	Movie Knight	10	Movie Knight
20	Pancake Breakfast	12	Easter Sunday
21	General Meeting	19	Pancake Breakfast
		20	General Meeting
			w/ officer nominations
November		May	
4	Officers Meeting	4	Officers Meeting
15	Movie Knight	6	May Crowning
17	Pancake Breakfast	8	Movie Knight
18	General Meeting w/ 1st degree	17	Pancake Breakfast
		18	General Meeting
			voting for officers
December		June	
1	wrap sweatshirts	1	Officers Meeting
13	Combined Meeting	7	Corporate Communion
16 17 18	Shark Club - St Ben	12	Movie Knight
21	Christmas Dinner	15	Planning Meeting

Why Youth Protection Important?

“There is no greater priority within the Order than the safety, security and protection of the children and young people who participate in its youth programs.”

“To help ensure the selection of only the best youth leaders for our programs, the Knights of Columbus has instituted the Safe Environment Program.”



Armatus Training: Step by step instructions



Supreme Knight Patrick Kelly

Youth Protection



[Click Here](#)



Knights of Columbus

CONTACT US SAFE ENVIRONMENT PROGRAM CAREERS LANGUAGE SIGN IN

JOIN DONATE FOR MEMBERS

WHO WE ARE WHAT WE DO GET INVOLVED NEWS HUB

PROTECTING VULNERABLE PERSONS FROM ABUSE


Knights of Columbus Office of Youth Protection — Leading the Order's initiative to protect children and other vulnerable persons we serve.

[REPORT ABUSE](#) [REQUIRED TRAINING/SCREENING](#)


[PROTECTING OUR CHILDREN](#)

"Protecting our children is the sacred duty of every Knight."
— Supreme Knight Patrick Kelly


REPORT SUSPECTED ABUSE



1 - REPORT TO LAW ENFORCEMENT
[How to Report Abuse \(US\)](#)



2 - NOTIFY DIOCESE
[How to Report Abuse USCCB](#)



3 - NOTIFY KNIGHTS OF COLUMBUS
844-563-2723

[REPORTING INFOGRAPHIC](#)

Knights of Columbus

CONTACT US SAFE ENVIRONMENT PROGRAM CAREERS LANGUAGE SIGN IN


JOIN DONATE FOR MEMBERS

WHO WE ARE WHAT WE DO GET INVOLVED NEWS HUB

PROTECTING OUR CHILDREN PROGRAM

[VIDEO SERIES](#) [ONLINE LEARNING](#) [PARENT RESOURCES](#)


PARENT RESOURCES



GUIDE FOR FAMILIES

Guide For Families is a 24-page booklet filled with information about abuse awareness and prevention developed especially for parents and guardians by Dr. Monica Applewhite.

[DOWNLOAD GUIDE](#)



QUICK REFERENCE GUIDE

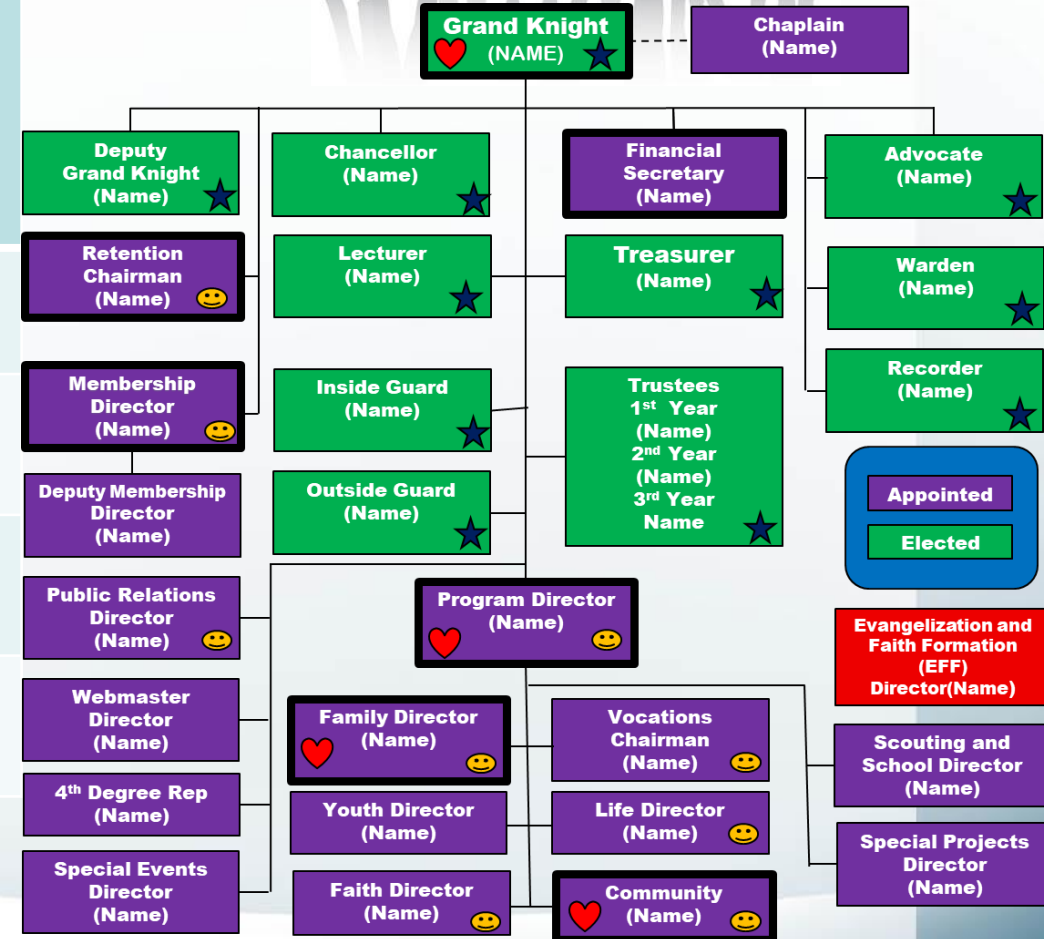
The Quick Reference Guide assists parents in having conversations with their children about healthy relationships and appropriate boundaries. One side contrasts signs of Healthy Relationships with signs of Unhealthy Relationships. The other side shows what to watch for - physical, emotional, and behavioral boundary violations, along with techniques for interrupting violations when you see them!

[DOWNLOAD GUIDE](#)

Who Needs Training? ❤️



Position	Meet Sam	Duty to Report Mandated Reporter	KofC Safe Environment Policies	Background Investigation
Grand Knight	Required	Required	Required	
Program Director	Required	Required	Required	
Community Director	Required	Required	Required	Required
Family Director	Required	Required	Required	Required



Armatus Training: Step by step instructions

Safe Environment Getting Started

❖ This is what your invitation from Praesidium Academy will look like.

❖ It will be from:

donotreply@praesidiuminc.com

❖ Just click on Accept and follow the prompts.



PRAESIDIUM
— ACADEMY —

You've been invited to access online abuse prevention training in Praesidium Academy. Please check with your organization's administrator or supervisor for any training deadlines. Get started by accepting the invite below.

Ha sido invitado a acceder a la formación en línea sobre prevención de abusos en Praesidium Academy. Consulte con el administrador o supervisor de su organización para conocer los plazos de capacitación. Comience aceptando la invitación a continuación.

Vous êtes conviés à prendre part à une formation en ligne sur la prévention des abus dans Praesidium Academy. Veuillez consulter administrateur ou le superviseur de votre organisation pour connaître les dates limites de formation. Commencez par accepter l'invitation ci-dessous.

Accept Invite

Youth Protection




- Why is this important?
- Who needs training & what do they need?
- How to sign up for training
- Armatus Site
 - Class 1 – Meet Sam
 - Class 2 – Duty to Report
 - Class 3 – KofC Safe Environment Policies
 - Background Check
 - Armatus Administration



Armatus Training: Step by step instructions

A screenshot of the Knights of Columbus website. The top navigation bar includes links for 'WHO WE ARE', 'WHAT WE DO', 'GET INVOLVED', and 'NEWS HUB'. The main content area is titled 'GET STARTED WITH TRAINING' and features three columns for 'ACADEMY SIGN IN', 'MEMBER REGISTRATION', and 'NONMEMBER REGISTRATION'. Below this is a section for 'KOF C SAFE ENVIRONMENT PROGRAM' with a photo of a group of people and contact information for the 'NEED ASSISTANCE?' section. The bottom section is titled 'KOF C SAFE ENVIRONMENT PROGRAM RESOURCES' and includes links for 'PROGRAM RESOURCES', 'BACKGROUND SCREENING FORMS', and 'LEADERSHIP RESOURCES'. The 'BACKGROUND SCREENING FORMS' section provides instructions for members in the United States, Canada, and the Philippines.

Good news

 It appears
Praesidium will
remind you now
instead of only
emailing you
once



PRAESIDIUM
ACADEMY



Knights of
Columbus®

[Si vous souhaitez voir ce courriel en français, veuillez cliquer ici.](#)

[Haga clic aquí para leer el email en español.](#)

Dear Brother Knight:

You were contacted 15 days ago to complete safe environment training. Your completion of this training will enable you to do your part to make sure that all our safe environment policies and procedures are followed at all programs, events, and activities sponsored by the Knights of Columbus. Please click the Praesidium Academy button below to complete your training. The training modules are available in English, French and Spanish.

If you experience any technical difficulties, please contact Praesidium Support at 1-877-777-0070, Monday-Friday, 8-5 p.m. CST. You may also email support@praesidiuminc.com at any time.

If you have any questions or concerns about the Knights of Columbus Safe Environment Program, please contact our Member Helpline at (203) 800-4940 or via email at youthleader@kofc.org. You may also call customer service toll free at (800) 380-9995 and ask for the Safe Environment Program Member Helpline.

Fraternally,

Office of Youth Protection

[Click here to access Praesidium Academy](#)



"Protecting our children is the sacred duty of every Knight."
— Supreme Knight Patrick Kelly

REPORT SUSPECTED ABUSE

**All members can
report abuse
Here are the
methods**



1 - REPORT TO LAW
ENFORCEMENT

[How to Report Abuse \(US\)](#)



2 - NOTIFY DIOCESE

[How to Report Abuse USCCB](#)



3 - NOTIFY KNIGHTS OF
COLUMBUS

844-563-2723

844-563-2723

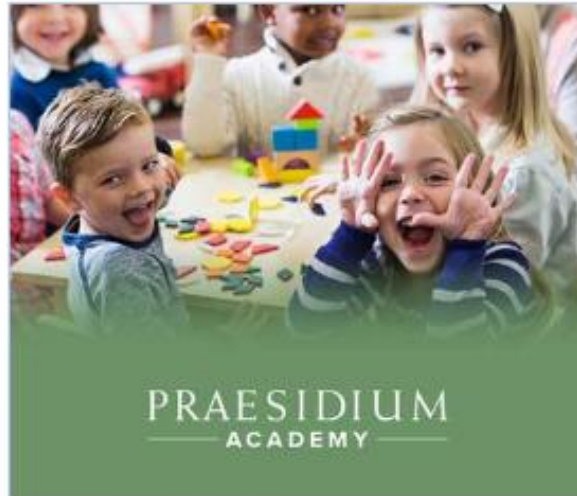
REPORTING INFOGRAPHIC



GET STARTED WITH TRAINING

"Protecting our children is the sacred duty of every Knight."
— Supreme Knight Patrick Kelly

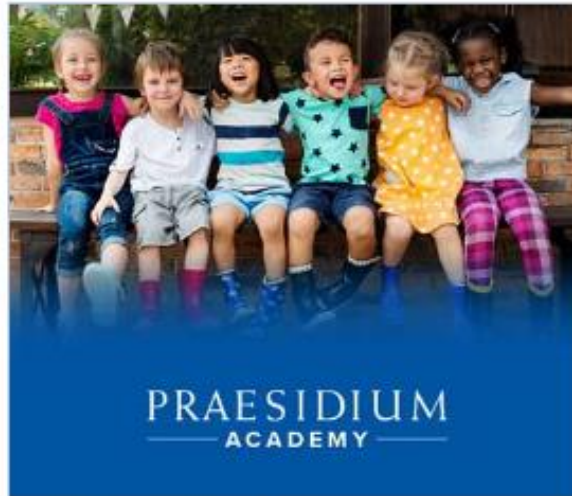
- ❖ Green is for “ALL” required users including new members.
- ❖ Blue is for non-required members.
- ❖ Orange is for other volunteers such as wives.
- ❖ Blue and orange are not currently operational.



ACADEMY SIGN IN

All Existing Academy Users.

**TRAINING FOR ALL ACADEMY USERS -
GET STARTED**



MEMBER REGISTRATION

Members Without Existing Academy Account.

UNITED STATES MEMBER TRAINING

CANADA MEMBER TRAINING

**U.S. TERRITORIES/INTERNATIONAL
MEMBER TRAINING**



NONMEMBER REGISTRATION

Nonmembers Without Existing Academy Account.

**TRAINING FOR NONMEMBERS - GET
STARTED**



This is the onboarding screen for new Directors or old Directors logging in to the new system for the first time. Only Email and password afterward.



PRAESIDIUM — ACADEMY —

Fill in your details and click register to access the school.

Already a Member? Sign In

use the email listed for you in member management on the council roster

☐ I agree to the [Terms & Conditions](#)

Register

Completion Certificate & Transcript

COMPLETION AWARD

VIRGIL TACEY

Has completed the following Learning Path:

Round 1: Preventing Abuse and Protecting Those We Serve

Completion Date:

June 04, 2023

PRAESIDIUM
ACADEMY



6/23/23, 3:04 PM

Knights of Columbus - Members Transcript



KNIGHTS OF COLUMBUS - MEMBERS TRANSCRIPT

ROBERT D DUX

RD

Name	Content Title	Recent Content Completion Date	Certificate Issued Date
ROBERT D DUX	Round 1: Preventing Abuse and Protecting Those We Serve	June 13, 2023	June 13, 2023
ROBERT D DUX	Protecting Those We Serve - KofC (ENG)	June 13, 2023	
ROBERT D DUX	Foundations: Preventing Abuse - KofC (ENG)	June 12, 2023	
ROBERT D DUX	KofC - Legacy - Safe Environment Policies	April 11, 2023	
ROBERT D DUX	KofC - Legacy Learning Path - Round 1	April 10, 2023	April 10, 2023
ROBERT D DUX	KofC - Legacy - Background Check	August 02, 2022	August 02, 2022
ROBERT D DUX	KofC - Legacy - Duty To Report: Mandated Reporter	December 12, 2019	
ROBERT D DUX	KofC - Legacy - Meet Sam	December 12, 2019	

<https://www.praesidiumacademy.com/learn/transcript>

1/1

Michigan

803

Council

Supporting Applications

Officers Desk
ReferenceOffice Of Youth
ProtectionHome
Corporations

Knights Gear

Supplies
OnlineCanadian
Supplies
Online

Membership

Reports

Forms

Publications

Prospect








Search:

Report Name	Date	PDF	Excel
District Deputy's Report	6/1/2023		
Conservation Listing by District (Past)	6/16/2023		
Daily Circle of Honor & Membership Goals Report	5/4/2023		
Safe Environment Member Status	5/9/2023		
Safe Environment Participation Rate Report	6/13/2023		
Safe Environment Council Compliance Report	5/9/2023		



Michigan > 103 > #9526 (Marysville) >

Supporting Applications



Officers Desk Reference

Office Of Youth Protection

Home Corporations

By Laws Online










Knights Gear

Supplies Online

Canadian Supplies Online

Membership **Reports** Forms Publications

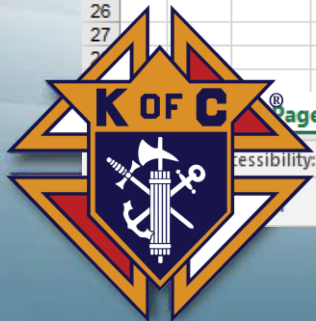
Search:

Report Name	Date	PDF	Excel
Membership Roster	6/13/2023		
Membership Roster - January	1/1/2023		
Membership Roster - July	7/1/2022		
Safe Environment Member Status	5/9/2023		
Safe Environment Participation Rate Report	6/13/2023		
Safe Environment Council Compliance Report	5/9/2023		



Report As Of Date:	05/04/2023
--------------------	------------

**Grand Knights place a
expiration date as calendar entry
so you can be reminded of
expiration and remind the
person that it is time to re-train!**



Why do we Invite?



- ❖ **Order** - To sustain and grow the Order
- ❖ **Church** – To strengthen our Parishes
- ❖ **Community** – To practice charity where needed
- ❖ **Council** – Continue Council's good works
- ❖ **Members** – To be better Catholics, husbands & men
- ❖ **Family** – To strengthen Catholic Families
- ❖ **Vivat Jesus** – To “Live Jesus” through our actions

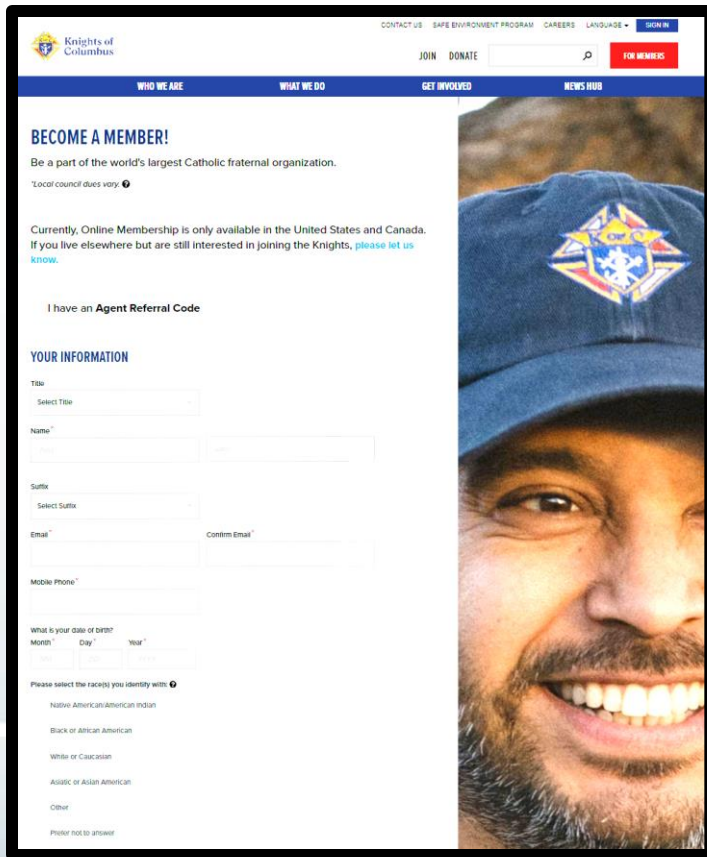


Roles & Responsibilities (Membership)

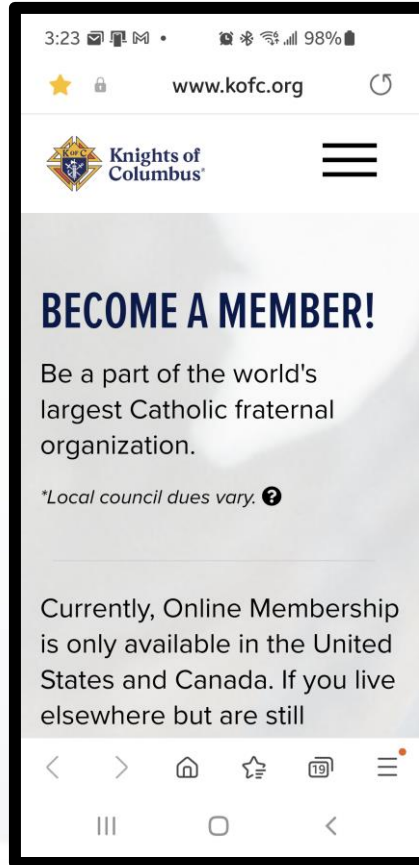
1. **Planning:** Collaborate with your Grand Knight, Membership, and Program Director
 1. Establish committees for recruiting, admissions, exemplifications and retention
 2. Establish a list of recruiting events using the Council Activity Tracker (CAT) system
 3. Establish a list of Exemplifications using Sheets (via your MDxxxxx@mikofc.org email)
2. **Recruiting:**
 1. Hold recruiting events at least 6 times / year
 2. Incorporate recruiting into your Faith in Action Programs (where non-members attend)
 3. Advertise your councils within your parishes and communities
3. **Admissions:**
 1. Hold regular exemplifications after recruiting activities
 2. Work with your F.S. to ensure all new members are added to the council roster
 3. Assign each new member a Mentor to get him active and feeling welcome
4. **Retention:** Keeping members active and paying their dues
 1. Work with the Retention Director to execute the Retention process



Your Computer or Phone for “Join Us” 1st Year Free



The screenshot shows the 'BECOME A MEMBER!' page on the Knights of Columbus website. It includes a navigation bar with links like 'WHO WE ARE', 'WHAT WE DO', 'GET INVOLVED', and 'NEWS HUB'. The main content area has a 'BECOME A MEMBER!' heading, a brief description of the organization, and a form for registration. The form includes fields for 'YOUR INFORMATION' such as Title, Name, Suffix, Email, Mobile Phone, and Date of Birth. It also has a section for 'Please select the race(s) you identify with' with radio button options: Native American/Indian, Black or African American, White or Caucasian, Asian or Asian American, and Other. A photo of a smiling man in a blue Knights of Columbus cap is visible on the right side of the form.



- On line or your phone to sign up an E-member
- Remember a candidate is not officially a member until they confirm via the email sent to them after signing up.
- Use this QR Code in your communications and business cards to get a prospect there quickly



Promo Code:
BLESSEDMCGIVNEY

<https://www.kofc.org/secure/en/join/join-kofc.html>



Promo Code **BLESSEDMCGIVNEY**

As we continue to celebrate Blessed Michael J. McGivney's Beatification, please enter the Promo Code to join online for free.

Membership

Ties to Programs

- Fulfill a need – I want to do what you do!
- Programs – Attract new members
- Membership – Opportunities for programs
- New Members (All members)
 - Know their program interests
 - Get them active, engaged quickly
 - Make them visible
 - Publicly thank them (in bulletin at a meeting, etc.)



**Every Event is a
membership inviting
event**



CAT “Council Activity Tracker” Process

- ❖ Go to the State Website (www.mikofc.org)
- ❖ Scroll down & click on Membership
- ❖ Click on “CAT - Enter a new Recruiting Event”
- ❖ Fill in the blanks
- ❖ Hit submit



Note: Enter “at least one” and “No more than 3” events per quarter.

CAT – Step 1 = Go to the State Website



The screenshot shows the homepage of the Michigan State Council of Knights of Columbus. The header is blue with the council's name and a navigation menu. The main content area has a white background with a blue sidebar on the right. The sidebar contains a search bar, a 'STAY INFORMED' mailing list sign-up, a 'JOIN US' button, and a list of links under 'Exemplifications'. The main content area has a blue header with the council's name and a navigation menu. Below the header, there is a section titled 'Knights of Columbus Michigan State Council' with a paragraph of text. Below this, there is a section titled 'Michigan K of C on Facebook' with a link. Below that, there is a section titled 'Free E-Membership Extended!' with a paragraph of text. Below this, there is a section titled 'Prayer for the Canonization of' with a redacted area.

State Council of Michigan

Jim Escott
Admin
Logout

Home Resources Statewide News Event Calendar About Directory

Knights of Columbus Michigan State Council

We are Catholic men striving to be the best husbands, fathers and leaders we can serving our community. Service and charity are a core belief of the Knights. We aim to live every day doing the good and necessary work that needs to be done in this world.

Founded to meet the needs of immigrants, refugees and families we serve our communities and Christ. Through our programs our Knights grow closer to their families, parishes and Christ. We are Catholic men building a bridge back to faith.

[Michigan K of C on Facebook](#)

Free E-Membership Extended!

The online or e-membership code to honor Fr. Michael J. McGivney has been extended again!

The free online membership code is BLESSEDMCGIVNEY

Here's how it works:

Direct prospects to kofc.org/joinus

Enter promo code **BLESSEDMCGIVNEY**

Enter your membership number for sponsor credit

Invite e-members to your Council's next Charity/Unity/Fraternity Exemplification

Or use the On Demand Exemplification through officers online at kofc.org

Or schedule in to District Exemplification or recorded virtual Exemplification schedule by our State

Search...

STAY INFORMED

Join the State Council of Michigan mailing list to get updates of the latest news and events right to your inbox.

Email:

[Subscribe](#)

JOIN US

Exemplifications

Special Events and Announcements

[Programs](#)

[Membership](#)

[Insurance](#)


Prayer for the Canonization of XXXXXXXXXX

- Go to the State Website (www.mikofc.org)
- Scroll down & click on Membership
- Click on “CAT - Enter a new Recruiting Event”
- Fill in the blanks
- Hit submit

Note: Enter “at least one” and “No more than 3” events per quarter.



CAT – Step 2 = Click on Membership

**State Council of Michigan**

Jim Escott
Admin
Logout

HomeResourcesStatewide NewsEvent CalendarAboutDirectory

Knights of Columbus Michigan State Council

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Or schedule in to District Exemplification or recorded virtual Exemplification schedule by our State

STAY INFORMED
Join the **State Council of Michigan** mailing list to get updates of the latest news and events right to your inbox.
Email:
[Subscribe](#)

JOIN  US

Exemplifications

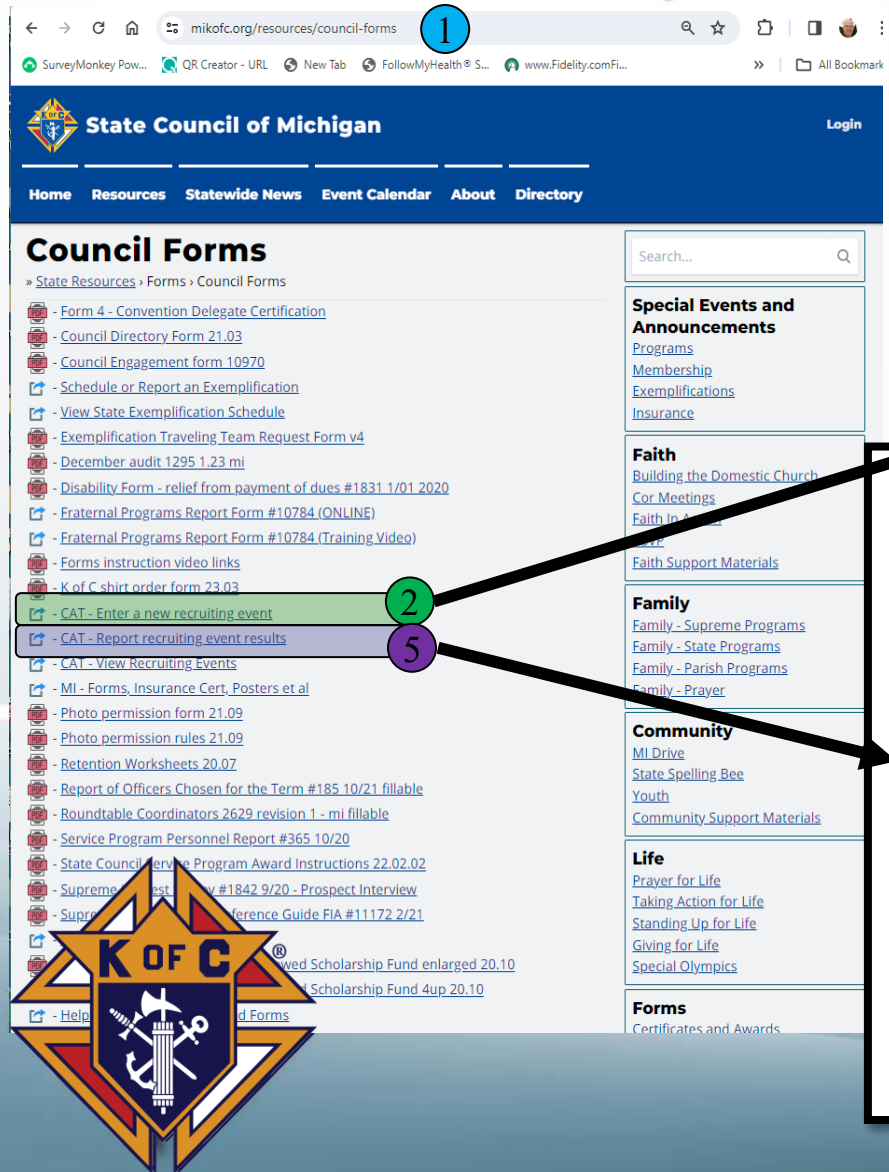
Special Events and Announcements
[Programs](#)
[Membership](#)
[Insurance](#)

Prayer for the Canonization of



CAT Training

(Council Activities Tracker – CAT)




1. Navigate to Michigan Knight council resource tab

2. Select "CAT – Enter a New Recruiting Event"

5. Select "Report recruiting Event Results"

6. Complete the POP up form

Michigan Knights of Columbus
Council Activity Tracker
Council Activity Results Form



• Council Number:

• Activity Name:

• Activity Date:


• E-Members:

• Prospects:

• Comment:

[CAT Home Menu](#)

Michigan Knights of Columbus
Council Activity Tracker
New Activity Input Form



Council Number:

Activity Name:

Activity (FIA) Category:

Activity Location:

Activity Description:

Activity Date:

Activity Start Time:

Activity Lead (Coordinator):

[Home Menu](#)

1. Navigate to Michigan Knight council resource tab
2. Select "CAT – Enter a New Recruiting Event"
3. Complete the POP up form
4. Complete event
5. Select "Report recruiting Event Results"
6. Complete the POP up form

Remember all events can be a requirement opportunity



Establish a list of Exemplifications

1. Council (or District) Exemplifications:



- Each quarter, update the Exemplification Sheet with your exemplifications
- <https://mikofc.org/resources/exemplifications>
- Ensure your team has the necessary supplies (Pins, rosaries, baldrics, etc...)
- Hold them “in church” after a mass on Saturday or Sunday – Invite the Parish to observe

2. Attend (or Host) a Traveling Team Exemplification:



- A specially trained team will do the degree if necessary.
- The Exemplification should be done after a Mass.
- See the Exemplification Sheets application to see scheduled events or schedule your own.

3. Online Exemplifications: *These should be a last resort*

- Exemplifications are so much more meaningful and memorable if they’re done in person
- But online exemplifications are still available for those unable to attend live event.
- Here is the link if/when needed: [Instructions for Online Exemplification](#)



Removing Council Members

Do remove these members	Do NOT remove these members
Suspension - Convicted of a felony	Religious (Priests, Deacons, Brothers)
	Members close to Honorary status
	Disabled members – Disability Relief form 1831
Withdrawal – Men who ask to be removed	Members down on their luck – Affiliate Program
Valid Withdrawal = Not a Practical Catholic (See note)	Non-payment of Dues (3+ years) – Affiliate Program
Invalid withdrawal = too old, disabled, hardship, moved, lost interest, doesn't have time	Moved away – transfer them to a new council or Affiliate Program

Note:

1. The only people who can determine if a person is NOT a practical Catholic are (1) the member and/or (2) his Pastor
2. Affiliate Initiative is the method for removing members from the Council.



Awards Recognition

- Recognition – People need to know they are appreciated
 - Individual & Team
 - Formal & Informal (At a Mass with a certificate or at a meeting)
- Awards – Formal recognition
 - Council, State & Supreme
 - Knight of the Month/Year
 - Family of the Month/Year



Knights of Columbus

Knight of the Month

Awarded to _____

For the Month of _____

Grand Knight _____

Council _____ Date _____



Faith in Action

1476-CC 9/20

Awards

Do not be afraid to make up you own



Faith in Action

Should Guide Every Decision



FAITH



COMMUNITY



FAMILY



LIFE

WE ARE FAITH IN ACTION





Faith In Action Category Matrix

FAITH

RSVP

Into the Breach

Spiritual Reflection

Holy Hour

Pilgrim Icon Program

Building the Domestic Church Kiosk

Rosary Program

Sacramental Gifts

COMMUNITY

Coats for Kids

Global Wheelchair Mission

Habitat for Humanity

Disaster Preparedness

Free Throw Championship

Catholic Citizenship Essay Contest

Soccer/Hockey Challenge

Helping Hands

FAMILY

Food for Families

Family of the Month/Year

Family Fully Alive

Family Prayer Night

Keep Christ in Christmas

Family Week

Consecration to the Holy Family

Good Friday Family Promotion

LIFE

March for Life

Special Olympics

Ultrasound Initiative

Pregnancy Center Support / ASAP (Aid and Support After Pregnancy)

Christian Refugee Relief

Silver Rose

Mass for People with Special Needs

Novena for Life

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Knights of Columbus	3
Knights of Columbus	4
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Knights of Columbus	100




[Link to Faith In Action Guidebook 10907](#)





* Bold are featured programs and could count as 2 activities read instructions


Columbian Award (#SP-7)

FAITH IN ACTION RESOURCES


#10907 Faith in Action Guidebook 


#10746 Faith in Action Minimum Requirements 


#10581 Faith in Action FAQs 

#11172 Faith in Action Program Forms Reference Guide 

#11139 Faith in Action Remote Programming Supplement

#11089 Covid-19/Disaster Relief Poster 

#1728 Fraternal Survey  - [Enter Online](#)

#SP-7 Columbian Award Application  - [Enter Online](#)

#10784 Fraternal Programs Report Form - [Enter Online](#)

Fraternal Leadership Training Webcasts



Columbian Award Application

Due by June 30th

Council Number: _____

FAITH PROGRAMS: RSVF Kiosk, Rosary Program, Sa

1. Program Name: _____

Program Description: _____

2. Program Name: _____

Program Description: _____

3. Program Name: _____

Program Description: _____

4. Program Name: _____

Program Description: _____

FAMILY PROGRAMS: Fo in Christmas, Family Weel

1. Program Name: _____

Program Description: _____

2. Program Name: _____

Program Description: _____

3. Program Name: _____

Program Description: _____

4. Program Name: _____

Program Description: _____

COMMUNITY PROGRAMS: Coats for Kids, Global Wheelchair Mission, Habitat for Humanity, Disaster Preparedness, Free Throw Championship, Catholic Citizenship Essay Contest, Soccer Challenge, Hockey Challenge, Helping Hands

1. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

2. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

3. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

4. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

LIFE PROGRAMS: Pregnancy Center Support, March for Life, Special Olympics, Ultrasound Program, ASAP, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Novena for Life

1. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

2. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

3. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

4. Program Name: _____

Program Description: _____

Featured Program? ☐ YES ☐ NO

(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Signed: _____

Grand Knight

Signed: _____

Program Director

Date

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

SP-7 7/22

Page 2 of 2

The SP-7 consolidates the information from 16 Fraternal Program Report Forms (#10784).

- 1 line for each form
 - Summary information only
- Submit form annually (June)***

Council Program Training

Michigan State Council
Knights of Columbus



Programs / Activities

1. Do programs your Pastor asks you to do!
2. Weave in Supreme programs (where appropriate)
3. Do 16 programs (4 in each category) or really read the requirements for each 2 point program and be prepared to provide documentation



Forms

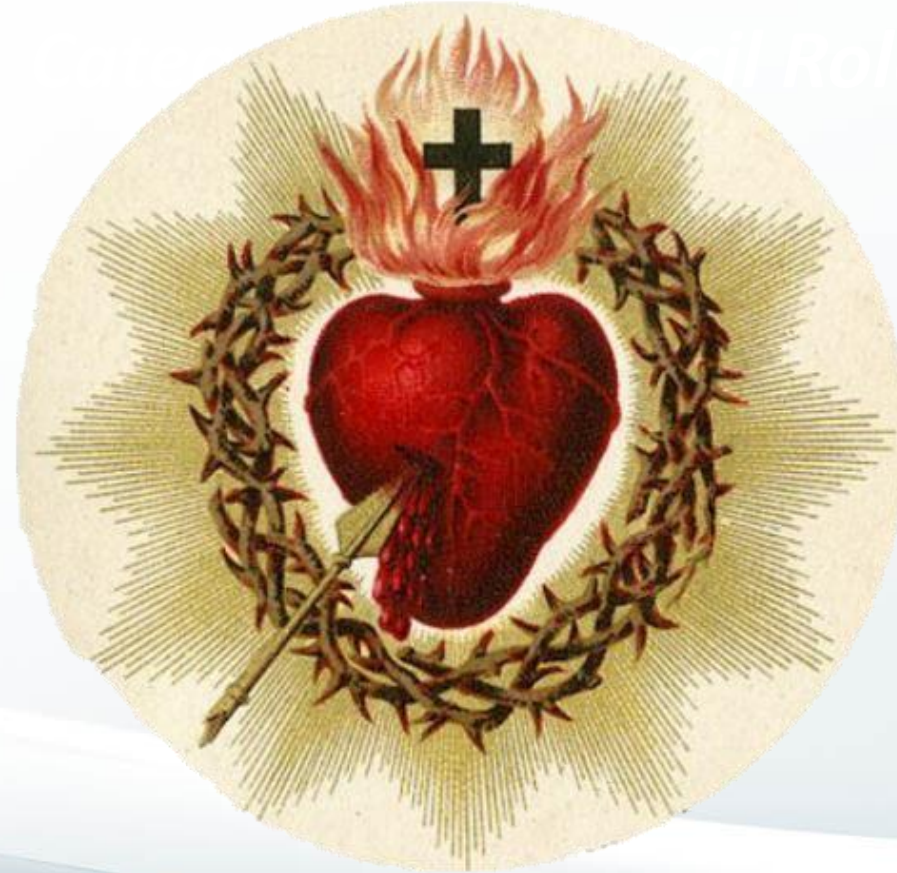
Impact to Forms

- **Fraternal Program Report (#10784)**
 - Need to fill one out for each Program
- **Columbian Award (#SP7)**
 - Summary of Fraternal Program Report Forms
 - Focus on Faith, Family, Community and Life
- **Fraternal Survey of Activities (#1728)**
 - Summary of Fraternal Program Report Forms
 - Focus on hours (and dollars) of service



COR

The Exception to The Rule



**Evangelization and
Faith Formation
(EFF) Director(Name)**



<https://survey.alchemer.com/s3/7915911/Cor-Quarterly-Survey-FY-24-25>



What is COR?

COR is Catholic Way of Life



- ✓ COR is **NOT** a Program! It does **NOT** get reported on the 10784 Form
- ✓ COR is a mission to bring men together to refocus on Jesus Christ through shared time of prayer and formation.
- ✓ Open to all men of the council and parish
- ✓ Should utilize and collaborate with any existing men's group or men's ministry, not compete with, or control it.
- ✓ Does not have a formal curriculum or set schedule
- ✓ Its goal is to strengthen brotherhood where men are comfortable and willing to sharpen and accompany each other in the pursuit of happiness.
- ✓ Provide foundation of continued evangelization and discipleship for the parish and community.
- ✓ Refocus Catholic men on Jesus Christ and to form and strengthen them in faith and virtue through a brotherhood committed to prayer, formation and fraternity.



Why COR?



- ✓ Everyone is called to be a courageous witness to Jesus Christ
- ✓ It is the mandate of every Catholic man to bring Jesus to a broken world.
- ✓ To encourage men to live his faith and build a strong relationship with God that is rooted in prayer and the sacraments.
- ✓ Because we need to proactively invest in ongoing faith formation and be part of a dynamic brotherhood

Key Elements of COR

- ✓ **Prayer** – Lifting our minds and hearts to God, making Him the center of our lives.
- ✓ **Formation** – Becoming more like Christ by increasing our knowledge and love of God and neighbor.
- ✓ **Fraternity** – Centering our brotherhood on Christ. We need **Christ-centered friendships** to help us grow as leaders, husbands, fathers, and missionary disciples.



Are you already doing something that could be considered a COR meeting?



Some examples of what could be considered COR:

- ✓ Existing parish men's groups or ministries – If your parish already has a men's group, COR can enhance it by refocusing on Christ-centered brotherhood.
- ✓ Cursillo grouping – Small faith-sharing groups that encourage spiritual growth and accountability.
- ✓ Bible study groups – Diving into Scripture together strengthens faith and understanding.
- ✓ Weekend breakfast gatherings – A simple but powerful way for men to build community and faith over a meal.
- ✓ Praying the Rosary together – Before or after council meetings, reinforcing the importance of prayer in our lives.
- ✓ Eucharistic Adoration or Holy Hour – Spending time in prayerful silence before the Blessed Sacrament.
- ✓ Retreats or spiritual conferences – Attending or hosting faith-building events to renew our commitment to Christ.
- ✓ Small group faith discussions – Meeting casually at home or in a parish hall to talk about faith, family, and struggles as Catholic men. COR is flexible—it's about bringing men together in faith, in whatever way works best for your council and parish



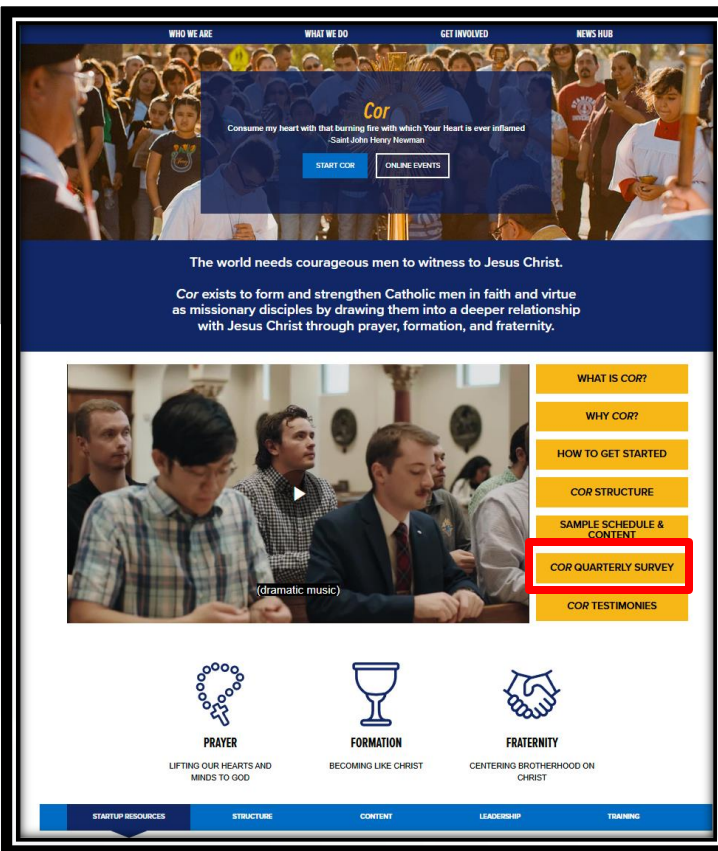
COR SURVEY FORM



If your council is doing a COR meeting, please fill out the quarterly survey at:



<https://www.kofc.org/en/who-we-are/our-faith/cor.html?colorblock-tabs=0>



Cor - Quarterly Survey - FY 24-25

Brother Knights,

Thank you for implementing and holding Cor this fraternal year for the men of your council and parish. Sharing your progress is valuable to understanding the impact of Cor and will directly impact our efforts across the Order. Your responses should encapsulate the past three months of activity and any numbers should be averaged. Thank you, again, for taking the time to share the fruits of Cor for your council and parish.

State/Jurisdiction *

Michigan

1. Council #

* If no council present - please enter all 0's *

13600

Characters used: 5 out of 5.

2. Parish Information

* If reporting for an agency, put agency name *

Parish Name St. Perpetua

City/Town Waterford

3. Which quarter are you reporting for? *

FY Q3 (Jan. - Mar.)

4. Is this your first time reporting this fraternal year? *

☐ Yes

☒ No

Next

0%



<https://survey.alchemer.com/s3/7535576/Cor-Monthly-Report-Form>



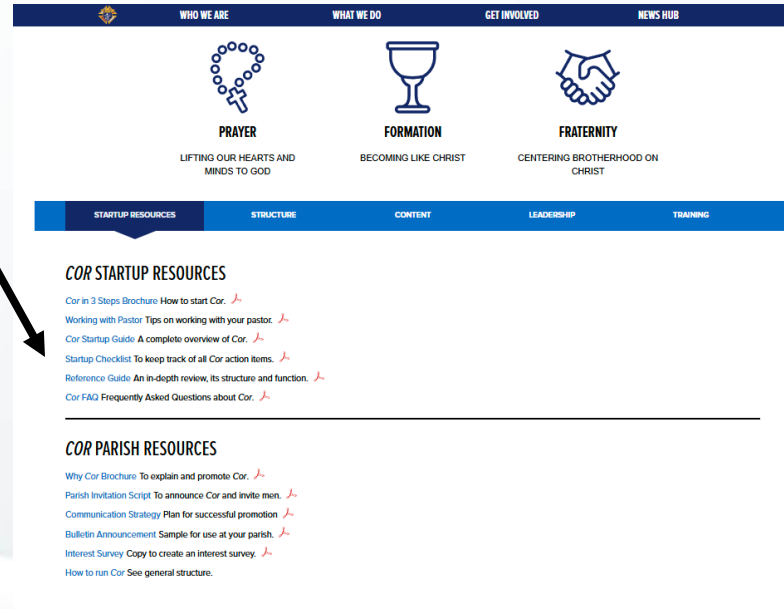
COR Resources



For more information on COR, navigate to kofc.org website, and in the searchbar, enter “COR”, then select the first result.

or you can click on this link: <https://www.kofc.org/en/who-we-are/our-faith/cor.html>

Download the Cor Startup Guide:



Using Member Management

Supporting Applications


Officers Desk
Reference


Office Of Youth
Protection


Home
Corporations


Member
Management


By Laws
Online


Knights Gear


Supplies
Online

Membership Reports Forms Publications Prospect Candidate

		Month to Date			Year to Date			
	Quota	Gain	Loss	Net	Gain	Loss	Net	%
MBR	8	0	0	0	2	0	2	25
INS	0	0	0	0	0	1	-1	

Total Membership 3/14/2025	YTD Change in Membership
133	-2

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Using Member Management



The Service Program Personal (also known as Form 365) will be recorded as received when the following required roles have been appointed - Program Director, Community Director, Family Director, Membership Director, and Retention Chairman.

Safe Environment Requirements can be found at kofc.org/safe

Please note that the Member Management, Member Billing and By-Laws Online Call Center's new telephone number is 203-752-4210. When calling, please select option 1.

LIVE

TRAINING

Note: Tabs across the top:

- Member Management
- Council Administration
- Print Center

Left hand side lists actions that can be taken



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KNIGHTS OF COLUMBUS IN SERVICE TO ONE. IN SERVICE TO ALL.

Find a Member by Last Name: Go

TRAINING APPLICATION

Officers Online **Member Management** Council Administration Print Center-MM

Member Management - Find A Member

Search Criteria

Display records for the following:

☒ Active Members ☐ Former Members

Required Criteria

Last Name: -or- Member #:

Search Tips

Search Reset

Using Member Management

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Find a Member by Last Name:



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APPLICATION**

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[Council Administration](#)

[Print Center-MM](#)

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• **Council Information**

▶ **Council Officers
Current & Next**

▶ **Service Program
Personnel
Current & Next**

▶ **Additional Positions**

▶ **Member Interests**

▶ **Parish List**

▶ **Title List**

▶ **Download Tools**

Council Administration - Council Information



Council



ST PERPETUA

Council 13600

Council Location: WATERFORD

Jurisdiction: MI

District: 107

Date of Institution: 07-26-2004

[Key Contacts](#) | [Detail Info](#) | [Address Info](#) | [Meeting Info](#) |

Key Contacts

Title	Name	Telephone #'s	
Financial Secretary	Richard S Anderson	248- [REDACTED] (C)	
Grand Knight	Dennis M Hogan	248- [REDACTED] (R)	
		248- [REDACTED] (C)	



Using Member Management/ Council Administration

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Find a Member by Last Name:



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Council Administration - Council Information



Council



ST PERPETUA

Council 13600

Council Location: WATERFORD

Jurisdiction: MI

District: 107

Date of Institution: 07-26-2004

[Key Contacts](#) | [Detail Info](#) | [Address Info](#) | [Meeting Info](#) |

Key Contacts

Title	Name	Telephone #'s	
Financial Secretary	Richard S Anderson	248- [REDACTED] (C)	
Grand Knight	Dennis M Hogan	248- [REDACTED] (R)	
		248- [REDACTED] (C)	



Using Member Management 185 to Report of Officers Chosen for the Term

- ✓ Complete you 185 and 365 on line
- ✓ Select Council Amination Tab
- ✓ Select the Fraternal year you need
- ✓ Select the chosen officers
- ✓ Hit the submit button



COUNCIL FORM 185 - REPORT OF OFFICERS CHOSEN FOR THE TERM

The Member Management application provides an efficient way for grand knights and financial secretaries to report Council Officers.

The grand knight and financial secretary of every Council have access to Officers Online and Member Management.

By using Member Management to report your Council officers there is no need to send the Supreme Council hard copies of your Report of Council Officers. The grand knight and financial secretary can generate a PDF document of the Report of Council Officers to forward to the district deputy and state deputy through an email. The report can also be printed and sent by regular mail, but you need not send an additional copy to the Supreme Council.

If your Council is unable to take advantage of the new reporting mechanism, we ask that you use the PDF link provided to generate a "Print" version that will need to be mailed.

Gaining Access

Grand knights and financial secretaries who do not have an account registered to access Member Management can create their account in a matter of minutes after receiving their Invitation Code. If you do not have an Invitation Code, use the Account Assistant link under the SIGN IN button on the Sign In page. Clicking Continue on that page will generate an email to you with the status of your account, and if not registered, instructions on how to register your account. If you do not receive an email within 24-hours, contact our Customer Service Department at (800) 380-9995.

If you have an account registered and forgot your Password, use the Password Reset link under the SIGN IN button on the Sign In page. Clicking Continue on that page will generate an email to you with a Temporary Password, which you can use to reset your password. If you do not receive an email within 24-hours, contact our Customer Service Department at (800) 380-9995.

[OFFICERS ONLINE](#)

[PRINT PDF FORM 185](#)

[WATCH: ONLINE APPLICATIONS](#)

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KNIGHTS OF COLUMBUS Find a Member by Last Name: Go

TRAINING APPLICATION

Officers Online Member Management **Council Administration** Print Center-MM

Council Administration - Council Officers - Next Year

Council

ST PERPETUA Council Location: WATERFORD District: 107 Jurisdiction: MI Date of Institution: 07-26-2004 Council 13600

Next Fraternal Year 2025-2026

[Copy Current Year](#)

[Change an Officer](#)

Council Members [Members from Other Councils](#)

Choose a Role: Grand Knight Search by Last Name: Search Enter Start Date: 07-01-2025

Search Tips Choose Member: UNASSIGNED Assign

Next Year Officers

Officer Positions	Name	Member#	Start Date
Grand Knight	UNASSIGNED		07-01-2025
Financial Secretary	UNASSIGNED		07-01-2025
Deputy Grand Knight	UNASSIGNED		07-01-2025
Chancellor	UNASSIGNED		07-01-2025
Recorder	UNASSIGNED		07-01-2025
Treasurer	UNASSIGNED		07-01-2025
Advocate	UNASSIGNED		07-01-2025
Warden	UNASSIGNED		07-01-2025
Inside Guard	UNASSIGNED		07-01-2025
Outside Guard	UNASSIGNED		07-01-2025
One Year Trustee	UNASSIGNED		07-01-2025
Two Year Trustee	UNASSIGNED		07-01-2025
Three Year Trustee	UNASSIGNED		07-01-2025
Appointed Officers	Name	Member#	Start Date
Chaplain	UNASSIGNED		07-01-2025
Lecturer	UNASSIGNED		07-01-2025

[Submit](#) [Reset](#)

Using Member Management/ Print Center

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Find a Member by Last Name:



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▶ [Billing Reports](#)

▶ [Data Extract Tool](#)

▶ [Email](#)

Print Center - Reports



Council Reports

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2. [Next Fraternal Year Officers](#)
3. [Current Service Program Personnel](#)
4. [Next Fraternal Year Service Program Personnel](#)
5. [Member Birthdays](#)
6. [Years of Service](#)
7. [Member Wedding Anniversaries](#)
8. [Council Members by Assembly](#)
9. [Wife Birthdays](#)
10. [Contact List](#)
11. [Ordination Anniversaries](#)
12. [Degree Level Reports](#)
13. [Fourth Degree Prospects](#)
14. [Member Information Report](#)



-

Michigan State Council
Knights of Columbus

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KNIGHTS OF COLUMBUS Find a Member by Last Name: Go

TRAINING

Officers Online Member Management Council Administration **Print Center-MM**

Email Tool

Note: Using Email functionality in Training will generate a record as if the Email was actually sent but will not actually generate and send Emails to individuals.

Select the group(s) and/or role(s) to which you wish to send an Email:

☐ All Members

Email by Member Type:

☐ Associate Members ☐ Insured Members

Email by Member Class:

☐ Regular Members ☐ Honorary Life Members

Email by Degree Status:

☐ 1st Degree Members ☐ 3rd Degree Members

☐ 2nd Degree Members

Email by Billing Status:

☐ Dues are Current ☐ Knight Alert

☐ First Notice ☐ Intent to Retain

☐ Second Notice ☐ Members with Outstanding Balance

Email by Council Officers:

☐ All Council Officers ☐ Advocate

☐ Grand Knight ☐ Lecturer

☐ Chaplain ☐ Warden

☐ Deputy Grand Knight ☐ Inside Guard

☐ Financial Secretary ☐ Outside Guard

☐ Chancellor ☐ One Year Trustee

☐ Recorder ☐ Two Year Trustee

☐ Treasurer ☐ Three Year Trustee

Email by Program Personnel - Supreme:

☐ All Program Personnel - Supreme ☐ Family Director

☐ Program Director ☐ Membership Director

☐ Faith Director ☐ Recruitment Committee 1

☐ Vocations Chairman ☐ Recruitment Committee 2

☐ Community Director ☐ Recruitment Committee 3

☐ Life Director ☐ Retention Chairman

☐ Health Service ☐ Insurance Promotion

☐ Public Relations

Email by Program Personnel - Council:

☐ All Program Personnel - Council

Email by State & District Personnel:

☐ State Deputy ☐ District Grand Knights

☐ District Deputy

From: Knights of Columbus Email <no-reply@kofo.org>

Bcc:

Subject:

Click here to attach a file. You can attach files up to a total message size of 6.5 MB:

Choose File No file chosen

Choose File No file chosen

Choose File No file chosen

Generate Email(s) Reset

Email Facility



The **Email Feature** in the Member Management system allows you to efficiently communicate with members by sending messages to selected groups. Here's how it works:

1. **Select Recipients** – Choose individual members or predefined groups within the system.
2. **Compose Your Message** – Draft an email with important updates, reminders, or announcements.
3. **Click to Send** – Once you've selected the groups and reviewed your message, send the email directly from the platform.



This feature ensures effective and organized communication with council members, officers, and program leaders—all within the system.

Data Extract Tool



Navigate to the Data Extraction Tool – Found under the Print Center tab.




Select Your Data Fields – Choose what member details you want to include (e.g., contact info, membership status, financials).




Generate & Export – Download the report in Excel format for further analysis or record-keeping.



	A	B	C	D	E	F	G	H	I	J	K	L	M
	Membership Number	Prefix	First Name	Middle Name	Last Name	Primary Type	Address Line 1	Address Line 2	City	State/Province	Postal Code	Residence Phone	Primary Email
1													
2	3900688		Phil	C	Abbott	Fraternal	325 Hillwood		White Lake	MI	4838248-7		philabbott@yahoo.com
3	2971885		James	D	Allen	English Español Français							
4	4038562		Richard	S	Anderson								
5	4144470		James	S	Anderson								
6	4523832		Reginald	E	Andrieux								
7	4659302		Maurice		Aquilina								
8	4592522		David	B	Armstrong								
9	5190220		Patrick	J	Bagley								
10	4266075	Rev	Joseph (Ja)	H	Baker								
11	2458796		John	T	Bedo								
12	5288870		Ronald	A	Belaen								
13	4381673		Mark	J	Bernas								
14	4433990		Paul	D	Bezel								
15	5382408		Mitchell		Biggs								
16	4450831		Roberto	A	Bihar								
17	4061671		Paul	A	Birch								
18	4398942		Steven	M	Block								
19	628385		Richard	W	Boylan								

**KNIGHTS OF COLUMBUS**
IN SERVICE TO ONE. IN SERVICE TO ALL.

Find a Member by Last Name:

**TRAINING APPLICATION**

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[Frat & Pers'l Info](#)
[Billing Info](#)
[Member Interests](#)
[Website Support](#)
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Print Center - Data Extract Tool
[Help](#)

Data Extract for Council:
Select the member records to be extracted:
☒ Active Members ☐ Former Members

The following appear on every data extract:
☒ Prefix ☒ Last Name
☒ First Name ☒ Suffix
☒ Middle Name ☒ Membership Number

Contact Information:
General Contacts:

☐ Residence Phone ☐ Seasonal Phone
☐ Residence Phone Ext ☐ Seasonal Phone Ext
☐ Business Phone ☐ Primary Email
☐ Business Phone Ext ☐ Secondary Email
☐ Fax Number ☐ Tertiary Email
☐ Cell Phone

Primary Address Information:

☐ Address Line 1 ☐ State/Province
☐ Address Line 2 ☐ Postal Code
☐ City ☐ Country

Secondary Address Information:

☐ Address Line 1 (Secondary) ☐ State/Province (Secondary)
☐ Address Line 2 (Secondary) ☐ Postal Code (Secondary)
☐ City (Secondary) ☐ Country (Secondary)

Self Service Help is One Click Away!

English | Español | Français

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Find a Member by Last Name:

Officers Online | Member Management | Council Administration | Print Center: 904

Member Management - Find A Member

Search Criteria

Display records for the following:

Required Criteria

Last Name: Langhauser

Search Tips

Recent Updates:

Degree Level Reports
A new report was added to the Print Center in Member Management which displays only members who have attained the selected degree and not higher degrees.

Searching for Members / Payee/Payers
Changes have been made in the search areas to allow the user to search using the first letter of the last name and an asterisk or just the first letter of the last name (with asterisk).

Member Management

Can Data be converted from FSPC to Member Management?

Is a Form 100 still required?

Can a death of member be reported online?

Why are Former Members displaying?

Why are Degree Dates not accurate?

What are the various Member Types & Classes?

Reporting Officers & Service Program Personnel

Printing Issues

Search Functionality

Tip when searching for members:
When searching by Last Name, consider using the first letter or two of the member's last name and an asterisk (a*), which will display all members for the council or assembly whose last name begins with this letter. Then, when on a member screen, using the Prev or Next button under the member's name in the Member section, will allow you to scroll between all names displayed on the Search Results screen.

General Information:

- Search Tips
- Can Data be converted from FSPC to Member Management?
- Is a Form 100 still required?
- Can a death of member be reported online?
- Why are Former Members displaying?
- Why are Degree Dates not accurate?
- What are the various Member Types & Classes?

Reporting Officers & Service Program Personnel:

- Reporting Officers & Service Program Personnel
- Adding Council Positions
- What if the Chaplain is not a member of the Council?
- Notifying State and District Deputy

Printing issues:

- What if the labels are not printing correctly?
- What if the reports don't print correctly?

Email Functionality:

- How do I email a group of members?
- How do I email an individual member?

Insurance



- ❖ **Work with Field Agent** – Build a relationship with your assigned insurance agent. Promote at least **two Fraternal Benefit Nights** and submit **Form 11077** to report each one.
- ❖ Now you can play pre-recorded versions ([Try this prior to your council meetings](#))



Resources

You don't have to "know" everything.

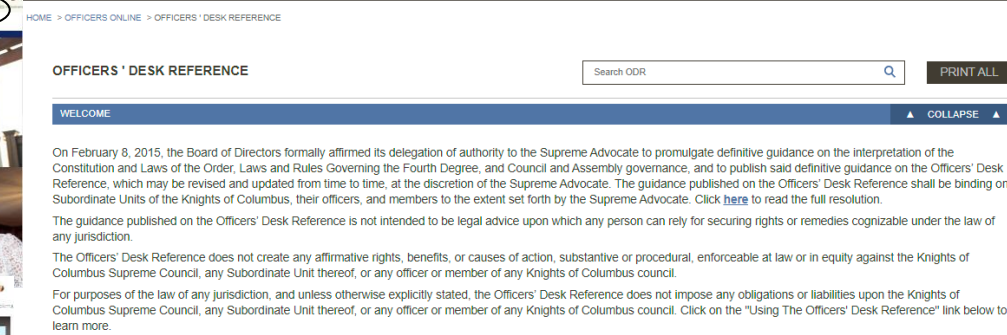
You just need to "know" where to find the answers

1. Faith In Action Manual (#10590)
2. Leadership Guide (Found at MIKOFc.org)
3. Supreme website (www.kofc.org)
4. State website (www.mikofc.org)
5. Council Officers and Past Grand Knights
6. District Deputy
7. State personnel

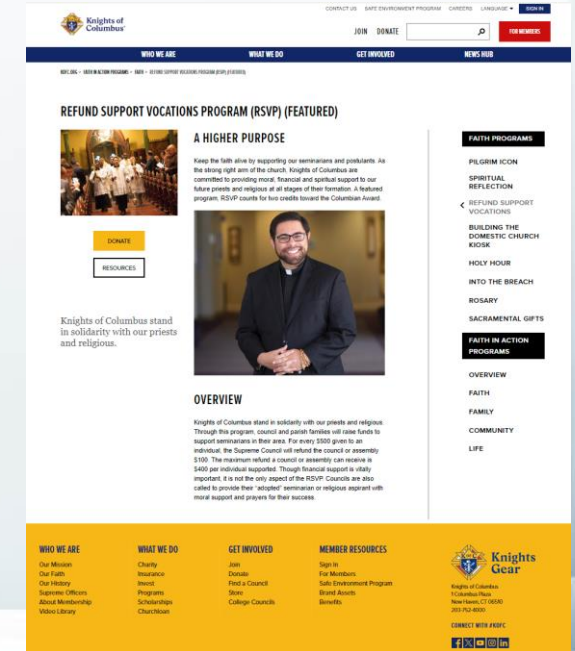


Officers Reference Desk

When you have questions
Check out the Officers
Reference Desk



1. Using The Officers' Desk Reference
2. Reporting Allegations Of Misconduct
3. Resolutions Presented at State and Supreme Council Meetings (February 2024 Memo)
4. Council Governance Excellence Team



Fraternal Leader Advisory

Breaking News | Reminders | Resources | Recommendations

VOLUME 120 March 20, 2025 | [KOFc.ORG/FORMEMBERS](https://www.kofc.org/formembers)

Share This Email

Share This Email

March Webinar: Practical Tips for a Strong Finish

Join us tonight, March 20, at 8:00 PM EDT for an informative fraternal webinar entitled **Practical Tips for a Strong Finish**.

Make these last few months count! Has your Council achieved all its objectives this year? This webinar will be packed with information to assist councils in successfully completing all aspects of council activities and operations – Growth, programs, awards and much more will be discussed! We'll cover essential information, practical suggestions, and concrete examples.

And remember, if you can't join us live, it will be available on-demand afterwards. There is still time to sign-up to ensure you get the link for this important webinar. Click on the button below to register.

Register Now

Grow Closer to Jesus Christ this Lent



In this holy season of Lent, be sure that you, your family, and your council have all the resources you need to have a fruitful Lent focused on our Lord. This year, we invite you to join us on a Lenten Mission led by Fr. Jonathan Kalisch, O.P. which includes weekly discussion videos, available on social media as well as on our website. Additionally, we've compiled a series of Lenten resources for you and your council members. They can be found online at [kofc.org/lent](https://www.kofc.org/lent). We wish you a faith-filled Lenten season!

Training Schedule

Sessions are conducted by experienced Fraternal Trainers, providing practical training to both new and seasoned officers, as well as any members who are interested in officer roles in the future.

Click below to register for these scheduled sessions. (Note: All Times are Eastern)

Best Practices for Council Fundraising
Advertising Council Events
Preparing for and Conducting Council Elections
Managing the Safe Environment Program
Grand Knight Training: Part One

On Demand Training Is Always Available

Supreme Provides additional training

FRATERNAL LEADER ADVISORY - MONTHLY ISSUES ARCHIVE

The Fraternal Leader Advisory highlights current K of C initiatives. It is sent to all state deputies, state and council officers and directors, and district deputies to help them keep current on the Order's objectives.

[SUBSCRIBE TO THE ADVISORY](#)

All (120)

2025

Volume 120 | March 20, 2025

Register for the fraternal webinar and for officer training. Prepare for your state convention. Find resources for spring programs, Lenten reflection and Cor. Learn to identify future leaders.

[Read Volume 120](#)

Volume 119 | March 6, 2025

Register for the fraternal webinar and for officer training. Find resources for Lenten reflection and Cor. Learn more about assessments, programs, and incentives.

[Read Volume 119](#)

Volume 118 | February 20, 2025

Register for fraternal webinars and officer training. Find information on assessments, programs, and Cor.

[Read Volume 118](#)

Volume 117 | February 6, 2025

Important reminders about Cor, Resolutions, and the Semiannual Council Audit Report. Learn how to view fraternal webinars and officer training sessions, both live and on-demand.

[Read Volume 117](#)

- Subscribe to the Fraternal Leader Advisory monthly update
- Delivered to your in box
- [Click Here or https://www.kofc.org/en/news-room/fraternal-leader-advisory/index.html](https://www.kofc.org/en/news-room/fraternal-leader-advisory/index.html)

1 Resource Dan Remeika Talking Points

Council Meeting – April 2025 – District Deputy



Council Number	# Form 100s Read/Voted	Start Time	a.m./p.m.
# Members in Attendance	Verified Forms Due <input type="checkbox"/> Yes (see below) <input type="checkbox"/> No	End Time	a.m./p.m.
Dignitaries Attending* (enter at bottom of form)		After Meeting Activity	

SOAR with us!

SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) to see source materials <<<

- Complete preparatory reading and note news, reminders, resources, recommendations to use:
 - Weekly Michigan K of C Email every Sunday
 - Bimonthly (twice each month): [Fraternal Leader Advisory](#)
 - Quarterly [Michigan Columbian](#)
- Ensure council holds at least two church recruitment drives during the fraternal year
- Ensure council holds at least two fraternal benefit seminars during the fraternal year
- Ensure council reports events in the [Council Activity Tracker \(CAT\)](#)
- Ensure councils [Schedule Exemptions](#) and then [Report Exemption Results](#)
- Encourage council to consider submitting [Form #STSP](#) for a program award
- Review [Cor Council Leadership](#) with the GK and assist him in the [appointment of an EFF director](#)
- Help GK submit [Fraternal Programs Report Form \(#10784\)](#) after every completed program
- Help GK report Knight of the Month to State Community Dir. Larry Herman and [Michigan Columbian](#)
- Help GK report the Family of the Month to State Family Dir. James Kelley and [Michigan Columbian](#)

DD Remarks / Announcements (add remarks omitted by GK, MD, PD as needed)

- Greet Members on behalf of State Deputy Barry Borsenik; ask members pray a [Special Rosary](#) on March 25 for the speedy and complete recovery of First Lady Mandy Borsenik
- Ask members to use the [Lenten Gift of Knighthood](#) card at membership drives and events
- Report that free e-membership Promo Code [blessedmcgivney](#) remains active
- Ask for donations to the [2025 Mackinac Island Charity Raffle \(DONATION FORM\)](#)
- Ask for ASAP donations to be taken to the state convention for Pass the Hat (PTH)
- Ask for \$100 Detroit Catholic Campus Ministry donation to evangelize at 4 secular colleges
- Encourage members to attend Defend Life activities during Lent (March 5 to April 19)
- Remind council that its Election of Council Officers must be held between May 1 and June 15
- As available, announce next [Cor](#) to strengthen faith, evangelization, and Mass attendance
- Cover your notes from your preparatory reading
- If a field agent is not present for his report, give his contact information to discuss benefits

Additional Remarks – If Time Permits

- As applicable, report on the [RTL MI/KofC Annual Benefit Dinner](#), held in Troy on April 2
- As applicable, sell [2025 Michigan State Raffle](#) tickets before the drawing on April 10
- Consider using [Fishers of Men](#) or [Membership](#)
- Consider using [Sounds of Abortion, For Life, or Mystery of the Eucharist](#)
- Encourage donations for [Aid and Support After Pregnancy \(ASAP\)](#) (\$500 local + \$100 Supreme)

Due	Report (MI = Michigan form) See Grand Knight page for Reports Due Next Month	Date Completed
As Needed	Fraternal Programs Report Form (#10784) (form only available for online submission)	
As Needed	Council Directory Information Form	
May 15	IRS Form 990 (informational tax return) for the 2024 tax year	

Reporting Dignitary: _____
Reporting Officer: _____, State Officer _____, State Director _____, SDRR _____, Diocesan Dir. _____, Faithful Navigator _____, Insurance Agent _____

Make notes on the back of what you need to bring to the council.

Talking Points 2025 04

Council Meeting – April 2025 – Grand Knight



SOAR with us!

SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Give the chaplain his talking p
- Complete preparatory reading
- [Fraternal Leader Advisory](#), and
- Ensure council holds at least 2
- Ensure council holds at least 2
- Ensure council reports events
- Ensure councils [Schedule Exer](#)
- Encourage council to consider
- Review [Cor Council Leadership](#)
- Submit [Fraternal Programs R](#)
- Report Knight of the Month t
- Report the Family of the Mon

Suggested Items to Cover at I

- Grand Knight's Report (refer to
- If a chaplain is unable to att
- Ask members pray a [Special R](#)
- Ask members to use the [Lent](#)
- Report that free e-membersh
- Ask for donations to the [2025](#)
- Ask for ASAP donations to be
- Ask for \$100 Detroit Catholic
- Encourage members to attend
- Remind council that its Electic
- As available, announce next [C](#)
- Cover your notes from your p
- Announce council plans and e
- If a field agent is not present f
- If this is not a parish-based co
- Under Good of the Order, ann
- Under Grand Knight's Summa

Additional Remarks – If Time

- As applicable, sell [2025 Michi](#)
- Consider using [Fishers of Men](#)
- Consider using [Sounds of Abo](#)
- Encourage donations for [Aid a](#)

Reports Due

Date Due	Report (MI = Michi
As Needed	Fraternal Programs Report
As Needed	Council Directory Informat
May 15	IRS Form 990 (information:

Preparation for Next Meeting

- Review the [Fraternal Planner](#).

FILENAME: Talking Points 2025 04

Council Meeting – April 2025 – Membership Director



SOAR with us!

SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Complete preparatory read
- Weekly Michigan K of C
- Bimonthly (twice each r
- Quarterly [Michigan Coli](#)
- Ensure council holds at leas
- Ensure council holds at leas
- Ensure council reports eve
- Ensure councils [Schedule Ex](#)
- Encourage council to consid
- Submit [Fraternal Programs](#)
- Report Knight of the Month
- Report the Family of the M

Suggested items to Cover at

- Look at what can be done;
- Read this message from SD
- year. Are your councils on p
- recruit more Catholic men i
- other Catholic men you kno
- just takes a different persor
- [Gift of Knighthood](#) card. Th
- rehabilitation. Prayers are b
- an oral diet soon. She sent l
- Report that free e-member:
- Cover your notes from your
- Announce council plans and

Additional Remarks – If Tim

- Consider using [Fishers of M](#)
- If applicable, announce [Shir](#)
- from Executive Secretary La

Reports/Plans Due this Mo

Date Due	Report/Plan
As Needed	CAT (Council Activity Tr
As Needed	Schedule Exemption
As Needed	Exemption Tracker
As Needed	Fraternal Programs Rep

Preparation for Next Meeti

- Review the [Fraternal Plann](#)

Membership Recruitment I

- Order the Delta Drive kit ea

Reports/Plans that May be

Date Due	Report/Plan
As Needed	Fraternal Programs Rep

FILENAME: Talking Points 2025 04

FI: FNAM: Talking Points 2025 04

Council Meeting – April 2025 – Program Director



SOAR with us!

SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- Complete preparatory reading and note news, reminders, resources, recommendations to use:
 - Weekly Michigan K of C
 - Bimonthly (twice each
 - Quarterly [Michigan Col](#)
- Ensure council holds at leas
- Ensure council reports eve
- Encourage council to consid
- Review [Cor Council Leader](#)
- Submit [Fraternal Programs](#)
- Hold a [Family](#) Lenten Food

Suggested items to Cover a

- Bring your list of Faith, Commu
- Ask for ASAP donations to l
- Encourage members to att
- As available, announce nex
- Cover your notes from you
- Announce council plans an

Additional Remarks – If Tin

- As applicable, sell [2025 Mic](#)
- Consider using [Sounds of A](#)
- Encourage donations for [Aid](#)

Reports/Plans Due this Mo

Date Due	Report/Plan
As Needed	CAT (Council Activity Tr
As Needed	Fraternal Programs Rep

Preparation for Next Meeti

- Review the [Fraternal Plann](#)
- Review the [Program Forms](#)

Program Ideas – [LINK TO TO](#)

- Use your church bulletin, c

Reports/Plans that May be

Date Due	Report/Plan
As Needed	Fraternal Programs Rep

FILENAME: Talking Points 2025 04

Council Meeting – April 2025 – Chaplain



SOAR with us!

SERVICE – OPTIMISM – ASPIRE – RESPONSIBILITY

Preparation for Meeting – >>> Use the [Hyperlinks](#) below to see source materials <<<

- List parish events you want to announce to engage members more fully in the parish faith community
- Consider using the [Supreme Chaplain's Monthly Challenge](#) or something like it at the meeting
- APRIL 2025 SUPREME CHAPLAIN'S MONTHLY CHALLENGE:** She said to him, "Yes, Lord. I have come to believe that you are the Messiah, the Son of God, the one who is coming into the world." (Gospel for April 6, Jn 11:27) These words belong to Martha, sister of Lazarus, as she and Jesus speak outside her brother's tomb. Her choice of words is important: "I have come to believe." This suggests her belief has evolved, that her previous uncertainty or ignorance about Jesus has blossomed into faith. Growing in faith is usually a process of moving from questioning or doubt to illumination and trust. How do we come to faith and then grow deeper in it? We do so through prayer, study and reflection. Let us continually deepen our faith in this manner. **Challenge by Supreme Chaplain Archbishop William E. Lori:** I challenge you to take part in a Catholic faith formation course, event or opportunity offered through your local council (such as Cor), your parish or diocese, or online. **Questions for Reflection:** Looking at the development of your own faith, how have you "come to believe" truths about Christ and/or the Catholic faith? What teachings do you still have questions about? What areas of your faith would you like to develop further? Where can you find resources — or whom can you ask for resources — to help you deepen your faith and understanding?
- Consider picking a saint of the month to inform the council on how the lives of the saints can be an example for us. This month, for example, we celebrate the feast days

April 2: [Saint Francis of Paola](#)

April 4: [Saint Isidore](#)

April 5: [Saint Vincent Ferrer](#)

April 7: [Saint John Baptist de la Salle](#)

April 11: [Saint Stanislaus](#)

April 13: [Saint Martin I](#)

April 13: [Palm Sunday](#)

April 17: [Holy Thursday](#)

April 18: [Good Friday](#)

April 19: [Holy Saturday](#)

April 20: [Easter Sunday](#)

April 21: [Saint Anselm of Canterbury](#)

April 23: [Saint George](#)

April 23: [Saint Adalbert](#)

April 24: [Saint Fidelis of Sigmaringen](#)

April 25: [Saint Mark the Evangelist](#)

April 27: [Divine Mercy Sunday—Solemnity](#)

April 28: [Saint Peter Chanel](#)

April 28: [Saint Louis Grignion de Montfort](#)

April 29: [Saint Catherine of Siena](#)

April 30: [Saint Pius V](#)

[Click here for Bishop Boyea on choosing a saint to celebrate.](#)

Suggested items to Cover at Meeting

FILENAME: Talking Points 2025 04

Knights of Columbus

Sunday Afternoon Constant Contact

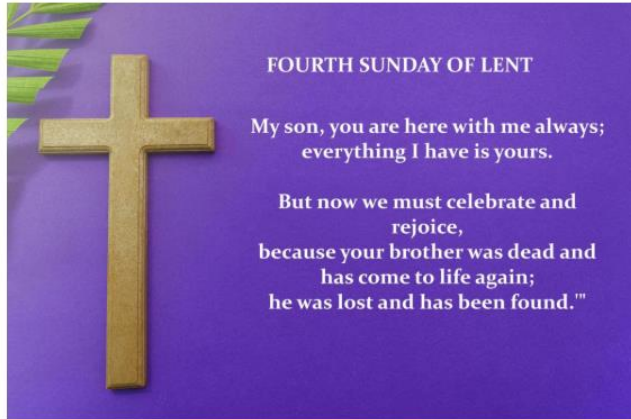
Knights Of Columbus Michigan State Council

We Are Catholic Men Striving to Be the Best Husbands, Fathers and Leaders
We Can Serving Our Church & Community



SOAR with us!
SERVICE - OPTIMISM - ASPIRE - RESPONSIBILITY

Join Us



Reminder: Grand Knights, please forward this communication to your Council members every week.



Follow Michigan Knights of Columbus on Facebook (www.facebook.com/MichiganKofC) or Instagram (www.instagram.com/michiganknightsofcolumbus/) for up-to-date news on statewide Faith in Action events and activities. "Like" and "Share" with your friends, family, and prospective members today!

Brothers let's be "Friends"!

Free Membership! Promo Code

blessedmcgivney@kofc.org
[Use at kofc.org/joinus](http://kofc.org/joinus)

Membership Director



Dear Brothers and Sisters,

As far this month, **239** men have accepted the invitation to **SOAR** with us brining our fraternal year total to **1712** new members. Ohio's lead over us has narrowed to 2.7%. We now have a slight lead over Illinois. Keep the momentum going!!! Let's work together to grow our councils and enhance our programs, while helping men grow in faith.

March 29th is Founders Day, honoring the fraternal vision of our Founder, Blessed Michael McGivney. Our State Deputy, Barry Borsenik, is requesting that everyone post an invitation to join



FROM THE DIRECTOR OF EVANGELIZATION AND FAITH FORMATION:

PLEASE TAKE NOTE: ALL Cor INFORMATION SHOULD NOW BE

OBTAINED AT KofC.org/Cor

Prayer

Heavenly Father: you diligently search for us even when we are lost. You never let us wander alone, and not only do you wait for us to return to you but you run toward us to carry us home. Send your Holy Spirit to guide my prayer today. I ask this through Christ, our Lord. Amen.

VENI SANCTE SPIRITUS! (Come Holy Spirit-Ignite Men's Conference Video)

<https://youtu.be/dwleZLKfIM0?si=VFmhUwYp5zHoolxt>

Gentlemen: Have you heard about the great week in membership growth? My guess, is that in part, it reflects the great Men's Conference held last Saturday. Cor is designed to be men on mission. If you have not seen the above video, please watch it. It is outstanding!!

Questions for Reflection:

- Where are you in your relationship with God right now?
- When we go astray, we return to Jesus through the Sacrament of Reconciliation. When was the last time you received it? What is keeping you from receiving it more often?

Challenge for the Week:

Take ten minutes every night to reflect on the moments of that day when you chose to walk away from God and times when you failed to thank God. You may choose to write this down in a journal. Share some of these with a close friend, and ask for his or her prayers. If you want some extra structure for this reflection, look up the Ignatian Daily Examen online.

Taken from One Sunday at a Time Preparing Your Heart for Weekly Mass by Mark Hart and YouTube video

Have a Blessed week, and BE BOLD!

Paul Kelsey
State Director of Evangelization and Faith Formation, Michigan Jurisdiction
p.kelsey@mikofc.org
517-896-6402

Traveling Degree Team Schedule

Places to participate in the Traveling Degree team:

- Council 17509 Flushing, April 12, 2025 4:30pm reg 6:15pm start
- Council 21414 Midland, May 7, 2025 7:00pm reg 7:30pm start
- Council 1492 Ludington, May 14, 2025 5:00pm reg 5:30pm start
- Council 7780 Grosse Pointe Woods, August 14, 2025 6:00pm reg 6:30pm start

Also, make this really special:

1. Hold the Exemplification (Invite council members, family members and Parishioners to attend).
2. Hold a nice meal afterwards - Paid for by the Council
3. Have a Field Agent make some remarks (10-15 minutes) during the meal & count this as a Fraternal Benefit Event for every council that attends.

To request a Traveling Team - Please do the following:

1. You go to the Michigan K of C Website
2. Click on "Exemplifications" on the right side just under Join Us.
3. Click on the "Exemplification Traveling Team Request Form v3".
4. You will need to print the form out, fill it out and then scan and e-mail it to emurawski@mikofc.org.

Fraternal Benefit Event on Demand

• Video Presentation Link:

[Knights of Columbus Asset Advisors 2025 Economic Outlook](#)

• Form 11077 link: [#11077 Fraternal Benefits Event Council Report](#)

Fill out a Form 11077 in Officers Online within 7 days of the event!

Fraternal Benefit Presentations General Information

Helpful Resources and Hot Links:

1. Read the New Guidebook – review best practices to hosting successful Fraternal Benefit Events
2. Share the posts on their social media accounts - templates located in the Supply Store - FBE Social Media 1-4
3. Print Posters and place them in parish vestibules. Find events in your region listed below
4. Email out event details to members – Prepared email templates available
5. Do a pulpit announcement – use the suggested language for promoting events at Mass

Bill LeVeque SDSA

Weekday # 517-323-6278

Evenings and Weekends 517-749-2011

2025 Ladies Charity Raffle

By: Kara Fuller

Read More



2025 State Convention: May 21-23, 2025

Week of March 30, 2025 "To-Do's and Need to Know"

- ✓ Hotel reservation forms need to be completed and returned via email to c.wasmund@mikofc.org no later than **March 31, 2025**.
- ✓ Please watch your emails this coming week! In early April you will receive an email advising which hotel you have been assigned to. The email will also advise if you contact the hotel, or they contact you (all hotels are different) to provide your deposit. Please look for this email and pay attention as there is a short window to provide your deposit information, otherwise you will lose your room.
- ✓ Please remember: To qualify for the Grand Hotel this year, councils need to meet or exceed their membership quota by April 1, 2025. Supreme's report of **April 1st** will be used to assist with assignments.
- ✓ Any questions regarding accommodations should go directly to Clifford Wasmund, Administrative Secretary to the State Deputy at (734) 634-7989.
- ✓ Here are some frequently asked questions:

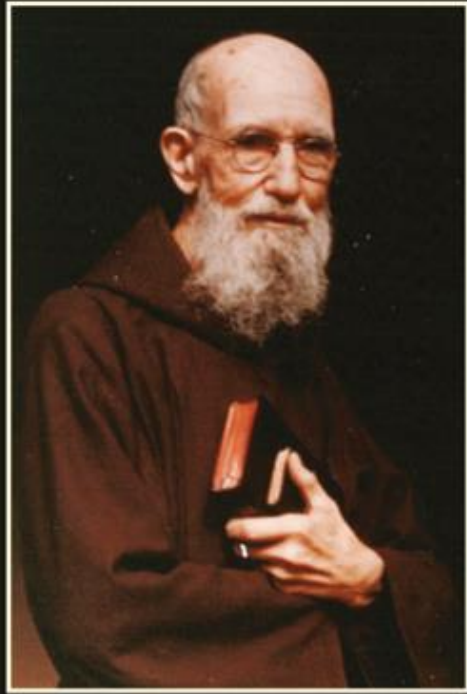
- 1.) What time does the convention start? The convention starts with the Opening Mass in the Theatre of the Grand Hotel at 3:50PM on Wednesday, May 21st.
- 2.) Is there a cost to walk to the front porch of the Grand Hotel if you are staying at a hotel in town? No. Because we are holding the convention at the hotel and have 100% occupancy, there is no charge to approach the hotel, walk the front porch or enjoy the Grand Hotel.
- 3.) What is the dress attire for the convention? Business casual is acceptable, no jeans, shorts, flip-flops.
- 4.) What is the dress attire for the State Deputy's Banquet on Thursday evening? The dress attire for the banquet is "dressy." If you are a District Deputy, State Director, etc. white dinner jackets are appropriate. Suits are also appropriate for men. Ladies will be wearing dresses (long, tea-length or cocktail dress) or dressy slacks and a top. Men =



Questions?



Let Us End In Closing Prayer – Blessed Solanus Casey



Assorted Quotes of:

Blessed Solanus Casey

1870 - 1957

Franciscan Capuchin Priest

Miracle Worker

Beatified November 18, 2017

~

"I give my soul to Jesus Christ."

-Fr. Casey's last words before death

We ask for the intercession of Blessed Solanus Casey, a humble servant of the poor and a model of faith, hope, and charity. Lord, help us to follow his example of trust in Your divine providence, patience in times of trial, and unwavering commitment to serving others with love. May we, like him, seek to bring Christ to the world through our actions, words, and the work we do as Knights of Columbus. Bless our councils, our parishes, and our families. Strengthen us in faith, guide us in wisdom, and fill our hearts with the same humility and joy that Blessed Solanus displayed in his service. We pray that one day, Blessed Solanus Casey may be fully recognized as a saint, and that his life continues to inspire us to do "only for the glory of God." We ask this through Christ, our Lord. Amen.

Vivat Jesus!

